

# Brandy Creek Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

*District Website:* [www.BrandyCreekCDD.com](http://www.BrandyCreekCDD.com)

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DATE

Board of Supervisors  
Brandy Creek Community Development District

Dear Board Members:

The Brandy Creek Community Development District Meeting is scheduled for **Wednesday, July 12, 2023 at 6:30 p.m. at the Johns Creek Phase 2 Amenity Center, 251 Huffner Hill Circle, St. Augustine, Florida 32092.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the May 10, 2023 Meeting
- IV. Acceptance of Fiscal Year 2022 Audit Report
- V. Fiscal Year 2024 Budget
  - A. Overview of Budget
  - B. Public Hearing Adopting the Budget for Fiscal Year 2024
    1. Consideration of Resolution 2023-\_\_, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2024
    2. Consideration of Resolution 2023-\_\_, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2024
- VI. Discussion of Mutual Aid Agreement and Consideration of Resolution 2023-\_\_
- VII. Consideration of Proposal for Purchase & Installation of Phase 2 Replacement Air Conditioner Unit

- VIII. Consideration of Agreement with Taylor Tree for Tree Removal Services
- IX. Other Business
- X. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager – Discussion of Fiscal Year 2024 Meeting Schedule
  - D. Operations Manager
    - 1. Report
    - 2. Lake Doctors Report
    - 3. Yellowstone Report
  - E. Amenity Manager - Report
- XI. Supervisor’s Requests and Audience Comments
- XII. Financial Reports
  - A. Balance Sheet & Income Statement as of May 31, 2023
  - B. Assessment Receipt Schedule
  - C. Approval of Check Registers
- XIII. Next Scheduled Meeting – September 13, 2023 at 6:30 p.m. at Phase 2 Amenity Center
- XIV. Adjournment