

*Brandy Creek
Community Development District*

January 10, 2024

AGENDA

Brandy Creek Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.BrandyCreekCDD.com

January 3, 2024

Board of Supervisors
Brandy Creek Community Development District

Dear Board Members:

The Brandy Creek Community Development District Meeting is scheduled for **Wednesday, January 10, 2024 at 6:30 p.m. at the Johns Creek Phase 2 Amenity Center, 251 Huffner Hill Circle, St. Augustine, Florida 32092.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the November 8, 2023 Meeting
- IV. Consideration of Qualifications of Engineering Firms
- V. Community Garden Update
- VI. Update on Poolsure Agreement
- VII. Consideration of Proposal for Capital Reserve Report Update
- VIII. Discussion of Gym Expansion
- IX. Consideration of Proposals
 - A. Shade Structure for Playground
 - B. Painting the Street/Information Signs in the Community
- X. Discussion of Basketball & Pickleball Courts

- XI. Other Business
- XII. Staff Reports
 - A. Attorney - Memorandum Regarding Ethics Training
 - B. Engineer
 - C. Manager
 - D. Operations Manager
 - 1. Report
 - 2. Yellowstone Report
 - 3. Lake Doctors Report
 - E. Amenity Manager - Report
- XIII. Supervisor's Requests and Audience Comments
- XIV. Financial Reports
 - A. Balance Sheet & Income Statement as of November 30, 2023
 - B. Assessment Receipt Schedule
 - C. Approval of Check Registers
- XV. Next Scheduled Meeting – March 6, 2024 at 6:30 p.m. at Phase 2 Amenity Center
- XVI. Adjournment

THIRD ORDER OF BUSINESS

MINUTES OF MEETING
BRANDY CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Brandy Creek Community Development District was held on Wednesday, November 8, 2023 at 6:30 p.m. at the Johns Creek Phase 2 Amenity Center, 251 Huffner Hill Circle, St. Augustine, FL 32092.

Present and constituting a quorum were:

Meredith Payne	Chairman
Barbara Little	Vice Chairperson
Shawn Jolly	Supervisor
Clarence Blalock	Supervisor
Thomas Metych	Supervisor

Also present were:

Jim Oliver	District Manager
Mike Eckert	District Counsel
Jim Masters	Vesta/Amenity Services Group
Jennifer Meadows	Vesta/Amenity Services Group
Dan Fagen	Vesta/Amenity Services Group

The following is a summary of the discussions and actions taken at the November 8, 2023 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Payne called the meeting to order at 6:30 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comment

A Resident (Sean) thanked Vesta staff, especially Ms. Meadows for being helpful to the POA and answering questions from the community and felt that Pickleball was a good addition. Mr. Payne appreciated the POA recognizing CDD staff.

THIRD ORDER OF BUSINESS**Approval of the Minutes of the September 13, 2023 Meeting**

Mr. Payne requested clarification on Page 2, in the middle of the page, where Mr. Masters pointed out that the developer wanted to charge memberships like in Lakewood Ranch. Mr. Eckert explained that Lakewood Ranch was a large master-planned community in Sarasota and Manatee counties. Mr. Payne asked if there was any outcome to whether the CDD had the authority to sell property. Mr. Masters stated that the individual that made the request, found another location. Mr. Payne asked if the Trunk or Treat was held on Halloween in Phase 2. Ms. Meadows stated it was not held, but they were considering it for next year.

On MOTION by Ms. Little seconded by Mr. Blalock with all in favor the Minutes of the September 13, 2023 Meeting were approved as presented.

FOURTH ORDER OF BUSINESS**Consideration of Landscape & Irrigation Maintenance Agreement for Fiscal Year 2024**

Mr. Masters reported that Yellowstone's contract starts on January 1st and they were requesting an increase from \$130,000 to \$134,000, which was included in the budget. Mr. Payne pointed out it was less than a 5% increase. Ms. Little clarified it was a 3.5% increase. Mr. Payne asked if Mr. Masters was satisfied with Yellowstone and the value that they provided. Mr. Masters was satisfied with Yellowstone as they provided services that were not in their contract, their responsiveness and the overall look of the property. Mr. Blalock met with someone from VerdeGo Landscaping a few weeks ago and they offered to provide a quote. Mr. Eckert explained if there was a proposal from an outside company, the Board could entertain proposals, as the agreement had a 30-day termination provision. However, if the proposal was over \$195,000, they must go through a competitive bidding process. Mr. Blalock felt it would not hurt to obtain a proposal from VerdeGo for cost comparison purposes but felt that they were getting competitive prices from Yellowstone. Ms. Little agreed. Mr. Jolly noted an unmowed spot driving into the community. Mr. Masters stated that Yellowstone was mowing every other week and one patch grew faster than the other. *There was Board consensus for Mr. Masters to obtain a proposal from VerdeGo for cost comparison purposes.*

On MOTION by Mr. Payne seconded by Ms. Little with all in favor the amendment to the Landscape and Irrigation Maintenance Agreement for Fiscal Year 2024 with Yellowstone was approved.

FIFTH ORDER OF BUSINESS**Discussion of Proposals for Basketball Court Relocation and Installation of Pickleball Court**

Mr. Payne participated in a ride along with Mr. Masters to look at potential locations and discuss the proposals. The cost to relocate the basketball court and convert it to a pickleball court was \$70,000 and voiced concern about the value for the money and disrupting the existing half basketball court. Mr. Payne was in favor of having a pickleball court but preferred to leave the basketball court as originally designed, extending it and leaving the rebound wall so it would provide a multi-purpose use, in order to reduce their cost to a manageable amount. Mr. Masters pointed out that all Supervisors visited the site and one option was to use the basketball court as a pickleball court and moving the basketball court to the backboard court, which would be in the \$65,000 to \$75,000 range, including the fencing, resurfacing and tree cutting. However, if they leave the basketball court the way it currently was and doing concrete work on the backboard court, the cost would be in the \$13,000 to \$15,000 range. The wall would not need to be removed, but they would need to cut down trees and fence in the area around the pickleball court, which would be in the \$40,000 to \$45,000 range. There were lights on the basketball court, but not on the pickleball court; however, once the trees were removed, there would be more light. The plan was to install a light to one of the tennis court poles.

Mr. Metych liked the idea as it was needed, but wanted to look at the layout as the original idea of moving the court was substantial and did not include the fencing. Mr. Masters did a rough draft on the cost and recommended the proposal in the \$40,000 to \$45,000 range. Mr. Payne pointed out they could build a court and fence it in later on. Mr. Blalock wanted to fence it to keep it separate from basketball. Mr. Jolly preferred the less expensive option as long as pickleball was separated from basketball. Ms. Little did not like the idea of removing trees and suggested sharing the tennis courts with pickleball as the tennis courts were not being used as much or having one large basketball court versus two, if there was not much utilization and questioned the usage. Mr. Masters did not know because they were not there all the time and there was no sign-in sheet; however, there was a wait time on Saturday morning and residents

were responsible enough to share the courts with other residents. The Resident (Sean) used the courts for pickleball last weekend and courts were open.

Mr. Blalock pointed out this was a large expense for a small population and requested a long-range plan for their capital reserve such as resurfacing the pools and splash park and replacing playground equipment and addressing these items before adding new facilities. Mr. Payne felt that the demand was not there based on his observations as he played tennis on the courts on Sunday morning without any issues and felt it was important to have a survey to residents based on their interest and demand. A Resident felt that there was more of a need for a basketball court than a pickleball court. Mr. Masters would look into adding a rim to the wall. Mr. Payne voiced concern about putting a hoop on the wall and requested placing the pickleball court installation on hold at this time and revisiting if there were future requests. Mr. Masters pointed out there were concrete issues with the courts, which needed to be addressed and marked off areas that had tree root issues. Information would be provided at the next meeting. Mr. Payne agreed as these were hazards and asked if the grinding would be done individually or if there would be a comprehensive grinding system. Mr. Masters recalled there was a comprehensive grinding system years ago, there were three or four areas in Phase 2 that needed grinding and wanted to use the same company and do all of the grinding at the same time. He would obtain a cost and provide at the next meeting.

SIXTH ORDER OF BUSINESS

Consideration of Community Center

Mr. Payne recalled a great deal of discussion on this item and requested that the Board consider it and take action. Mr. Masters pointed out that the proposed location for the community garden was in Phase 2 and Yellowstone was preparing the area. There was discussion about installing a fence to keep out deer and other critters and Mr. Masters obtained two proposals from fence companies. They initially looked at a smaller area, but it was expanded slightly to provide more room, having a gate by the pool where they would enter and another gate on the side facing the pond, so residents could walk out there and around the pond as well as having benches. The largest of the two proposals was \$8,800 for 126 feet of aluminum commercial grade fencing with two gates. The fence would be 5 feet high instead of 4 feet to deter deer from jumping over it and would match the existing black fence around Phase 2. The other proposal was \$6,600. The total cost would be \$9,000, once planters, mulch and a water supply were

added. In addition, there must be soil for the planters, but did not know if it would be a CDD cost or if the resident would provide it. Information was obtained from other communities that had community gardens such as how it would be operated. In one instance, residents registered a space and had certain responsibilities.

Mr. Blalock was in favor of obtaining the proposals and prepare a plan as there was good interest and suggested starting with a couple of raised garden beds that could be purchased from a tractor supply and expanding. Ms. Little was in favor of having a community garden and having rules for it. Mr. Jolly wanted to meet with residents, but only a few wanted to meet. There was interest, but when it was time to design and focus on it, there was no interest. Mr. Metych questioned the cost of clearing the land. Mr. Masters indicated that Yellowstone started the process and there would be no cost. A couple of stand-up plastic planters were purchased. They would look at different tractor supply locations and obtain prices and different ideas. Mr. Payne wanted to do it right, make it aesthetically appealing and have residents take accountability and responsibility. The Board needed to decide how to operate it and whether to bill it or offer it to residents for free. One suggestion was to have residents rent a lot to plant tomatoes, for example and it was their lot for a period of time and were responsible for it. In Shearwater, residents assumed responsibility and were required to plant within two to three weeks. Mr. Payne requested that the Board read the documents have further discussion in December instead of waiting until January or come back in January or proceed with a proposal in an amount not-to-exceed \$8,000 and come back with the structure. Mr. Jolly was in favor of having something going by Spring. Ms. Little wanted residents to be accountable for a plot, have accountability and pay a fee.

Residents at the meeting were interested in a community garden concept. Resident Chuck Dicey voiced concern about residents thinking it was their garden because it was close to their home. Mr. Masters indicated that the garden would be closed off well with trees and bushes. Residents who signed up would receive the gate combination. Mr. Jolly pointed out there was no 100% solution, but there would be signs on the gate and questioned how long the proposals were good for. Mr. Masters stated that one proposal was good for 14 days and the other was good for 60 days. *There was Board consensus for Mr. Jolly to work with Mr. Masters on proposals, a design plan and standard operating procedures.*

SEVENTH ORDER OF BUSINESS**Consideration of Poolsure Price Increase**

Mr. Masters presented a request from Poolsure for a price increase. This was already budgeted for. They were the chemical provider for the Phase 1 and 2 pools and also provided tech support as well as the controller and spinner pumps. Last year, the price increased, but they chose to remain with Poolsure as pool chemical costs were high. Their contract did not expire until January 1st. Before the increase, the price was \$15,871 and it increased to the current price of \$16,706. The increase starting on January 1st is \$17,708, which was a 6% increase. The amount budgeted was \$19,000. Their increase was appropriate, due to their expertise, providing pool techs at no additional cost. There was no other company that supplied controllers and stenner pumps. If they had to purchase their own stenner pumps, they would have to find a company to calibrate and replace them. With Poolsure, if a controller goes down, they will replace it at no cost. Mr. Payne pointed out that this company was specialized, but there was the opportunity to consider other vendors. He spoke with Mr. Masters about their contracts and the value for the money and felt that the District was in a good position as this line item was still under budget. Mr. Metych asked if they had the option to pay for the entire year to save 5%. Mr. Masters confirmed that there was this option. Mr. Blalock questioned how the pumps were holding up after the leak. Mr. Masters indicated that the coffins were holding up well, but there was a leak in the rec pool and they were trying to find out where it was. Some work was just completed on the splash pool over the last couple of days and it was drained completely. There was no water leaking, but there was some water there, which was from the rec pool coffin.

Mr. Eckert voiced concerns with Poolsure as they have been trying for months to get them to sign an actual contract covering this period of time, but they refuse, have been obstinate or blow them off. The contract protects the District. They say that they want to be a partner, but they were not a partner when it comes to putting a contract together. This has been occurring with multiple Districts. If Vesta could not get a contract protecting the District, they needed to have a Plan B. If Poolsure was going to continue to do this, then Mr. Eckert could not recommend the Board keep paying them on a monthly basis. Mr. Payne questioned what the issue was. Mr. Eckert recalled that they entered into a formal contract and at some point in time, after the last price increase, his office was working with them to try to get them to agree to some of the terms, but they have been non-responsive for months. This was a company that was not acting appropriately or professional in terms of entering into a contract and lack of respect with

their relationship with the District. When they were delivering chemicals to District property, there should be insurance. Therefore, Mr. Eckert did not recommend the Board approving anything, unless it was subject to entering into a contract with the District. Mr. Masters pointed out that Poolsure was unique in that they provide the hardware, not just the chemicals, but they were not the only company. Vesta also did business with Hawkins Chemicals, which do a great job, but the District must buy the controllers and pumps. Ms. Little asked if they had licensed CDL drivers with Hazmat. Mr. Eckert stated there was indemnification in the proposed agreement if there was a chemical spill on the CDD roads.

Mr. Blalock asked if signing the proposal was locking the District into an agreement. Mr. Eckert replied no, as it was not a contract and recommended that the Board approve the proposal, subject to entering into a contract approved by District Counsel. Mr. Metych was in favor of coming up with a Plan B. Mr. Jolly agreed and questioned how long Poolsure was servicing the District. Mr. Masters stated it was three or four years. Mr. Payne recommended pursuing a contract with Poolsure in the amount of \$17,708, with the understanding that Poolsure would sign the contract. If an agreement with Poolsure could not be reached, Mr. Eckert recommended that the Board locate another vendor and pay Poolsure month to month until they could get another vendor.

<p>On MOTION by Mr. Payne seconded by Mr. Jolly with all in favor the Board approved the Poolsure price increase in the amount of \$1,475.42 total per month until the contract was signed and staff soliciting proposals if Poolsure failed to enter into an agreement prepared by District Counsel was approved.</p>
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Mr. Payne appreciated Mr. Eckert's guidance.

