

Brandy Creek Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.BrandyCreekCDD.com

January 5, 2022

Board of Supervisors
Brandy Creek Community Development District

Dear Board Members:

The Brandy Creek Community Development District Meeting is scheduled for **Wednesday, January 12, 2022 at 6:30 p.m. at the Johns Creek Phase 2 Amenity Center, 251 Huffner Hill Circle, St. Augustine, Florida 32092.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the November 10, 2021 Meeting
- IV. Consideration of Yellowstone Landscape Revised 2022 Services Proposal
- V. Consideration of Resolution 2022-__, Adopting Amended Prompt Payment Policies
- VI. Consideration of Work Authorization to Conduct Stormwater System 20-Year Need Analysis and Prepare Report for Submission to St. Johns County
- VII. Consideration of 2021 Bonuses for Operations Manager and Event Coordinator/Administrative Assistant
- VIII. Ratification of Addendum to Agreement with Security 101
- IX. Other Business
- X. Staff Reports

- A. Attorney
- B. Engineer
- C. Manager
- D. Operations Manager
 - 1. Report
- E. Amenity Manager
 - 1. Report
- XI. Supervisor's Requests and Audience Comments
- XII. Financial Reports
 - A. Balance Sheet & Income Statement as of December 31, 2021
 - B. Assessment Receipt Schedule
 - C. Approval of Check Registers
- XIII. Next Scheduled Meeting – March 9, 2022 at 6:30 p.m. at Phase 2 Amenity Center
- XIV. Adjournment