EIGHTH ORDER OF BUSINESS

Ranking of On-Site Staff Performance (annual incentive program)

Mr. Masters and Ms. Meadows left the room. Mr. Payne recalled that annually they bonused for on-site staff from Vesta based on consider performance evaluations. Mr. Eckert stated that the Board adopted a bonus program for employees and independent contracts in January of 2021. It was not guaranteed and subject to performance at the discretion of the Board. The Board would conduct the evaluations. The evaluation period was from January 1st to

December 31st for the two on-site employees that were employed by Vesta, the Operations Manager and Events Coordinator. The bonus was to be awarded in January, not to exceed 8% of the annual compensation of the General Manager and Events Coordinator, based on the performance as rated by the Board. The performance included staff management skills, recordkeeping, equipment, facility condition, resident satisfaction and overall quality of work. Mr. Blalock questioned the dollar amount for the 8%. Mr. Fagen indicated that it was based on a maximum of 8%, which for Mr. Masters was \$5,440 and \$2,912 for Ms. Meadows. Mr. Payne asked if they could not go above that. Mr. Eckert stated it was an amount not-to-exceed of eight percent of the General Manager, Amenity Manager and Property Manager, based on the policy, which could be changed at any time on a moving forward basis. Mr. Blalock recommended the full amount based on the District coming under budget each year, due to the work that they do. Ms. Little agreed. Mr. Payne supported giving them the full amount as Mr. Masters and Ms. Meadows did a great deal for the community and he was happy with their services and performance. For the volleyball court in Phase 2, Mr. Masters dug the hole and installed the poles. The Board scored a maximum of 25 points for Mr. Masters and Ms. Meadows, approving a bonus of \$5,440 for Mr. Masters and a bonus of \$2,912 for Ms. Meadows for a total of 8,352. Mr. Payne asked if they could not go above that. Mr. Eckert stated it was an amount not-to-exceed of eight percent. Mr. Fagen thanked the Board for their generosity. Mr. Masters and Ms. Meadows returned to the meeting room and Mr. Payne announced that the Board approved for them to receive 8% bonuses.

On MOTION by Mr. Payne seconded by Mr. Blalock with all in favor awarding 8% bonuses to Mr. Jim Masters and Ms. Jennifer Meadows was approved.

NINTH ORDER OF BUSINESS

Acceptance of District Engineer Resignation and Authorization for Staff to Issue RFQ

Mr. Oliver reported that ETM resigned as District Engineer but would continue serving as District Engineer during the transition process. The District was required to engage their District Engineer through a Request for Qualifications process, whereby qualified firms would submit their qualifications and the Board would review and rank the firms and negotiate. Price

was not part of the process. Mr. Payne indicated that Mr. Brad Foran would continue to support the District in the interim.

On MOTION by Mr. Blalock seconded by Mr. Payne with all in favor accepting the resignation of ETM as District Engineer and seeking soliciting proposals through Request for Qualifications was approved.

Mr. Payne stated since Mr. Foran was serving as District Engineer in the interim, there was no rush to obtain proposal, they did not need to schedule a meeting December and it could wait until January.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2024-01,
Amending the Fiscal Year 2023 Capital
Reserve Pond Budget**

Mr. Oliver that staff was currently in the process of preparing for the Fiscal Year 2023 audit, which ended on September 30th. In order to prepare for the audit, certain financial statements needed to be prepared. As far as budgetary line items, they needed to focus on the miscellaneous revenue. When the Board adopted the Fiscal Year 2023 budget in July of 2022, they did not know there were proceeds from FPL. The budget currently showed zero, but the District actually received \$130,000, which would be included in the Capital Reserve Fund. In addition, \$30,000 was budgeted under expenditures for Repair and Replacement (R&R), but there were actually R&R costs of \$42,741. This brings the budget into balance. Mr. Payne noted they started out with a balance of \$264,069 and there would be an ending balance of \$439,871. Mr. Oliver pointed out that they expected to start with \$327,000 and there was now a balance of \$439,871. Mr. Payne continued to thank Mr. Masters for being a good steward and guiding the District on its expenses. The District continued to be in a good position, but they needed to be mindful about their capital reserve items in order to continue to manage their expenses frugally.

On MOTION by Mr. Payne seconded by Mr. Blalock with all in favor Resolution 2024-01 Amending the Fiscal Year 2023 Capital Reserve Pond Budget was approved.

ELEVENTH ORDER OF BUSINESS

Other Business

Mr. Eckert indicated that he would feel more comfortable if the Board gave Mr. Masters a monetary authorization of a not-to-exceed amount of \$5,000 or \$7,500 to get the defects fixed that were discussed earlier, to ensure that the hazardous conditions were remedied quickly. Mr. Payne was hoping some of the expenses were within the amounts that the Board already approved and recommended approving a higher amount, due to his discussions with Mr. Masters. Mr. Masters recommended a not-to-exceed of \$7,500 to remove the trees causing issues at the Phase 1 basketball courts. Mr. Metych asked if they must remove the trees, install new concrete and resurface in those areas. Mr. Masters pointed out resurfacing was not necessary, but they must remove the trees and replace the concrete. They would need to remove at least four trees and install concrete. Some areas may be larger where tree roots extended further. Mr. Payne recommended approving a not-to-exceed amount of \$10,000 to repair the hazards as soon as possible and asked whether there would be grinding as well. Mr. Masters would try to convince the vendor to do grinding in three areas and work within the \$10,000.

On MOTION by Mr. Payne seconded by Ms. Little with all in favor removing four trees, repairing the concrete and grinding throughout the community as soon as possible in a not-to-exceed amount of \$10,000 was approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Eckert would be sending an email to the Board regarding the mandatory ethics training starting on January 1st, with some options on how you can complete it. There may even be some free online courses. In the future, they can come up with an option of holding it with the CDD meeting. Mr. Payne requested that Mr. Eckert provide snippets that would be helpful, like what was provided for the Sunshine Law.

B. Engineer

There being no comments, the next item followed.

C. Manager

There being no comments, the next item followed.

D. Operations Manager

- 1. Report**
- 2. Yellowstone Report**
- 3. Lake Doctors Report**

Mr. Masters presented the Operations Manager Report, Yellowstone and Lake Doctors Reports. The Lake Doctors was still doing a good job, but there were a few areas that they had to come out on Monday and take care of. Security 101 was utilized several years ago to replace their cameras. A camera had to be repaired in Phase 1, but it was covered through the current warranty as the cameras were warrantied for five years. However, there was an unexpected service charge of \$800. In the future, Mr. Masters would take down the camera himself and have them reinstall it at half of the cost. Other than that, the Security 101 cameras have done well as they had no other shutdowns besides this one camera. Mr. Payne asked if they would still have to get the camera from them or if they could go somewhere else to buy them. Mr. Masters pointed out they would just have to order the camera from Security 101, since the cameras were under warranty and it would take 10 days to arrive. Then they would come out and replace them and set it up on the system. Mr. Payne questioned whether they would extend the warranty after five years. Mr. Masters believed that the camera was from the manufacturer and did not foresee them extending it, but there were plenty of options available to replace the cameras as they were still saving a significant amount of money with the system that they currently had versus the prior system.

Mr. Masters reported that the St. Johns County Health Department was required to inspect the pools twice a year and just performed an inspection on October 17th, which they passed. According to the Virginia Graeme Baker Pool and Spa Safety Act, which was enacted in 2006, relating to the pool main drains. Pool systems were pool systems now designed to have secondary suction versus direct suction from pool motors. What was happening before, was children and even adults were being trapped on main drains and would drown. This Act was passed across the country and as a result, main drains have to be replaced, whether they were good or bad, as there was a date on each one of those main drains with a five-year warranty. Their main drains must be replaced in the next six weeks, for which Mr. Masters obtained a proposal for in the amount of \$3,000 and was waiting for a couple more. If they did not replace them, they would fail the next Health Department inspection as it was required. They needed to have paperwork stating that the main drains were replaced by a CDC certified pool contractor.

This was just for Phase 1. There was one main drain in the rec pool and it was required in this pool because of the depth. The splash pool had many drains, which helped with the suction, but they must be replaced before January 1st or the Health Department would shut the pools down. It should be \$3,500 or below.

This is intended to help with suction, more drains, less suction, and the result of prevent anyone being caught on those drains. So that's our big cost, is the splash pool. We have a lot of drains on that pool that all have to be replaced. So, I will have to have those replaced before January or the health department can come and shut us down. Of course, we don't want to be shut down for anything like that. So, Mr. Chairman, I'm just waiting for a couple more proposals. But we're in that. I think we're in that 3500 below number. Mr. Jolly asked if it was just in Phase 1. Mr. Masters confirmed that it was only in Phase 1 because Phase 2 was completed last year and requested that the Board approve \$3,500. Since it was a regulatory requirement, Mr. Payne did not want to wait and proposed that the Board approve a not-to-exceed amount of \$4,000 in order for Mr. Masters to make the necessary repairs.

On MOTION by Mr. Payne seconded by Mr. Jolly with all in favor authorizing the Operations Manager to make necessary repairs in a not-to-exceed amount of \$4,000 was approved.
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Mr. Masters indicated that he was working with the St. Johns County Road Department, Over the years, he worked with the head of that department, Mr. Rodney Cooper, but when he recently called Mr. Cooper, there was a voicemail stating that he was on an extended leave. After a month, he found out that Mr. Cooper retired and Mr. Clint Lynch was taking over this department. Mr. Masters was pushing Mr. Lynch to make Johns Creek roadways safer by reinstating the speed radar signs that they used to have in Phase 1. Mr. Lynch agreed to do a survey to track the number of cars and the speed after W. American Eagle Drive. Mr. Payne questioned why the radar sign was removed. Mr. Masters understood that the last time the sign broke down, the Sheriff's Department removed it, but never put it back. Mr. Payne asked if there was a cost. Mr. Masters stated there was a cost to maintain them. The power was not the problem, but the unit itself, which they needed to repair. Mr. Payne recalled a few years ago, there was a speeding problem in the community and the other consideration was installing speed bumps, but they were not approved by the Board; however, it could be revisited.

Mr. Masters recalled that the Board voted several meetings ago to do the holiday lighting in-house this year and not use G Lighting. He picked up the lights from their warehouse. They did not pick up the lights in Phase 2, which was a good thing because Mr. Masters could leave the lights and make a few repairs with clip-ons. However, how they would install the lights in Phase 1 was still up in the air and appreciated the Board's input. That was a savings of \$5,200, but there would be a cost for Mr. Masters to install them. Mr. Blalock asked where the lights would go and how many lights would be installed. Mr. Masters would start with lights along the fence line at the Phase 1 pool for more visibility. Ms. Little was acceptable to that. Mr. Blalock agreed, as long as it was less than \$5,200. Mr. Payne liked having lights on top of the roof, but felt that they would get an aesthetically pleasing presentation of Christmas lights at a level reachable by the staff, because if they decorated around the fence of the pool and a couple of the palm trees, they would not need any equipment or to spend \$5,200. Mr. Jolly noticed a sign on Racetrack Road stating that they installed Christmas lights and questioned whether it would be beneficial to get a quote. Mr. Masters would obtain one. Another company that they reached out to, was more expensive. A nearby community spent \$15,000 per year on holiday lights. Mr. Payne noted that they would not have lights in Phase 2 at the same time as Phase 1. Mr. Masters pointed out they would look at the feedback on Facebook in order to plan for next year. Resident Chuck Dicey requested small LED lights year-round. A resident wanted the front entrance off of CR 210 to be spruced up. Mr. Payne appreciated the feedback, felt that this could be managed in a more cost-efficient way and was confident that Mr. Masters and his team could do a good job.

E. Amenity Manager - Report

Ms. Meadows presented the Amenity Manager's Report and provided an update on the room usage. There was a slight increase towards the end of the Summer. Someone was using it almost every day, but it was starting to slow down. There were a group of three or four residents that always rented the room on Friday nights. Their holiday event was held on a perfect night to where kids were able to comfortably wear their costumes. It was a great turnout. The food truck that came out offered something different. They put up more decorations this year. In the kids' section, where they usually had games, instead of kids fighting for toys, they informed the kids that they could play as many times as they wanted, but they would only get one prize, which was received favorably. It was nice area for the kids to get their energy out, with no fighting to get

prizes. They handed out a great deal of candy, but still had extras, which they were able to return to Walmart. The annual Turkey Trot was the day after Thanksgiving, which was popular as well as their holiday event with Santa. They would have similar events to ones held in the past, but would try to add something new, exciting and something that residents were not expecting, to provide a different feel. Last year, they had The Grinch and snowball fights and this year, she had some new ideas. Mr. Payne asked if they would be doing something beyond the cookies and events closer to Christmas such as a Root Beer Float. Ms. Meadows stated they could have an event where people would come out and drink cocoa. She was looking into having a Mom and Son Dance along with their Daddy Daughter Dance. Ms. Little questioned the hours of the holiday event with Santa. Ms. Meadows believed it was 4:00 p.m. to 6:00 p.m. or 4:00 p.m. to 7:00 p.m. Mr. Payne thanked Ms. Meadows for everything she was doing.

THIRTEENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Supervisor's Requests

Mr. Blalock asked if Officer Ledu was still coming through as he had not seen her around. Mr. Masters confirmed she was still coming through and the report was provided to the Board. He would provide her reports from the last couple of months and may include it in his report. Mr. Blalock requested that it be emailed to the Board and asked if it included people's names and addresses or if it was more statistical information. Mr. Masters stated it did not have names and addresses. Mr. Payne recalled that the Board discussed having a Gym in Phase 2, but they concluded that it was not a viable option due to the cost. They wanted to continue to manage the Fitness Room in Phase 1 and comments were received that the Fitness Room was too crowded. It was not necessarily crowded at any point in time, but the issue was that everyone congregated in the same area where the usage of the equipment was high and discussed with Mr. Masters, purchasing another cable machine and repositing the existing equipment. Mr. Jolly heard that a used Cybex machine could be purchased for \$5,000, including delivery and installation and the old one could be purchased for \$300. Mr. Masters noted that the most congregated area in the Fitness Room, was by the Cybex machine and the free weights. Their plan was to remove one machine, move another one into that area and add another Cybex machine in the opposite corner to alleviate kind of the demand in that one corner.

Mr. Masters asked if the used machine came with a warranty. Mr. Jolly recalled that Mr. Masters had a company that would warranty it. Mr. Masters pointed out they would work on it, but not warranty it; however, it could be included under their Preventative Maintenance Agreement. Mr. Metych stated the cable machine and weight were the mostly used, it was always crowded in that corner and asked what machine they would be removing. Mr. Masters indicated there was a leg machine that was purchased during COVID, but they had another piece of equipment that did the same thing. It would be placed in the far corner where the treadmills and ellipticals were to separate it from the other equipment. Mr. Blalock voiced concern that the space was cluttered and would take the space of the cardio equipment. Mr. Masters would pull the rowing machine out and from the front line along with another piece of equipment that would move into the middle and put the Cybex machine in the corner. Mr. Blalock believed that people would beg for the rowing machine. Mr. Masters only noticed the rowing machine being used once a week and the Cybex machine, free weights, ellipticals and treadmills were the most used. Mr. Blalock pointed out that the rowing machine could be rolled out onto the breezeway. Mr. Masters stated when they did that, their insurance company advised that they could not do that as it created a liability issue. Ms. Little voiced concern about the area being cluttered, but it was already addressed. Mr. Blalock was in agreement with purchasing a Cybex machine, if it would not make the area cluttered.

Mr. Payne voiced concern about the warranty and wear and tear with a used machine. Mr. Jolly indicated that the company he used purchased machines from Gyms that went out of business. Mr. Masters requested that Mr. Jolly check with his contact whether the used equipment was local, what condition it was in and if they could negotiate the price. Mr. Blalock estimated that it would only cost \$17 per resident for a new piece of equipment. Mr. Payne was in favor of purchasing a new piece of equipment as opposed to used and questioned the opinion of District Counsel. Mr. Eckert stated it could be legally done, especially the recommendation of Mr. Masters to see if it was local and the condition. Mr. Payne requested that Mr. Masters work with Mr. Jolly to evaluate the used piece of equipment. If it was acceptable, they should purchase it, but if not, they would purchase a new one. Mr. Jolly confirmed that the cost for the used one was \$5,000 plus sales tax. Mr. Eckert pointed out that the District was exempt from paying sales tax. Mr. Payne recommended a motion to authorize Mr. Masters to work with Mr. Jolly to

acquire piece equipment in a not-to-exceed amount of \$10,000. Mr. Masters would have to check with fitness companies on the cost for a Cybex machine.

On MOTION by Mr. Payne seconded by Ms. Little with all in favor authorization for Mr. Masters to work with Supervisor Jolly to purchase used Cybex machine in a not-to-exceed amount of \$10,000 was approved.

Audience Comments

Resident Chuck Dicey requested that a yellow stripe be painted down the middle of the road as it was faded. Mr. Masters would check with the county.

FOURTEENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet & Income Statement as of September 30, 2023

Mr. Oliver presented the September 30, 2023 Balance Sheet and Income Statement. The balance of the Capital Reserve Fund was \$440,000. The District had a surplus of \$61,000.

B. Assessment Receipt Schedule

Mr. Oliver presented the Assessment Receipt Schedule, showing that the District was fully collected for Fiscal Year 2023 and was starting the process over.

C. Approval of Check Registers

Mr. Oliver presented the Check Run Summary for August 1, 2023 through September 30, 2023. St Johns County no longer invoiced by paper. They use an online program. Mr. Payne did not see anything anomalous.

On MOTION by Mr. Payne seconded by Mr. Blalock with all in favor the August 1, 2023 through September 30, 2023 Check Register in the amount of \$175,763.37 was approved.

Mr. Jolly asked if there needed to be approval to sell the existing machine for \$300. Mr. Eckert would provide a resolution at the next meeting for how to dispose of surplus property. Mr. Jolly asked if it could be traded in. Mr. Eckert confirmed that it could be traded in as part of the transaction. Mr. Blalock suggested using the equipment in the shed as part of the trade-in. Mr.

Jolly received a photo of the used equipment and noted that it looked brand new. Mr. Payne requested discussion at the next meeting on whether to expand the Phase 1 Fitness Center and exchanging some of the old equipment.

FIFTEENTH ORDER OF BUSINESS

Next Scheduled Meeting – January 10, 2024 at 6:30 p.m. at Phase 2 Amenity Center

Mr. Payne stated the next meeting was scheduled for January 10, 2024 at 6:30 p.m. at the Phase 2 Amenity Center. Staff bonuses would be discussed.

SIXTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Payne seconded by Mr. Blalock with all in favor the meeting was adjourned at 8:37 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS

**Brandy Creek Community Development District
Engineering Selection Evaluation Criteria**

Ability and Adequacy of Professional Personnel	Consultant's Past Performance	Geographic Location	Willingness to Meet Time and Budget Requirements	Certified Minority Business Enterprise	Recent, Current and Projected Workloads	Volume of Work Previously Awarded to Consultant by District	Total Points
<p>Consider the capabilities and experience of key personnel within the firm including certification, training, and education; affiliations and memberships with professional organizations; etc.</p> <p>Past performance for other Community Development Districts in other contracts; amount of experience on headquarters, similar projects; character, integrity, reputation, of respondent; etc.</p> <p>Consider the geographic offices in budget requirements including rates, staffing levels and past performance on previous projects; etc.</p> <p>Consider whether the firm is a Certified Minority Business Enterprise. Award either all eligible points or none.</p> <p>Consider the recent, current and projected workloads of the firm.</p> <p>Consider the desire to diversify the firms that receive work from the District; etc.</p>							
Proposer	25	25	20	15	5	5	
Alliant							
Atwell							
DEG (Dominion Engineering Group)							
Taylor & White							

QUALIFICATIONS

Engineering Services

Prepared for:

Brandy Creek Community Development District
St. Johns County, Florida

Prepared by:



December 8, 2023

Image Courtesy
Windemere
Homes



ARCHITECT - ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Request for Qualifications for the Brandy Creek Community Development District, St. Johns County, FL

2. PUBLIC NOTICE DATE

2023-11-17

3. SOLICITATION OR PROJECT NUMBER

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Brice Nelson, PE/Project Manager

5. NAME OF FIRM

Alliant Engineering, Inc.

6. TELEPHONE NUMBER

(904) 723-4895

7. FAX NUMBER

NA

8. E-MAIL ADDRESS

bnelson@alliant-inc.com

C. PROPOSED TEAM

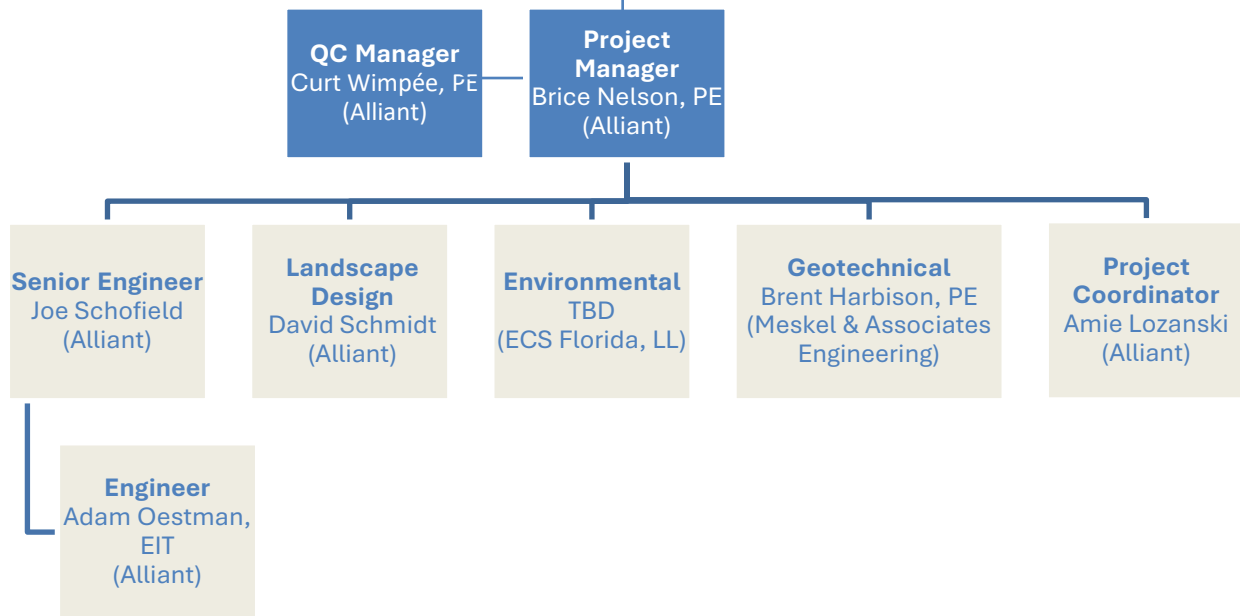
(Complete this section for the prime contractor and all key subcontractors.)

	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	JV PARTNER	SUBCONTRACTOR			
a.	X			Alliant Engineering, Inc. <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	10475 Fortune Pkwy Ste 101, Jacksonville, FL 32256	Project Management, Civil, Landscape
b.			X	ECS Florida, LLC <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	11554 Davis Creek Court, Jacksonville, FL 32256	Environmental Services
c.			X	Meskel & Associates Engineering <input type="checkbox"/> CHECK IF BRANCH OFFICE	3728 Philips Highway, Suite 208 Jacksonville, FL 32207	Geotechnical Services
d.			X	Alliant Florida (A wholly owned subsidiary of Alliant Engineering, Inc.) <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	10475 Fortune Pkwy Ste 101, Jacksonville, FL 32256	Land Surveying
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

Brandy Creek Community Development
District



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Brice Nelson, PE	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 23	b. WITH CURRENT FIRM Less than 1 Year

15. FIRM NAME AND LOCATION (City and State)
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION (Degree and Specialization) B.S. Civil Engineering, Southern Illinois University MBA, University of Mary	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer in Florida (97162); South Dakota (15708); North Dakota (PE-8217); Iowa (P27204); Virginia (0402049573)
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Brice has 23 years of experience working as a civil engineer in multiple roles on a variety of projects from storm water management to road realignment. He is familiar with municipal design, water and sewer distribution and storm water management. Brice has extensive experience in acting as the City Engineer capacity for several small towns throughout his career.

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) PROJECT MANAGER – CITY ENGINEERING SERVICES – BERTHOLD, ND	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2014	CONSTRUCTION (If applicable) NA
<p>a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Brice has served as the client contact for the city engineering services with the City of Berthold for over three (3) years. The City of Berthold renewed their contract for City Engineer Services, showing job satisfaction. Brice regularly attended City Council meetings, has helped advise the city on technical issues with regards to developer agreements, assisted with engineering reviews of developments, design of a bulk water station and assisted with obtaining funding for major projects.</p>		
<input type="checkbox"/> Check if project performed with current firm		
(1) TITLE AND LOCATION (City and State) PROJECT MANAGER – CITY ENGINEERING SERVICES – ROSS, ND	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION (If applicable) NA
<p>b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Brice has served as the client contact for the city engineering services with the City of Ross for five (5) years. The City of Ross put full trust in Brice to guide the City for all their engineering needs, showing job satisfaction. Brice has helped advise the city on technical issues with regards to developer agreements, assisted with engineering reviews of developments, collaborated with the department of health to perform inspections to obtain permit approval of a watermain that had been installed by a contractor without proper approvals (prior to hiring for City Engineer Services), assisted the city to come into compliance with the department of health with their drinking water by switching over to the R&T Water, assisted with permits from BNSF to bore under the railroad to construct a new watermain throughout the city. design of the watermain/sewer/roadway improvements, regularly attended City Council meetings, and assisted with obtaining funding for major projects.</p>		
<input type="checkbox"/> Check if project performed with current firm		
(1) TITLE AND LOCATION (City and State) PROJECT MANAGER – CITY ENGINEERING SERVICES – GALESBURG, WI	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) NA
<p>c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Brice has served as the client contact for the city engineering services with the City of Galesburg for five (5) years. The City of Galesburg put full trust in Brice to guide the City for all their engineering needs, showing job satisfaction. Brice regularly attended City Council meetings, has helped advise the city on technical issues with regards to NPDES permits, assessments of new water quality regulations, prepared Preliminary Engineering Reports, advised how to meet new standards through water quality trade projects, designed improvements to the lagoon, preparation of bids, construction inspection and coordination with funding agencies.</p>		
<input type="checkbox"/> Check if project performed with current firm		
(1) TITLE AND LOCATION (City and State) PROJECT MANAGER – CITY ENGINEERING SERVICES – ALMA CENTER, WI	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) NA
<p>d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Brice has served as the client contact for the city engineering services with the City of Alma Center for five (5) years. The City of Alma Center put full trust in Brice to guide the City for all their engineering needs, showing job satisfaction. Brice has helped advise the city on technical issues with regards to redundancy issues with their water distribution system, preparation of Preliminary Engineer Reports, design of a new well and watermain, preparation of asset management report of their utilities, preparation of bids, construction inspection, and coordination with funding agencies.</p>		
<input type="checkbox"/> Check if project performed with current firm		
(1) TITLE AND LOCATION (City and State) ALMA CENTER WELL AND WATERMAIN EXTENSION, ALMA CENTER, WISCONSIN	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2020
<p>e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE The city upgraded its century-old well with a second one, funded through the SRF program. A PER report and asset management plan, along with a WaterCAD model, were crucial for principal forgiveness. Two watermain extension plans were presented, involving permits from ACOE and DOT, including a direct bore under a state highway. Construction oversight, monthly representation for SRF funding, and funding closeout were managed. Coordination with the state ensured loan repayment feasibility and resident-friendly rate adjustments, requiring regular updates at City Council meetings for transparency and satisfaction.</p>		
<input type="checkbox"/> Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Curt Wimpée, PE	13. ROLE IN THIS CONTRACT Quality Manager	14. YEARS EXPERIENCE	
		a. TOTAL 28	b. WITH CURRENT FIRM 8

15. FIRM NAME AND LOCATION (City and State)
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION (Degree and Specialization) B.S. Civil Engineering, University of Minnesota	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer in Florida (79764); Minnesota (40487) Georgia; (031340); N. Carolina (053415); S. Carolina (41355); Tennessee (125610)
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20. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Curt is a Vice President at Alliant and has 28 years of experience in municipal engineering, land development and transportation. Curt's experience includes localized and regional utility extensions, lift stations, City and DOT roadway reconstructions and new roadways, MOT plans, signage and striping plans, concrete and asphalt pavement design, storm water management systems, regional drainage studies, residential mixed use, and large-scale commercial developments.

21. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State) City Engineer (consultant) for Bunnell, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016 – Present	CONSTRUCTION (If applicable) NA
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Performed as Engineer of Record for numerous City infrastructure projects. Projects included roadway paving/assessment/rehabilitation/replacement, stormwater system design and modeling, watermain (potable and reclaim) extensions/rehabilitation/replacements, sanitary sewer design/rehabilitation. Cost estimating and engineering reports associated with all aspects of these infrastructure projects. City Council presentations and representation. Public messaging and interaction.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) City Engineer (consultant) for Flagler Beach, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2017 – Present	CONSTRUCTION (If applicable) NA
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Performed as Engineer of Record for numerous City infrastructure projects. Projects included roadway paving/assessment/rehabilitation/replacement, stormwater system design and modeling, watermain (potable and reclaim) extensions/rehabilitation/replacements, sanitary sewer design/rehabilitation. Cost estimating and engineering reports associated with all aspects of these infrastructure projects. City Council presentations and representation. Public messaging and interaction.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Civil Engineer for Mendota Heights, MN	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 1996 – 2000	CONSTRUCTION (If applicable) NA
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Performed as Engineer of Record for numerous City infrastructure projects. Projects included roadway paving/assessment/rehabilitation/replacement, stormwater system design and modeling, watermain (potable and reclaim) extensions/rehabilitation/replacements, sanitary sewer design/rehabilitation. Cost estimating and engineering reports associated with all aspects of these infrastructure projects. City Council presentations and representation. Public messaging and interaction.	<input type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) City Engineer (consultant) for Two Harbors, MN	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2012 – 2014	CONSTRUCTION (If applicable) NA
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE City Engineer performing all aspects of design for City improvement projects. Representative projects included approximately 6 miles of roadway and utility reconstruction for rural to urban street reconstructions. Tasks included complete corridor survey of projects, design, cost estimating, bidding and award, and full time construction inspection.	<input type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) City Engineer (consultant) for Scanlon, MN	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2012 – 2014	CONSTRUCTION (If applicable) NA
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Performed as Engineer of Record for numerous City infrastructure projects. Projects included roadway paving/assessment/rehabilitation/replacement, stormwater system design and modeling, watermain (potable and reclaim) extensions/rehabilitation/replacements, sanitary sewer design/rehabilitation. Cost estimating and engineering reports associated with all aspects of these infrastructure projects. City Council presentations and representation. Public messaging and interaction.	<input type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Joe Schofield, PE	13. ROLE IN THIS CONTRACT Senior Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 21	b. WITH CURRENT FIRM 2.5

15. FIRM NAME AND LOCATION (City and State)
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION (Degree and Specialization) MBA St. Leo University; B.S. Civil Engineering, University of North Florida	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Engineer in Florida (69219)
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22. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Mr. Schofield is a Senior Engineer with 18 years of experience in civil design and construction oversight. He has provided design, review, and/or management of hundreds of public and private roadway and site development projects in the southeast United States. He has partnered with dozens of State Agencies and local communities to advance a wide variety of projects to improve transportation infrastructure across the continental United States.

23. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Shadow Crest at Rolling Hills CDD (Phases 3B & 3C), Green Cove Springs, Clay County, FL	2023	2023
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Mr. Schofield assisted the CDD to secure electrical and landscape maintenance easements. He also reviewed all contractor, vendor, and supplier invoice and pay application to help ensure proper use of the bond funds. Scope included cost estimating and writing the Engineer's Report for Shadow Crest phase of the District full planned build-out.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Beachview Cove Subdivision, Ormond Beach, Volusia County, FL	2023	NA
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project manager and engineering overseeing design and permitting for a 28-lot single-family subdivision with private lift station on A-1-A adjacent the Atlantic Ocean. All entitlements received and construction underway. Project includes a planned FPL power pole relocation, work within the coastal construction control line (CCCL), and coordination of turtle friendly street lighting design.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Ponce Preserve Subdivision, Palm Coast, Flagler County, FL	2023	NA
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project manager and engineering overseeing design and permitting for a 74-lot single-family subdivision. All entitlements have been received and construction start date undetermined.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State) Ryan's Landing Subdivision, Palm Coast, Flagler County, FL	2023	
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project manager and engineering overseeing design and permitting for a 95-lot single-family subdivision. All entitlements have been received and construction start date undetermined.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION (City and State)		
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Adam Oestman, EIT	13. ROLE IN THIS CONTRACT Production Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 6	b. WITH CURRENT FIRM 2.5

15. FIRM NAME AND LOCATION (City and State)
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION (Degree and Specialization) B.S. Civil Engineering Technology, Murray State University	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Engineer in Training (PE Pending)
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24. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Mr. Oestman has more than six years of experience in the design and construction of private infrastructure projects. He has worked on numerous developments and infrastructure improvements for commercial, medical, municipal, and residential projects around the country. Typical project requirements are land acquisition contract review, site assessment, land planning, development cost analysis, scheduling, approval coordination preparation of contract documents, and construction administration.

25. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
City of DeLand Reclaim Main Extension, DeLand, FL	2023	NA
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Lead design engineer preparing the construction documents for a +-6000 LF Reclaim main extension <input checked="" type="checkbox"/> Check if project performed with current firm		
Shadow Crest At Rolling Hills CDD Single Family Subdivision, Green Cove Springs, FL	2021	Ongoing
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Lead design engineer preparing the construction documents for a 247 single-family residential subdivision, as well as associated construction administration throughout the project. <input checked="" type="checkbox"/> Check if project performed with current firm		
Sawmill Branch at Palm Coast Park CDD - Multiple Phases, Palm Coast, FL	2023	
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Lead design engineer preparing the construction documents for multiple single-family residential subdivision phases totaling over 1000 lots <input checked="" type="checkbox"/> Check if project performed with current firm		
Spring Lake at Palm Coast Park CDD – Multiple Phases, Palm Coast, FL	2022	Ongoing
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Preparing the construction documents, cost-estimates, and associated construction administration for multiple single-family residential subdivision phases for a total of 421 lots <input checked="" type="checkbox"/> Check if project performed with current firm		
Hymon Circle Drainage Improvements – City of Bunnell, FL	2023	
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Design engineer preparing the construction documents for a two phase project in the City of Bunnell, including +-2000 LF of road-side drainage improvements, as well as +-3000 LF of existing drainage ditch improvements <input checked="" type="checkbox"/> Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME David Schmidt, ASLA	13. ROLE IN THIS CONTRACT Landscape Design	14. YEARS EXPERIENCE	
		a. TOTAL 16	b. WITH CURRENT FIRM Less than 1 year

15. FIRM NAME AND LOCATION *(City and State)*
Alliant Engineering, Inc. (Jacksonville, FL)

16. EDUCATION <i>(Degree and Specialization)</i> B.S. Landscape Architecture, University of Arkansas, Minor in Horticulture	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> ASLA; Currently pursuing licensure as a Landscape Architect in Florida in 2023
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26. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*
Mr. Schmidt has more than 16 years of experience in the fields of land development planning, landscape architecture, urban design, and project management and is the Director of Landscape Architecture at Alliant. His primary responsibilities include project management, regulatory approvals, site layout and design, construction documentation, regional and community planning, and graphic design.

27. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i> Reverie at Trailmark, St. Augustine, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018-2020	CONSTRUCTION <i>(If applicable)</i> 2019-2023
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Reverie at Trailmark, St. Augustine, FL — served as the project manager and designer responsible for the neighborhood entry, common area, pocket parks, beer garden, dog park, and amenities at the clubhouse. Reverie is a 55+ Master Planned Community located in St. Augustine Florida permitted as a Community Development District developed by Dream Finders Homes, LLC. Reverie consists of 487 class A single family homes, and 4,600 SF Neighborhood Clubhouse	<input type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> Sweetgrass, St. Mary's, GA	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2023	CONSTRUCTION <i>(If applicable)</i>
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Served as the project manager and designer responsible for the neighborhood entry, common area, pocket parks, beer garden, dog park, and amenities at the clubhouse. Sweetgrass is a 150 Acre Master Planned Community located in St. Mary's Georgia developed by Tierra Linda Development, LLC. Sweetgrass consists of 312 class A multifamily units, 194 townhomes, 143 single family homes, and 212,600 SF of commercial. The Sweetgrass project will end up as home to almost 650 families in walkable, mixed-use neighborhoods that provide not only housing but places for working, shopping, recreation, and civic engagement.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> Bradenton Riverwalk, Bradenton, FL	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2008-2012	CONSTRUCTION <i>(If applicable)</i> 2012
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE My team was responsible for various project components, such as data collection, landscape design, color renderings and 3D modeling for the master plan. Kimley-Horn completed the master planning process for the 1.5-mile-long riverfront area in Bradenton known as the Riverwalk. Services included a grants/funding analysis, master planning, public involvement, design development, and stakeholder coordination. Unanimous approval was given from the Bradenton City Council with the preparation of construction documents and permitting drawings.	<input type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT
(Complete one Section E for each key person.)

12. NAME Joe Brinson, PWS	13. ROLE IN THIS CONTRACT Environmental Senior Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 27	b. WITH CURRENT FIRM 2

15. FIRM NAME AND LOCATION (City and State)
ECS Florida, LLC - Jacksonville, FL

16. EDUCATION (Degree and Specialization) Bachelor of Science, 1996, Forest Resource Management/Forest Biometrics, University of Georgia, Athens, GA	17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline) Professional Wetland Scientist
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28. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)
Mr. Brinson is an Environmental Senior Project Manager for ECS and has more than 26 years' experience in wetland permitting, species, timber assessments, greenbelts and tree / arborist services. His responsibilities include the daily management of all phases of environmental projects to include proposal preparation and review, environmental compliance (spec/NPDES), budgeting daily and ongoing activities, preparation and review of reports, daily on-going client interaction, developing a client database, invoicing and marketing. In his role, Mr. Brinson serves as a mentor to junior staff members on various environmental projects and assists senior staff in marketing initiatives.

29. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Town Center Boulevard Property, Palm Coast, FL	2023	NA
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS scientist completed a Ecological Diligence. The purpose of the field visit was to evaluate the site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and their habitats. ECS Fees: \$1,850 Size: 5.09 acres	<input checked="" type="checkbox"/> Check if project performed with current firm	
Dix Ellis, Jacksonville, FL	2023	NA
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS scientist completed a Preliminary Wetlands Determination. The purpose of the field visit was to evaluate the site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and their habitats. ECS Fees: \$1,500 Size: .77 acres	<input checked="" type="checkbox"/> Check if project performed with current firm	
Beautyrest Avenue Property, Jacksonville, FL	2022	NA
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS scientist completed a Ecological Due Diligence with CRAS. The purpose of the field visit was to evaluate the site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and their habitats. ECS Fees: \$6,650 Size: 3.88 acres	<input checked="" type="checkbox"/> Check if project performed with current firm	
First Coast Expressway Property, Middleburg, FL	2021	NA
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS completed a Preliminary Wetlands Determination and Preliminary Threatened & Endangered Species Survey. The purpose of the field visit was to evaluate the site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and their habitat. ECS Fees: \$6,650 Size: 3.88 acres	<input checked="" type="checkbox"/> Check if project performed with current firm	
Bainbridge Nocatee Parkway Project, Jacksonville, FL	2021	NA
e. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager. ECS completed a Preliminary Wetlands Determination and Preliminary Threatened & Endangered Species Survey. The purpose of the field visit was to evaluate th site for the occurrence and/or potential for occurrence of jurisdictional wetlands and/or protected wildlife species and/or habitat on the site and its relevant surroundings. ECS Fees: \$2,300 Size: 13.5 acres	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete on Section E for each key person)

12. NAME Brett H. Harbison, P.E.	13. ROLE IN THIS CONTRACT Senior Geotechnical Engineer/Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 16	b. WITH CURRENT FIRM 5
15. FIRM NAME AND LOCATION (City and State) Meskel & Associates Engineering, PLLC, Jacksonville, Florida			
16. EDUCATION (DEGREE AND SPECIALIZATION) B.S. Civil Engineering, Florida State University, 2007; Graduate Courses University of Central Florida		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida P.E. 74679 Professional Engineer, Georgia PE037919	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Certified SmartPile EDC System (User ID # 020FL0029-13), Florida Engineering Leadership Institute Graduate 2015, American Society of Highway Engineers (ASHE), North Florida, ASHE Community Outreach Chairman, TCI Young Professional of the Year 2017			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
a.	City of Jacksonville (COJ) Northbank Bulkhead Replacement, Jacksonville, Florida	2020 - Present	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Geotechnical Engineer responsible for coordinating the geotechnical exploration to replace the existing bulkhead along the northern bank of the St. Johns River in downtown Jacksonville extending approximately between the Fuller Warren bridge and Liberty Street. The project will include constructing a new bulkhead wall in front (waterside) of the existing bulkhead and installing anchors through the existing bulkhead. MAE's scope of work included land and waterside Standard Penetration Test (SPT) borings, rock coring, laboratory testing, and engineering analysis for the design and construction of the new bulkhead and anchors. (Contract Value: \$384,800)		
b.	City of Jacksonville Sidewalks and Pedestrian Improvements, Jacksonville, Florida	2014-2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Geotechnical Project Manager. MAE's services for projects under this contract consist of geotechnical exploration and engineering analysis for tasks such as new sidewalks, drainage improvements, culvert extensions and replacement, and retaining walls. Typically, the geotechnical exploration included mobilizing our truck-mounted drill rig to City roads and highways. Following subsurface exploration, laboratory testing, and geotechnical engineering analysis, MAE provided geotechnical recommendations and site preparation recommendations. These recommendations included clearing and stripping; temporary groundwater control; soil parameters for culvert design; excavation protection; and structural backfill and compaction of structural backfill. (Contract Value \$128,740)		
c.	Lonnie Miller Sr. Regional Park Structures & Pedestrian Trail, Jacksonville, FL	2018	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Geotechnical/Soils Engineer. Park improvements proposed for this park included multiple new courts, multi-use fields, playgrounds, pavilions, new parking areas, elevated boardwalks, restroom and concession facilities, 2-story concrete scorer's building and 2,700 linear feet of asphalt surfaced pedestrian trail. Geotechnical explorations were performed. Reporting was presented and included design recommendations for shallow foundations, groundwater control and underdrain recommendations for field areas, and recommendations for construction of asphalt pavement base and structural courses for the trail system. Site preparation and earthwork recommendations included clearing and stripping, removal and replacement of deleterious soils/debris encountered, temporary groundwater control, and placement/compaction of fill and backfill soils. (Contract Value: \$37,800)		
d.	FDOT District 2, I-95 Nassau River Bridge Improvements, Duval/Nassau County Line, FL	2021	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Foundation/Geotechnical Engineer of Record (GEOR)/Project Manager responsible for field coordination, laboratory shear strength testing, rock core strength testing, and geotechnical analyses to support design and construction of non-redundant drilled shafts to support crutch bents proposed for the existing I-95 north and southbound bridges. Brett directed field crews and staff in performing 24 Standard Penetration Test (SPT) borings in tidally inundated project area using amphibious and spud barge platforms. Borings were advanced to depths of 125 feet below the river mudline. Static axial shaft capacities were estimated to determine anticipated shaft tip elevations. Engineering reports were prepared including drilled shaft analyses, soil parameter recommendations for lateral analyses, and shaft installation/construction recommendations. (Contract Value: \$670,825)		
e.	Moncrief Pedestrian Bridge Span Replacement, Jacksonville, Florida	2022	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Engineer responsible for the geotechnical exploration, laboratory testing, and engineering analysis for the pedestrian bridge. The main span and extended ramps will be supported on 54-inch non-redundant drilled shafts. The existing bridge is approximately 70 to 75 feet long and the replacement bridge will be of similar length. (Contract Value \$14,000 est.)		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> Shadow Crest at Rolling Hills CDD (Phases 3B & 3C), GCS, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES 2021 – 2023 CONSTRUCTION <i>(If applicable)</i> 2023

26. PROJECT OWNER'S INFORMATION

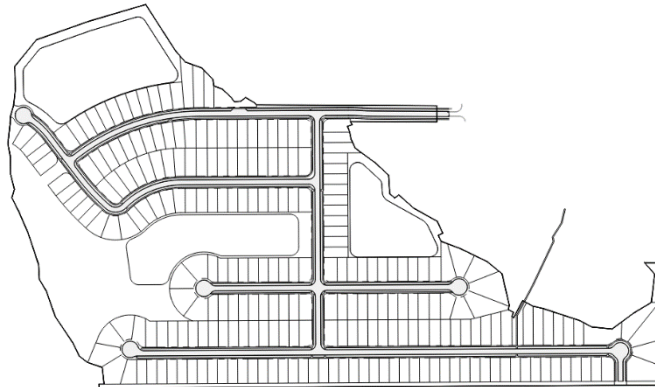
b. PROJECT OWNER Rolling Hills CDD	b. POINT OF CONTACT NAME Marilee Giles	c. POINT OF CONTACT TELEPHONE NUMBER 904-940-5850 x412
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27. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

CDD constructed by bond issuance infrastructure to support a 247-lot single-family platted phase of the community. Joe Schofield is the acting District Engineer for this part of the District, who is also the Engineer of Record.

Project required coordination with the primary CDD Engineer to coordinate ongoing construction of a prior phase adjacent Shadow Crest. Construction ran concurrently, so both Engineer's attended each monthly Board meeting to give Engineer's updates on each respective project. The prior phase included construction of a lift station to receive effluent from both projects.

Mr. Schofield assisted the CDD to secure electrical and landscape maintenance easements. He also reviewed all contractor, vendor, and supplier invoice and pay application to help ensure proper use of the bond funds. Scope included cost estimating and writing the Engineer's Report for Shadow Crest phase of the District full planned build-out.



28. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Alliant Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Project Engineer
b.	(1) FIRM NAME Alliant Floida, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Land Surveying
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION *(City and State)*

Spring Lake Subdivision

22. YEAR COMPLETED

PROFESSIONAL SERVICES
2019 – 2022

CONSTRUCTION *(If applicable)*
NA

32. PROJECT OWNER'S INFORMATION

d. PROJECT OWNER

Sunbelt Land Management

b. POINT OF CONTACT NAME

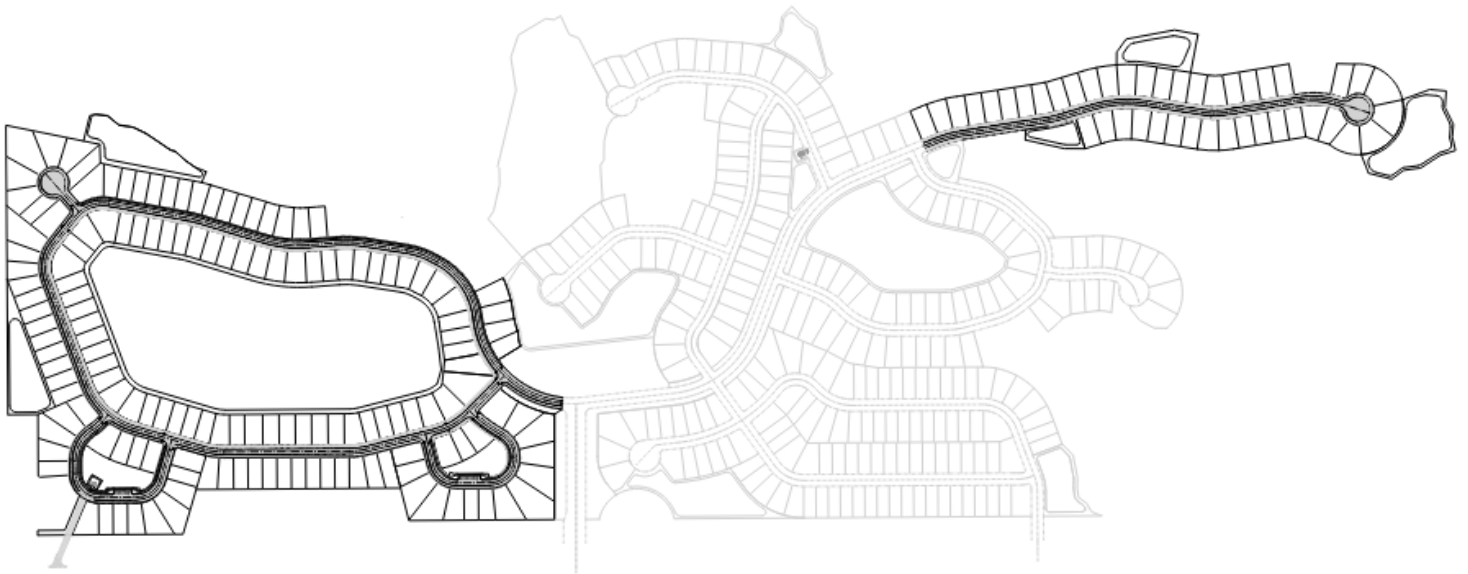
Ken Belshe

c. POINT OF CONTACT TELEPHONE NUMBER

386-986-2411

33. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Engineer of Record for complete design and permitting of 421 unit CDD residential subdivision. Provided all aspects of oversight and design. Provided Certified Engineer's Report including cost estimating for Palm Coast Park Community Development District (CDD).



34. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Alliant Engineering, Inc.	Jacksonville, FL	Project Engineer
b.	Alliant Florida, Inc.	Jacksonville, FL	Land Surveying
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION *(City and State)*

Bunnell Westside Sewer Improvements - Phase 1, Bunnell, FL

22. YEAR COMPLETED

PROFESSIONAL SERVICES
2020

CONSTRUCTION *(If applicable)*
2020

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER
City of Bunnell

b. POINT OF CONTACT NAME
Dustin Vost

c. POINT OF CONTACT TELEPHONE NUMBER
386.437.7515

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Alliant prepared and submitted a St. Johns River Water Management District REDI Grant Application on behalf of the City of Bunnell, FL. The application was ranked #1 by the SJRWMD. The project consisted of sanitary sewer CIPP lining, lift station upgrades, and regional storm sewer and swale improvements to address ongoing flooding issues in this Deen Road neighborhood.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Alliant Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Project Engineer
b.	(1) FIRM NAME Alliant Florida, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Land Surveying
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

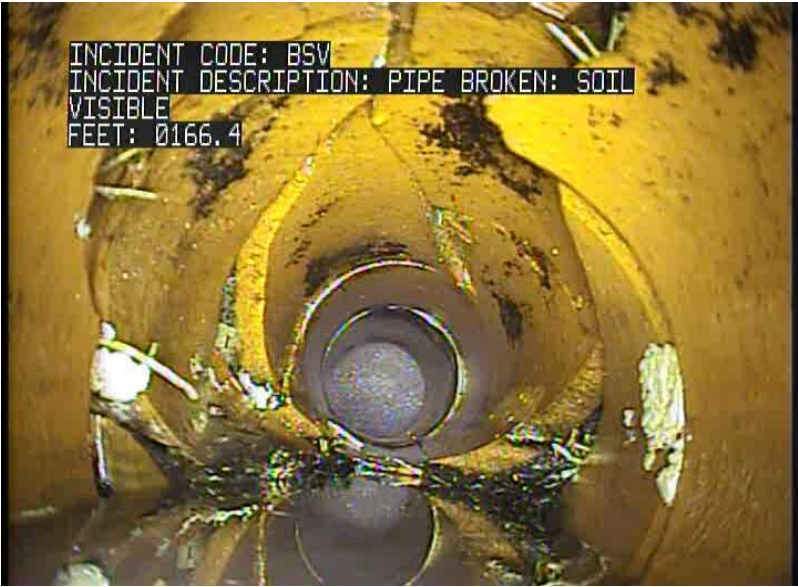
F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 4
21. TITLE AND LOCATION <i>(City and State)</i> Flagler Beach Slip Lining Rehab, Flagler Beach, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES 2020 CONSTRUCTION <i>(If applicable)</i> 2020

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of Flagler Beach	b. POINT OF CONTACT NAME Lee Richards	c. POINT OF CONTACT TELEPHONE NUMBER 386-517-2000 ext. 248
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Alliant prepared and submitted a St. Johns River Water Management District REDI Grant Application on behalf of the City of Bunnell, FL. The project was funded by the SJRWMD and Alliant performed a 1.1-mile route survey along SR 100 (Moody Blvd) in the City of Bunnell from Grand Reserve Parkway to North Palmetto Street. This required deed research for all adjacent properties along the route including FDOT right-of-way. Alliant also prepared design and bid Documents for a reclaimed water main.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Alliant Engineering, Inc.	Jacksonville, FL	Project Engineer
b.	Alliant Florida, Inc.	Jacksonville, FL	Land Surveying
c.			
d.			
e.			
f.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
 (Present as many projects as requested by the agency, or 10 projects, if not specified.
 Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
5

21. TITLE AND LOCATION (City and State)
Sweetgrass Apartments (Phase 1) Enhanced Landscape

22. YEAR COMPLETED
PROFESSIONAL SERVICES 2023
CONSTRUCTION (If applicable) NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER
Sweetgrass Acquisition LLC

b. POINT OF CONTACT NAME
Ron Buckley

c. POINT OF CONTACT TELEPHONE NUMBER
904-247-5334

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Sweetgrass is a 150 Acre Master Planned Development located in St. Mary's Georgia for Tierra Linda Development, LLC. Sweetgrass consists of 312 class A multifamily units, 194 townhomes, 143 single family homes, and 212,600 SF of commercial. Working in collaboration with the client, architect, and interior designer, the Sweetgrass project will end up as home to almost 650 families in walkable, mixed-use neighborhoods that provide not only housing but places for working, shopping, recreation, and civic engagement. My team's services included project management for the design of the enhanced landscape, irrigation, neighborhood clubhouse amenity area which included the clubhouse pool deck, shade structures, outdoor kitchen, landscape architecture, hardscape, site electrical engineering (managed sub), mail kiosk, design of the neighborhood entry monument, security gate, dog park and all site civil design with permitting.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. (1) FIRM NAME Alliant Engineering, Inc.	(2) FIRM LOCATION (City and State) Jacksonville, FL	(3) ROLE Project Engineer
b. (1) FIRM NAME Alliant Florida, Inc.	(2) FIRM LOCATION (City and State) Jacksonville, FL	(3) ROLE Land Surveying
c. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f. (1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 6
21. TITLE AND LOCATION <i>(City and State)</i> Trout Creek Community Development District, St. Augustine, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2023	CONSTRUCTION <i>(If applicable)</i> NA

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Trout Creek CDD	b. POINT OF CONTACT NAME Melissa Dobbins	c. POINT OF CONTACT TELEPHONE NUMBER 904.436.6270
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

ECS completed an Arboriculture Assessment for the landscape tree decline predominantly live oaks with a few magnolias. ECS understood the trees started to decline approximately two years after they were planted. ECS scope of work included assessing the current condition of landscaping trees along Shearwater Parkway, determine whether conditions require removal and recommend an appropriate course of action for remediation. Investigative methods used were visual inspection of roots and tree, soil ph and nutrient analysis, root excavation, general leaf density analysis, irrigation water ph testing and bulk density testing of the soil.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME ECS Florida, LLC	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, FL	(3) ROLE Environmental
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 7
21. TITLE AND LOCATION <i>(City and State)</i> Tapestry Westland Village	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2018-2019	CONSTRUCTION <i>(If applicable)</i>

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Arlington Properties	b. POINT OF CONTACT NAME Trey Barnes	c. POINT OF CONTACT TELEPHONE NUMBER (205) 397-6834
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The subject project is located at the intersection of Collins Road at Plantation Bay Drive in Jacksonville, Florida. This task order included performing a geotechnical exploration, laboratory testing program, and engineering analysis to assist the design team with the design of the twelve 3-story residential buildings, a single-story clubhouse, lift station, pool, and dog park.

Our analysis included providing recommendations for the construction of shallow foundations and a wet well structure.

FIELD EXPLORATION PROGRAM

Borings: 16 SPT, 16 Hand Augers
 Total Feet: 533 LF (9 SPT to 30 feet, 4 SPT to 20 feet, 1 SPT to 32 feet, 1 SPT to 25 feet, 5' sampling intervals) (16 6 foot Hand Augers 1 foot sampling intervals)
 Samples: 223

LABORATORY TESTING PROGRAM

Index Testing: 26 samples
 26 -200, 26 MC, 4 OC, 4 AL

Contract Value: \$12,000

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a.	Meskel & Associates	Jacksonville, FL	Geotechnical Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Alliant Engineering, Inc. (Alliant) is a local and highly experienced engineering firm that is perfectly suited to provide professional services from the RFQ. We are not only highly qualified, but we also have an intricate knowledge of the infrastructure challenges within smaller municipalities. Brice Nelson, PE will serve as the Project Manager and will be the CDD's main point of contact while Mr. Curt Wimpée, PE will serve as Alliant's Quality Manager. As Project Manager, Brice will be handling the District Meetings and managing the construction/engineering services.

Alliant's proposed team of professionals provides the CDD with a comprehensive understanding and approach to meet (and exceed) the CDD's objectives and goals. Our corporate mission to build better communities with excellence and passion is evident within our culture and separates us from the rest.

As part of our program for other similar clients, we have developed an internal Quality Management Plan (QMP) that defines how our team will provide quality in delivering services to the CDD. As Project Manager, Brice will ensure that the process is followed for every major deliverable and milestone. Alliant's experience with the quality control process has shown that it must be part of the everyday

Alliant Engineering, Inc.'s corporate office is located in Minneapolis, MN.

Alliant's teaming partner Meskel & Associates Engineering (MAE) is a certified Woman-owned DBE and JSEB based in Jacksonville, FL, with additional offices in Lake City and Tampa. They specialize in geotechnical engineering, drilling, and laboratory testing services. MAE's certifications are included at the end of the form.

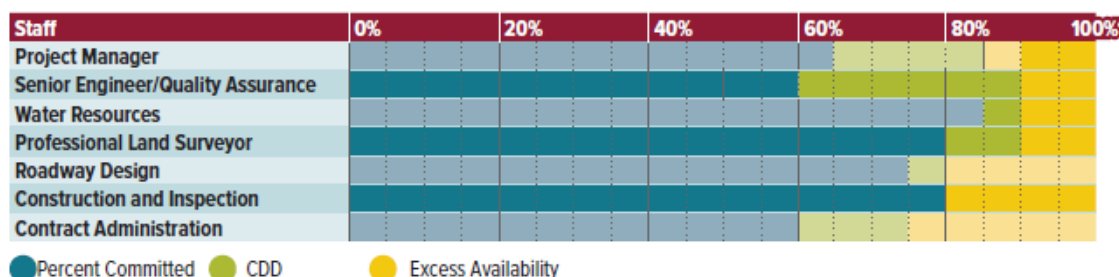
Alliant is dedicated to client satisfaction. To this end, we regularly assess our workload and plan for growth by keeping our staff level above our immediate needs. This enables us to keep quality and responsiveness at the highest level. As a Principal of Alliant and a member of our core team, Mr. Wimpée can allocate the support staff and resources to easily meet project schedules.

Alliant project managers meet each week to discuss current workload and staffing needs. We maintain a high-level project design schedule that tracks the expected level of project commitments per month compared to the available staffing. At our project manager meetings, we discuss project specific needs and upcoming deadlines to determine if the current staffing is appropriate or if changes will be required to ensure that schedules are met.

Exhibit 2 below illustrates the estimated time allotment that each of the key members can contribute at the moment. These percentages will fluctuate from week to week based on external influences, but resources will be concentrated when needed to complete specific tasks or address project needs as critical items dictate.

The Alliant Team has the experience and expertise required to provide high quality professional services to the CDD for this project. We believe the details of our proposal provide the CDD with excellent program value. We would be honored and excited to work with you on this project.

Exhibit 2. Staff Workload and Availability



I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

December 4, 2023

33. NAME AND TITLE

Curt Wimpée, PE/Vice President

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME Alliant Engineering, Inc.			3. YEAR ESTABLISHED 1995	4. UNIQUE ENTITY IDENTIFIER 41-1818046
2b. STREET 10475 Fortune Pkwy Ste 101			5. OWNERSHIP Corporation	
2c. CITY Jacksonville	2d. STATE FL	2e. ZIP CODE 32256	b. SMALL BUSINESS STATUS NA	
6a. POINT OF CONTACT NAME AND TITLE Brice Nelson, PE/Project Manager			7. NAME OF FIRM (If Block 2a is a Branch Office) Alliant Engineering, Inc.	
6b. TELEPHONE NUMBER (904) 723-4895	6c. E-MAIL ADDRESS bnelson@alliant-inc.com			
8a. FORMER FIRM NAME(S) (If any)			8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

9. EMPLOYEES BY DISCIPLINE

10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	18	3	E10	Environmental and Nat Res Map	4
08	CADD Technician	7	1	H07	Highways	8
12	Civil Engineer	55	9	H11	Housing	7
15	Constructor Inspector	5	0	I04	ITS	4
16	Construction Manager	1	0	L03	Landscape Architecture	6
23	Environmental Scientist	2	0	P05	Planning	5
38	Land Surveyor	13	0	S09	Structural Design	4
39	Landscape Architect	6	2	S10	Surveying	7
47	Planner	2	0	T03	Traffic and Transportation Engineering	7
57	Structural Engineer	2	0			
60	Transportation Engineer	61	1			
62	Water Resources Engineer	3	0			
	Other Employees					
Total		175	16			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)


PROFESSIONAL SERVICES REVENUE INDEX NUMBER


- | | |
|---|---|
| 1. Less than \$100,000 | 6. \$2 million to less than \$5 million |
| 2. \$100,000 to less than \$250,000 | 7. \$5 million to less than \$10 million |
| 3. \$250,000 to less than \$500,000 | 8. \$10 million to less than \$25 million |
| 4. \$500,000 to less than \$1 million | 9. \$25 million to less than \$50 million |
| 5. \$1 million to less than \$2 million | 10. \$50 million or greater |

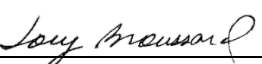
a. Federal Work	1
b. Non-Federal Work	9
c. Total Work	9

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE December 4, 2023
a. NAME AND TITLE Curt Wimpée, PE/Vice President	

ARCHITECT-ENGINEER QUALIFICATIONS				1. SOLICITATION NUMBER (If any)		
PART II - GENERAL QUALIFICATIONS <i>(If a firm has branch offices, complete for each specific branch office seeking work.)</i>						
2a. FIRM (OR BRANCH OFFICE) NAME ECS FLORIDA, LLC – Tampa				3. YEAR ESTABLISHED 2012		4. UNIQUE ENTITY IDENTIFIER MNVJKQ85HFG3
2b. STREET 4524 N. 56 th Street				5. OWNERSHIP		
2c. CITY Tampa		2d. STATE Florida		2e. ZIP 33610		a. TYPE Limited Liability Company
6a. POINT OF CONTACT NAME AND TITLE Rey Ruiz, PE, SI – Branch Manager				b. SMALL BUSINESS STATUS N/A		
6b. TELEPHONE NUMBER 813-302-1644		6c. E-MAIL ADDRESS RRuiz1@ecslimited.com		7. NAME OF FIRM (if block 2a is a branch office) ECS Florida, LLC		
8a. FORMER FIRM NAME(S)				8b. YR. ESTABLISHED		8c. UNIQUE ENTITY IDENTIFIER
9. EMPLOYEE BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	C. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
2	Administrative	33	6	H11	Housing (Residential, Multi-Family, Apts, Condos)	8
6	Architect	2		H07	Highways, Streets, Airfield Paving, Parking Lots	7
8	AutoCAD	1		E09	Environmental Impact Studies, Assessments	7
	Construction Materials Manager	10	3	T02	Testing & Inspection Services	6
	Drillers	29	10	C10	Commercial Buildings (low rise), Shopping Centers	6
24	Environmental Scientist	19	4	W01	Warehouses & Depots	5
	Environmental Technician	2		S05	Soils & Geologic Studies, Foundations	4
	Field Technicians	94	17	H10	Hotels, Motels	4
30	Geologist	6	2	O01	Office Buildings, Industrial Parks	4
	Hydrogeologist			I01	Industrial Buildings, Manufacturing Plants	4
36	Industrial Hygiene			E02	Schools & Universities	4
	Lab Manager/Technician	14	4	A06	Airports, Terminals & Hangars, Freight Handling	4
	Professional Engineer	25	6	H09	Hospitals & Medical Facilities	4
48	Project Manager	59	25	P02	Petroleum and Fuel (Storage and Distribution)	3
	Soils Engineer			R04	Recreation Facilities (Parks, Marinas, etc.)	3
				D07	Dining Halls, Clubs, Restaurants	3
				E12	Environmental Remediation	3
				S13	Storm Water Handling & Facilities	3
				H06	Highrise, Air-Rights-Type Buildings	3
				W03	Water Supply, Treatment and Distribution	3
	TOTAL	294	77			
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (insert revenue index number shown at right)			PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work	3	1. Less than \$100,000. 2. \$100,000 to less than \$250,000. 3. \$250,000 to less than \$500,000. 4. \$500,000 to less than \$1 million. 5. \$1 million to less than \$2 million.				
b. Non-Federal Work	9	6. \$2 million to less than \$5 million. 7. \$5 million to less than \$10 million. 8. \$10 million to less than \$25 million. 9. \$25 million to less than \$50 million. 10. \$50 million or greater.				
c. Total	9					
12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.						
a. SIGNATURE 				b. DATE 11/30/2023		
c. NAME AND TITLE Rey Ruiz, PE, SI – Branch Manager						

ARCHITECT-ENGINEER QUALIFICATIONS				1. SOLICITATION NUMBER (If any)		
PART II - GENERAL QUALIFICATIONS (If a firm has branch offices, complete for each specific branch office seeking work.)						
2a. FIRM (OR BRANCH OFFICE) NAME ECS FLORIDA, LLC – Jacksonville				3. YEAR ESTABLISHED 2017	4. UNIQUE ENTITY IDENTIFIER MNVJKQ85HFG3	
2b. STREET 11554 Davis Creek Court				5. OWNERSHIP		
2c. CITY Jacksonville		2d. STATE Florida		2e. ZIP 32256		a. TYPE Limited Liability Company
6a. POINT OF CONTACT NAME AND TITLE Joey Broussard, PE – Vice President				b. SMALL BUSINESS STATUS N/A		
6b. TELEPHONE NUMBER 904-880-0960		6c. E-MAIL ADDRESS JBroussard@ecslimited.com		7. NAME OF FIRM (if block 2a is a branch office) ECS Florida, LLC		
8a. FORMER FIRM NAME(S)				8b. YR. ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER	
Ellis & Associates, Inc.				1988	87-718-2006	
9. EMPLOYEE BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	C. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
2	Administrative	33	16	H11	Housing (Residential, Multi-Family, Apts, Condos)	8
6	Architect	2		H07	Highways, Streets, Airfield Paving, Parking Lots	7
8	AutoCAD	1	1	E09	Environmental Impact Studies, Assessments	7
	Construction Materials Manager	10	5	T02	Testing & Inspection Services	6
	Drillers	29	12	C10	Commercial Buildings (low rise), Shopping Centers	6
24	Environmental Scientist	19	6	W01	Warehouses & Depots	5
	Environmental Technician	2	1	S05	Soils & Geologic Studies, Foundations	4
	Field Technicians	94	33	H10	Hotels, Motels	4
30	Geologist	6	1	O01	Office Buildings, Industrial Parks	4
	Hydrogeologist			I01	Industrial Buildings, Manufacturing Plants	4
36	Industrial Hygiene			E02	Schools & Universities	4
	Lab Manager/Technician	14	6	A06	Airports, Terminals & Hangars, Freight Handling	4
	Professional Engineer	25	8	H09	Hospitals & Medical Facilities	4
48	Project Manager	59	8	P02	Petroleum and Fuel (Storage and Distribution)	3
	Soils Engineer			R04	Recreation Facilities (Parks, Marinas, etc.)	3
				D07	Dining Halls, Clubs, Restaurants	3
				E12	Environmental Remediation	3
				S13	Storm Water Handling & Facilities	3
				H06	Highrise, Air-Rights-Type Buildings	3
				W03	Water Supply, Treatment and Distribution	3
	TOTAL	294	97			
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER				
a. Federal Work		1. Less than \$100,000.6. \$2 million to less than \$5 million				
b. Non-Federal Work		2. \$100,000 to less than \$250,000.7. \$5 million to less than \$10 million				
c. Total		3. \$250,000 to less than \$500,000.8. \$10 million to less than \$25 million				
		4. \$500,000 to less than \$1 million.9. \$25 million to less than \$50 million				
		5. \$1 million to less than \$2 million.10. \$50 million or greater				
12. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.						
a. SIGNATURE 				b. DATE 11/30/2023		
c. NAME AND TITLE Joey Broussard, PE – Subsidiary Regional Vice President						

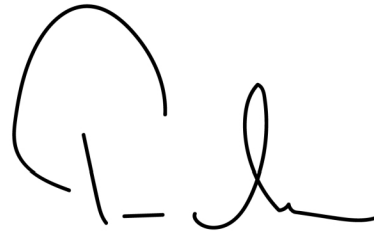
State of Florida

Woman Business Certification

Meskel & Associates Engineering, PLLC

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

05/04/2023 to 05/04/2025



J. Todd Inman
Florida Department of Management Services





BRANDY CREEK COMMUNITY DEVELOPMENT DISTRICT

REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES
FOR THE BRANDY CREEK COMMUNITY DEVELOPMENT DISTRICT

SUBMITTED BY:

ATWELL, LLC
111 N. MAGNOLIA AVE., SUITE 1350, ORLANDO, FLORIDA 32801
LARRY RAY, PE
407.399.9615



DECEMBER 8, 2023



December 8, 2023

Governmental Management Services, LLC
District Managers Office
475 West Town Place, Suite 114
St. Augustine, Florida 32092
Attn: Jim Oliver

RE: Atwell, LLC Qualifications
Engineering Services for Brandy Creek Community Development District

Dear Mr. Oliver:

In response to your Request for Qualifications, Atwell, LLC ("Atwell") is pleased to submit our qualifications to be considered for Engineering Services for the Brandy Creek Community Development District located in St. Johns County, Florida.

Atwell has assembled a team of experienced engineers, planners and landscape architects with many years of experience working on land development projects in St. Johns County and throughout Florida. The team includes Atwell engineers and RVi Planning + Landscape Architecture (RVi) planners and landscape architects. Atwell and RVi are sister-companies that share five office locations in Florida, where we'd support your CDD with a convenient one-stop-shop of consultant services under one roof.

The team will be led by Larry T. Ray, P.E., who has been involved in numerous CDD/DRI contracts in the state of Florida. His experience includes planning/zoning, design, permitting, construction phase services and serving as CDD Engineer on the following projects:

- Orlando International Airport
- Airport International Park at Orlando
- Meadow Woods Residential PD
- Jetport Industrial Park
- East Park Mixed Use PD/CDD (Served as CDD Engineer)

Larry will have the full support of a team of Design Engineers with over 40 years of design, permitting and construction experience. He will also be supported by Florida licensed, Project Manager, Brian Cassidy, PE, who brings more than 20 years of engineering experience.

The Atwell team currently holds multiple Florida-based Community Development District contracts that lend to our team experience and provides a level of knowledge and support which we can bring to the Brandy Creek Community Development District. Selected contracts include:

- Artisan Lakes East CDD
- Belmont CDD
- Channing Park CDD
- LT Ranch CDD
- River Landing CDD

Jack Caldwell, PLA, will support the team with planning and landscape architecture design, permitting, and irrigation design tasks. Jack has more than 13 years of Florida experience supporting a variety of public and private clients. Select projects include:

- Center Lake Ranch, Osceola County, FL
- Farm at Varrea Amenity and Hardscape, Plant City, FL
- Westview, Osceola County, FL

Our team of engineers, planners and landscape architects have the expertise and experience to assist the Brandy Creek Community Development District as qualified consultants to help the CDD in a multitude of services including managing capital improvement projects in the district, preparing documentation to support any future issuance of municipal bonds, designing expansion plans for community infrastructure and amenities, and representing the District at board meetings or other meetings to assist the District Manager.

Atwell thanks you for opportunity to work with you and your team. We have the staff available and are prepared to begin immediately if selected and look forward to being a valued member of your team. Please do not hesitate to contact me at 407.399.9615 if you have any questions.

Sincerely,
ATWELL, LLC

A handwritten signature in blue ink, appearing to read 'Larry Ray'.

Larry Ray, PE
Senior Project Manager
Phone: 407.399.9615
lray@atwell-group.com

FIRM OVERVIEW

ATWELL, LLC

A LEGACY SPANNING
MORE THAN 100 YEARS

FULL-SERVICE
CONSULTING,
ENGINEERING &
CONSTRUCTION
SERVICES FIRM

1400+ EMPLOYEES

150+ LICENSED PROFESSIONALS

OUR MARKETS



REAL ESTATE & LAND DEVELOPMENT

Residential
Commercial
Community



POWER & ENERGY

Power Generation
Transmission & Power Delivery
Battery Storage



OIL & GAS

Midstream
Exploration & Production
Transmission & Distribution
Energy Transition & Emissions Reduction

OUR SERVICES



LAND SOLUTIONS



GIS MAPPING



PLANNING/LANDSCAPE
ARCHITECTURE



ENVIRONMENTAL &
NATURAL RESOURCES



SURVEY



ENGINEERING



PROGRAM
MANAGEMENT

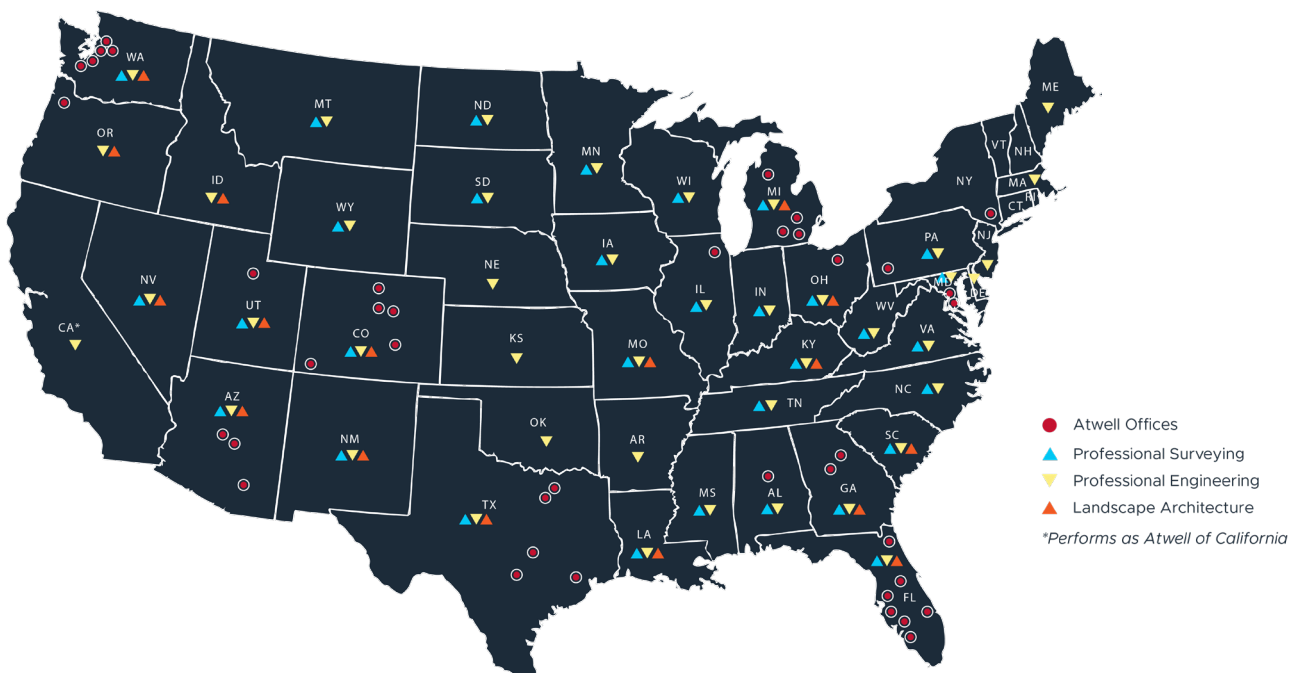


CONSTRUCTION
SERVICES

NATIONAL REACH, LOCAL PRESENCE

Atwell offers clients access to a national development consulting platform of over 30 offices throughout the United States. We dedicate teams of specialists to the evolving needs of the Real Estate and Land Development, and Energy markets.

Atwell's teams are comprised of industry leaders in their dedicated market, which include engineers, planners, land surveyors, environmental specialists, construction managers, and other professionals. Clients receive the benefits of numerous teams throughout the organization via a single point of contact. Atwell can provide local knowledge and leverage our local relationships, as well as national knowledge of industry best practices, current trends, and policies.



ARCHITECT-ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)	
Brandy Creek Community Development District	
2. PUBLIC NOTICE DATE	3. SOLICITATION OR PROJECT NUMBER
	Request for Qualifications for Engineering Services

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE		
Larry Ray, PE - Senior Project Manager		
5. NAME OF FIRM		
Atwell, LLC		
6. TELEPHONE NUMBER	7. FAX NUMBER	8. E-MAIL ADDRESS
407.743.3524		lray@atwell-group.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	PRIME	JV	SUBCONTRACTOR	9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
a.	X			Atwell, LLC <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	111 N. Magnolia Ave. Ste. 1350 Orlando, FL 32801	District Engineer, Senior Project Manager
b.			X	RVi Planning + Landscape Architecture <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	111 N. Magnolia Ave. Ste. 1350 Orlando, Florida 32801	Planning, Landscape Architecture
c.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
g.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

Attached, please see Section H)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Larry Ray, PE		Senior Project Manager/POC		a. TOTAL	b. WITH CURRENT FIRM
				43	3
15. FIRM NAME AND LOCATION (City and State)					
Atwell, LLC - Orlando, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION)			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
Bachelor of Science University of Florida Civil Engineering			Registered Professional Engineer: Florida		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
CGC - State of Florida					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Osceola Turf Club DRI, Osceola County, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			PM		N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm				
Lead Civil Engineering Consultant for this 1,700+ acre development of Regional Impact, zoned as a planned development. Project included rezoning through Osceola County and permitting through South Florida Water Management District					
b.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	East Park PD/CDD, Orlando, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			PM, EOR, District Engineer		2002 - 2010
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm				
Prepared, submitted, and processed all planning and construction documents and permit applications for development of 400+/- acre project. Prepared and certified all development costs to allow approval and sale of all CDD bonds. Provided construction phase services to the CDD reviewing construction process and approval of all pay applications for processing and payment. Prepared for and attended monthly board meetings. Role: Lead Civil Engineer/CDD Engineer Cost: \$ N/A					
c.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Isleworth, Windermere, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			EOR		1983 - 1990
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm				
Project Manager and EOR for 900+ acre luxury residential development, including an Arnold Palmer designed and constructed private golf course, located on the shore of the Butler Chain of Lakes. As engineer of record was responsible for design, permit coordination and construction permitting through Orange County and the South Florida Water Management District					
d.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Orlando International and Executive Airports, Orlando, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			Team Lead, PM, EOR		1985 - 2014
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm				
conceptual design/final CDs, engineering reports, cost estimates, schedules, specifications, permit applications and RAI responses, bid/award services, CA and inspection, DRI's, EA/EIS documentation, and review of others' designs. Accordance w/federal, state & local design standards as appropriate for roadway, stormwater or airfield related assignments. Permitting through City of Orlando, ECFRPC, SJRWMD and SFWMD, FDEP, Florida Fish and Wildlife Conservation Commission, FDOT, U.S. ACOE, U.S. Fish and Wildlife, FAA, and the U.S. EPA. Continuing Civil Engineer and Member of General Consultant Team					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Brian Cassidy		Project Manager		a. TOTAL	b. WITH CURRENT FIRM
				21	2
15. FIRM NAME AND LOCATION (City and State)					
Atwell, LLC - Jacksonville, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION)			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
<ul style="list-style-type: none"> Bachelor of Science, Civil Engineering University of North Florida 			Registered Professional Engineer: Florida, Georgia		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
Certifications <ul style="list-style-type: none"> Georgia Soil and Water Conservation Commission (GSWCC) – Certified Design Professional 					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Myakka Pines Residential Subdivision, Myakka, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			2023		N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE * Check if project performed with current firm				
+/-438AC Residential Subdivision with 29 Stormwater ponds. Led engineering team and provided engineering support for preparing the SWFWMD ERP Permit submittal for the project					
b.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Retail Shopping Center & Out Parcels, Jacksonville, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			2020 - 2021		2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm				
Project Manager and Engineer of Record for +/-200,000 sf retail shopping center with 7 out parcels. Provided design, permitting and construction administration services for the project					
c.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Daniels Mixed-Use Center, Ft. Myers, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			2022 - 2023		N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm				
+/-65AC Mixed-use subdivision. Led Engineering team and provided engineering support for the preparation of SFWMD ERP Permit submittal for the project					
d.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Durbin Retail Center, St. John's County, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			2013 - 2014		2014 - 2015
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm				
Oversight Engineer / Peer Reviewer for +/-200,000sf Retail Building for national client. Responsible for plan design reviews, permitting reviews and ensuring compliance with Client standards. Provided Construction Administration services for the Client					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Damon Parrish, PE		Project Engineer		a. TOTAL	b. WITH CURRENT FIRM
				19	3
15. FIRM NAME AND LOCATION (City and State)					
Atwell, LLC - Orlando, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION)			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
Bachelor of Science University of South Florida Civil Engineering			Registered Professional Engineer: Florida		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
ICPR Version 4 Hands-On Training Workshop					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Ocala Preserve/Ocala Preserve Community Development District, Ocala, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			2020 - Present		2021 - Present
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE * Check if project performed with current firm				
Project Manager, Engineer of Record, and CDD Engineer for this master development, which is planned to consist of 1,769 residential lots at full buildout. As the CDD Engineer, Damon oversees the District's acquisition of all engineering-related items such as stormwater management ponds, water and sewer utilities, and professional services					
b.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Ridge at Heath Brook / Ridge at Heath Brook Community Development District		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			2020 - Present		2021 - Present
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE * Check if project performed with current firm				
Project Manager, Engineer of Record, and CDD Engineer for this master development, which is planned to consist of 391 residential lots at full buildout. As the CDD Engineer, Damon oversees the District's acquisition of all engineering-related items such as stormwater management ponds, water and sewer utilities, roadways, hardscape, landscape, irrigation, street lighting, and recreational amenities					
c.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	The Stables, Ocala, FL		PROFESSIONAL SERVICES		CONSTRUCTION (If applicable)
			2023		N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE * Check if project performed with current firm				
Project Manager and Engineer of Record for a 250-townhome development including the design and permitting of the stormwater management system, floodplain impacts, and master utility system					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME David Gastel, PE	13. ROLE IN THIS CONTRACT Director	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
		17	3

15. FIRM NAME AND LOCATION (City and State)

Atwell, LLC - Orlando, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION) 17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Bachelor of Science | Florida State University
Civil and Environmental Engineering Registered Professional Engineer: Florida, North Carolina

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Leed AP BD+C
Central Florida Young Professionals Advisory Council

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Hudson Acres Apartments, Orlando, FL	EOR	Under Construction
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		
	This is a 320 units multifamily development that is market rate. It included a trail amenity with pool and tot lot. This is located near the intersection of Kirkman Road and Old Winter Garden Road.		
b.	District West Apartments, Orlando, FL	EOR	Under Construction
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		
	This is a 247 unit multifamily development that is workforce housing located at the intersection of John Young Parkway and W.D. Judge Road. I permitted master plan development with the City of Orlando.		
c.	Goldenrod Townhomes, Orlando, FL	EOR	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		
	This was a townhome development that we rezoned from single family to townhome including a complete plan change.		
d.	Horizon West Village, Orlando, FL	EOR	Under Construction
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		
	This was a single family development near Horizon West off of Hartzog Road. It included roughly 60 single family units with all associated infrastructure.		
e.	Collegiate Village Student Housing, Orlando, FL	EOR	Under Construction
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		
	This is a student housing development for 1,600 beds at UCF near the intersection of University Blvd and Alafaya Trail. It included the redevelopment of an parcel as well as a new retail plaza and a rebuilding of an existing street.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Tracy Birch, PSM	13. ROLE IN THIS CONTRACT Project Surveyor	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
		38	2

15. FIRM NAME AND LOCATION (City and State)

Atwell, LLC - Orlando, Florida

16. EDUCATION (DEGREE AND SPECIALIZATION) 17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Associate of Science, Land Surveying Technology, Valencia College	Florida Professional Surveyor and Mapper
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Training/Safety: M.O.T. - Maintenance of Traffic

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Florida Power and Light (FPL), FL	Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE * Check if project performed with current firm		
	Large Scale Project 200-5000 acres, Boundary, Topo, LiDAR, Photographic Mapping and Construction Design		
b.	Deseo Grande Phase 1, Orlando, FL	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE □ Check if project performed with current firm		
	Construction of 5 story apartment complex and parking garage		
c.	Deseo Grande Phase 2, Orlando, FL	2021	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE □ Check if project performed with current firm		
	Boundary, Topo and ALTA survey for construction design		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Jack Caldwell, PLA	Senior Director of Landscape Architecture	a. TOTAL	b. WITH CURRENT FIRM
		13	13

15. FIRM NAME AND LOCATION (City and State)

RVi Planning + Landscape Architecture (Orlando, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION)

Bachelor of Landscape Architecture, University of Florida

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Professional Landscape Architecture, Florida No. 6667214

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Jack has more than 13 years of experience in landscape architecture, and has served as a director and lead project manager for a variety of residential, institutional, streetscape, and commercial projects for a diverse array of public and private clientele. Throughout his career, Jack has been involved with various scales of land planning, site design, urban connectivity studies, community revitalization projects, and the preparation of commercial and residential landscape and hardscape design.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Center Lake Ranch (Osceola County, FL (St. Cloud area))	2021	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Director for Landscape Architecture on three phases of single-family residential (2021 - present) within this 2,000-acre mixed-use community. Jack and his team are serving two homebuilder clients, Taylor Morrison and M/I Homes, on three communities that include 300, 500, and 300 home lots each. Jack has led the design of all landscape and hardscape enhancements, neighborhood arrival monumentation, streetscape design, amenities and parks, open space, and presentation graphics.		
b.	Farm at Varrea Amenity and Hardscape (Plant City, FL)	2020	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Senior Landscape Architect that coordinated permit landscape drawings and enhanced hardscape and landscape construction documents, conceptual theming design, design development, and worked with the City and team of consultants to establish wayfinding and monument hierarchy. This master-planned community with single-family residential will offer up to 1,200 units over approximately 400 acres.		
c.	Westview (fka Solitiva Grande) (Osceola County, FL)	2019	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Senior Landscape Architect and contributing Planner who has helped establish zoning and entitlements for over 5,100 residential units spread across multiple phases for this master-planned 2,500-acre development.		
d.	Esplanade Naples Golf & Country Club (Collier County, FL)	2019	2022
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Jack assisted with master planning efforts and preliminary golf course routing for this active-lifestyle master planned community located in Naples. The Tuscan-themed design includes a comprehensive system of trails, incorporating more than 11 miles of trails made up of a five+ mile loop trail, fitness trails, and wilderness trails. The program also incorporates sidewalks and linear parks into a network around the centralized resort-style amenity center. The amenity campus offers a blend of uses, including a wellness facility with resort pool, poolside Bahama bar, golf and tennis pro shop, golf course, golf practice facility and aqua range, sports courts, dog park, and multi-use event lawn. Jack also assisted with evaluation of existing conditions, tree preservation coordination, and golf course planting design through construction documentation and all associated construction related services.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Robert Bias, PLA	Project Director - Landscape Architecture	a. TOTAL	b. WITH CURRENT FIRM
		13	3

15. FIRM NAME AND LOCATION (City and State)

RVi Planning + Landscape Architecture (Orlando, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION)

Bachelor in Landscape Architecture, University of Florida

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

Professional Landscape Architecture, Florida No. 6667302

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Robert has 13 years of experience in landscape architecture, and has served as a senior landscape architect and project manager for a variety of residential, hospitality, multi-family, theme park, and public park projects for a diverse array of public and private clientele. During his career, Robert has prepared commercial and residential landscape and hardscape design plans through construction documents, been involved with various scales of land planning, conceptual site design and 3D renderings.

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
a.	Colbert Landings (Palm Coast, FL)	2022	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Director/Project Manager for the design development and construction documents of the coastal community, Colbert Landings amenity, entry monumentation, and model centers. Robert has overseen the staff design of landscape, hardscape, and amenity enhancement plans including 3D visioning. This includes full construction documents, consultant management, and associated construction related services.		
b.	Center Lake Ranch (Osceola County, FL (St. Cloud area))	2021	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Manager for Landscape Architecture on three phases of single-family residential (2021 - present) within this 2,000-acre mixed-use community. Robert and his team are serving two homebuilder clients, Taylor Morrison and M/I Homes, on three communities that include 300, 500, and 300 home lots each. Robert has overseen the staff design of landscape and hardscape enhancement plans, produced full construction documents, and managed client relations for two homebuilders that are eager to deliver a newly built product to the St. Cloud market as soon as possible.		
c.	Farm at Varrea Amenity and Hardscape (Plant City, FL)	2020	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Director/Project Manager for this master-planned community with single-family residential that will offer up to 1,200 units over approximately 400 acres. Robert has overseen the staff design of landscape, hardscape, and amenity enhancement plans. This includes client coordination, full construction documents, and associated construction related services.		
d.	Westview (fka Solitiva Grande) (Osceola County, FL)	2019	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
	Project Director/Project Manager for the visioning and landscape architecture for this 2,500-acre master planned community. The master plan includes 5,000 housing units, two public school sites, a large regional park and connected trails system, five retail hubs and a mixed-use commercial town center. RVi coordinated closely with traffic engineers and County officials for planning around the intersection to ensure visibility due to grade change of the roadway, proper buffering and stormwater management. Robert has overseen the staff design of landscape, hardscape, and amenity enhancement plans. This includes monumentation design, presentation graphics, and full construction documents.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
James Abney, LI		Senior Irrigation Designer		a. TOTAL	b. WITH CURRENT FIRM
				35	2
15. FIRM NAME AND LOCATION (City and State)					
RVI Planning + Landscape Architecture (Bonita Springs, FL)					
16. EDUCATION (DEGREE AND SPECIALIZATION)			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
N/A			Licensed Irrigator, Texas No. LI0005636		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
<p>With over 35 years of professional irrigation design experience, James brings a wealth of expertise to the RVI team. His extensive background includes 20 years as an Irrigation Association Certified Landscape Irrigation Auditor, where he honed his skills and developed an advanced understanding of complex and unique irrigation design challenges. He specializes in various facets of irrigation design, such as system scheduling, applications management, construction observation, and suitability assessments for irrigation auditing procedures. James has worked on a variety of residential, multi-family, and public park projects, as well as athletic field complexes for a variety of public and private clients. He is currently researching Evapotranspiration Rates and crop values throughout the USA, Caribbean, and other international regions so that RVI can provide a reliable source of information available for irrigation water use and conservation calculations. His wealth of experience makes him an invaluable asset in tackling even the most intricate irrigation projects.</p>					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Skye Ranch (Sarasota, FL)		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
			2022	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
Lead Irrigation Designer for this vibrant residential community that boasts a rich array of amenities, including a community park adorned with two full-size soccer fields and two full-size softball fields. Skye Ranch's community park offers residents a wealth of recreational spaces and harmonious natural buffers, creating an inviting and thriving community.					
b.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Lorraine Road Phase II Betterment Plan (Sarasota, FL)		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
			2022	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
Lead Irrigation Designer for this project that aimed to develop a comprehensive schematic design plan that not only enhanced the road but also optimized water usage. The result is a thoughtful and sustainable blueprint that not only improves Lorraine Road but also offers users delightful transition areas to appreciate.					
c.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Bluebonnet HH (Austin, TX)		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
			2015	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
James was the Lead Irrigation Designer responsible for the irrigation design of internal streetscapes and parks for this residential community.					
d.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	San Gabriel Park, Phase 3 (Georgetown, TX)		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
			2014	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
James provided irrigation design for a large expansive multi-use turf area that only had access to a limited source. With the introduction of reuse water service, RVI created a suitable activation schedule without being impacted by current 1-day per week restrictions.					
e.	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Pine Acre Trails (Montgomery, TX)		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
			2015	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm		
James was the Lead Irrigation Designer responsible for the irrigation design of internal streetscapes and parks for this residential community.					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Charlie Rittenhouse	13. ROLE IN THIS CONTRACT Designer	14. YEARS EXPERIENCE	
		a. TOTAL	b. WITH CURRENT FIRM
		2	2

15. FIRM NAME AND LOCATION (City and State)

RVi Planning + Landscape Architecture (Orlando, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION)

Bachelor of Landscape Architecture, University of Georgia

17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)

N/A

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Charlie has over two years of Landscape Architecture experience and works as a staff designer at RVi. Over the course of his career, he has worked on schematic design and design development for permit landscape sets and construction documentation for a variety of commercial, multifamily, and residential projects.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Colbert Landings (Palm Coast, FL)	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2022	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		
Staff designer for the design development and construction documents of the coastal community, Colbert Landings amenity, entry monumentation, and model centers. Charlie has assisted in the development of landscape, hardscape, and amenity enhancement plans, including full construction documentation.			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Center Lake Ranch (Osceola County, FL (St. Cloud area))	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		
Designer for Landscape Architecture on three phases of single-family residential within this 2,000-acre mixed-use community. Charlie and his team are serving two homebuilder clients, Taylor Morrison and M/I Homes, on three communities that included 300, 500, and 300 home lots each. Charlie has played a role in developing design development packages showing proposed amenities, producing for permit landscape sets, and developing full construction documentation.			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Farm at Varrea Amenity and Hardscape (Plant City, FL)	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		
Designer for this single-family residential master-planned community that will offer up to 1,200 units over approximately 400 acres. Charlie has developed landscape, hardscape, and amenity enhancement plans, including full construction documentation.			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Westview (fka Solitiva Grande) (Osceola County, FL)	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2019	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		
Designer for the visioning and Landscape Architecture for this 2,500-acre master planned community. The master plan includes 5,000 housing units, two public school sites, a large regional park and connected trails systems, five retail hubs, and a mixed-use commercial town center. RVi worked closely with traffic engineers and county officials for planning around the intersection to ensure visibility due to grade change of the roadway, proper buffering, and stormwater management. Charlie assisted in the creation of a design development package graphically showcasing the proposed amenities and enhancements throughout the project. He also developed for permit landscape sets following local code and assisted in creating full construction documentation sets.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)	20. EXAMPLE PROJECT KEY NUMBER - 1
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21. TITLE AND LOCATION (City and State)	22. YEARS COMPLETED	
Currents CDD, Naples, FL	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
	2019-Present	2019-Present

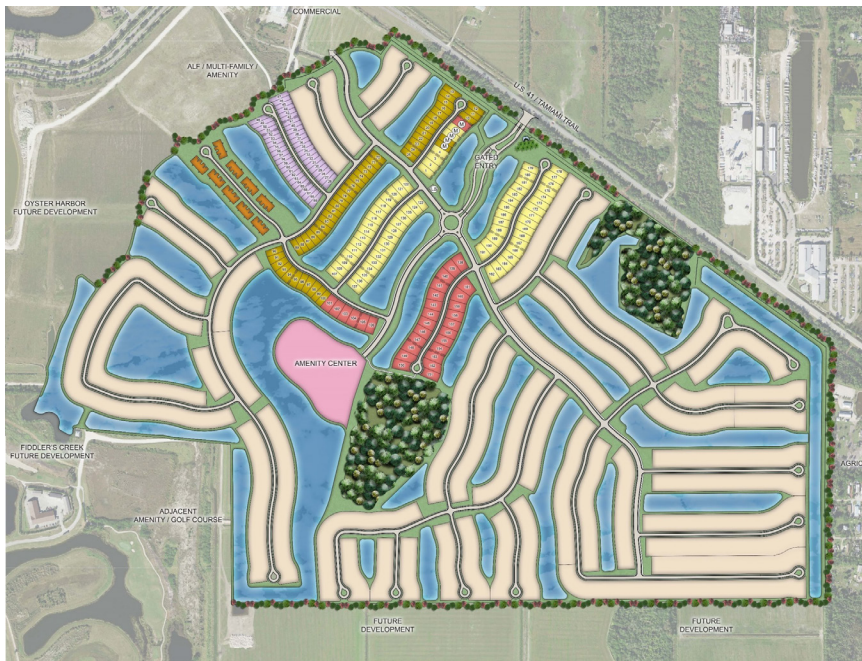
23. PROJECT OWNER'S INFORMATION		
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a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Taylor Morrison of Florida, Inc.	Felipe Gonzalez	239.237.0517

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Esplanade by the Islands is a 1,250 unit master planned community in Naples, Florida. Atwell, LLC is the Engineer of Record for the design and permitting of the public and private infrastructure for the project, and serves as the District Engineer for the Currents CDD.

The total CIP for the Currents COD includes approximately \$18.5 million of public infrastructure including surface water management, sanitary sewer, potable water, irrigation, exterior landscaping, off-site improvements, environmental preserves, and related design and permitting fees.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
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	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Atwell, LLC	Bonita Springs, FL	District Engineer, Engineer of Record (EOR)
b.			
c.			
d.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)	20. EXAMPLE PROJECT KEY NUMBER - 2
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21. TITLE AND LOCATION (City and State)	22. YEARS COMPLETED	
Esplanade Lake Club CDD, Fort Myers, FL	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
	2018-Present	2018-Present

23. PROJECT OWNER'S INFORMATION		
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a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Taylor Morrison of Florida, Inc.	Felipe Gonzalez	239.237.0517

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Esplanade Lake Club is a 620 unit master planned community in Fort Myers, Florida. Atwell, LLC is the Engineer of Record for the design and permitting of the public and private infrastructure for the project, and serves as the District Engineer for the Esplanade Lake Club Community Development District.

The preliminary CIP for the Esplanade Lake Club COD included approximately \$25 million of public infrastructure including stormwater management system, potable water, sanitary sewer system, ground improvements, environmental/mitigation and public roadway.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
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	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Atwell, LLC	Bonita Springs, FL	District Engineer, Engineer of Record (EOR)
b.			
c.			
d.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
 (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER - 3

21. TITLE AND LOCATION (City and State)		22. YEARS COMPLETED	
Flow Way CDD, Naples, FL		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2019-Present	2019-Present

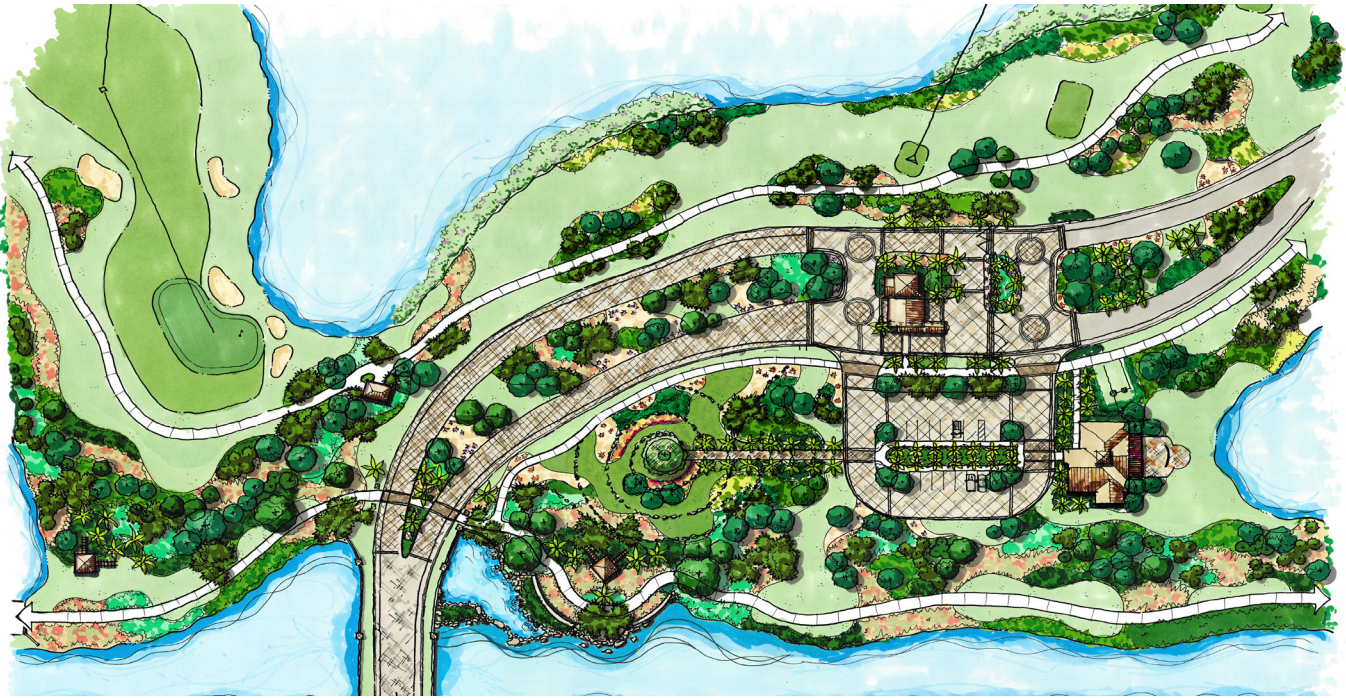
23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Taylor Morrison Esplanade Naples, LLC	Felipe Gonzalez	239.237/0517

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Esplanade Golf and Country Club of Naples is an 1,184 unit development in Naples, Florida. Atwell, LLC was the Engineer of Record for the design and permitting of the public and private infrastructure for the project, and previously served as the District Engineer for the Flow Way COD.

The total CIP for the Flow Way COD includes \$39 million of public infrastructure including surface water management, sanitary sewer, potable water, irrigation, exterior landscaping, off-site improvements, environmental preserves and related design and permitting fees.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Atwell, LLC	Bonita Springs, FL	District Engineer, Engineer of Record (EOR)
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
 (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER - 4

21. TITLE AND LOCATION (City and State)		22. YEARS COMPLETED	
East Park PD/CDD, Orlando FL		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		2020	2020

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
The Pinnacles Company	John Gray, Jr.	(407) 402-9001

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Civil Engineer responsible for all planning, design, permitting and construction phase services for 500+ acre residential PD. As District Engineer for CDD prepared all Engineering Reports and Cost Documents for Court's approval of issuance of Special Assessment Revenue Bonds. Provided all construction inspections and signed off on all pay request for release of bond funds. Attended monthly meetings and represented CDD board as CDD Engineer. Cost \$15,000,000+



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Larry Ray, PE (Prior Firm)	Orlando, FL	Civil Engineer
b.			
c.			
d.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
 (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER - 5

21. TITLE AND LOCATION (City and State)		22. YEARS COMPLETED	
Orlando International Airport, 4th Runway/South Terminal Complex, Orlando, FL		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		N/A	N/A

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Greater Orlando Aviation Authority (GOAA)	Mark Birkebak - Director of Engineering	(407) 825-4058

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Lead Civil Engineering Consultant for planning and environmental permitting of both the 4th Runway and South Terminal Complex at Orlando International Airport. Civil Engineering Team Member for design and construction of the 4th Runway System. Civil Team Member for Value Engineering of first phases of South Terminal Complex. Cost \$3,000,000,000+



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Larry Ray, PE (Prior Firm)	Orlando, FL	Civil Engineer
b.			
c.			
d.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)	20. EXAMPLE PROJECT KEY NUMBER 6
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21. TITLE AND LOCATION (City and State)	22. YEARS COMPLETED	
Colbert Landings (Palm Coast, FL)	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
	2022	Ongoing

23. PROJECT OWNER'S INFORMATION		
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a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Meritage Homes of Jacksonville	Jeff White Director of Development	904.539.7791 jeff.white@meritagehomes.com

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

RVi is providing Landscape Architecture services for the entry, amenity, and model centers within a 293-acre, two phase single-family residential community in Palm Coast. The amenities include a clubhouse, resort-style pool, pickleball courts, and playground. RVi staff led the design of all landscape and hardscape enhancements for the neighborhood entrance, community amenity features, model centers, and presentation graphics. RVi is serving two homebuilder clients, Meritage Homes and Taylor Morrison, for the 482 home lot community. RVi digital innovation staff also contributed to the marketing visuals for the entrance and amenity site.

SIZE
293 acres

SCOPE
Landscape Architecture
Amenity Design



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
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a.	(1) FIRM NAME RVi Planning + Landscape Architecture	(2) FIRM LOCATION (City and State) Orlando, FL	(3) ROLE Prime Consultant
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)	20. EXAMPLE PROJECT KEY NUMBER 7
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21. TITLE AND LOCATION (City and State)	22. YEARS COMPLETED	
Center Lake Ranch (Osceola County, FL (St. Cloud area))	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
	2021	Ongoing

23. PROJECT OWNER'S INFORMATION
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a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
M/I Homes	Tina Demostene, AICP Land Entitlement Manager	407.531.5176 tdemostene@mihomes.com
Taylor Morrison, Inc.	Heather Isaacs VP Land Development	407.840.1175 hisaacs@taylormorrison.com

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)
--

RVi is providing Master Planning and Landscape Architecture services on three phases of single-family residential within this mixed-use and master-planned community near St. Cloud. This large master-planned community includes several significant public spaces which tie the community and residential areas together. RVi staff led the design of all landscape and hardscape enhancements, neighborhood entrance and arrival monumentality, streetscape planning and design, various parks and amenities, playground, trails, open space, and presentation graphics.

RVi is serving two homebuilder clients, Taylor Morrison and M/I Homes, on three communities that include 300, 500, and 300 home lots each. RVi planning staff also contributed to the project with Master Planning on one of the three neighborhoods for Taylor Morrison.

SIZE
2,050 acres (total)

SCOPE
Master Planning
Landscape Architecture
Parks & Open Space Design



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT
--

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	RVi Planning + Landscape Architecture	Orlando, FL	Prime Consultant
b.			
c.			
d.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
 (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
 8

21. TITLE AND LOCATION (City and State)

22. YEARS COMPLETED

Westview (fka Solitiva Grande)
 (Osceola County, FL)

PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
2019	Ongoing

23. PROJECT OWNER'S INFORMATION

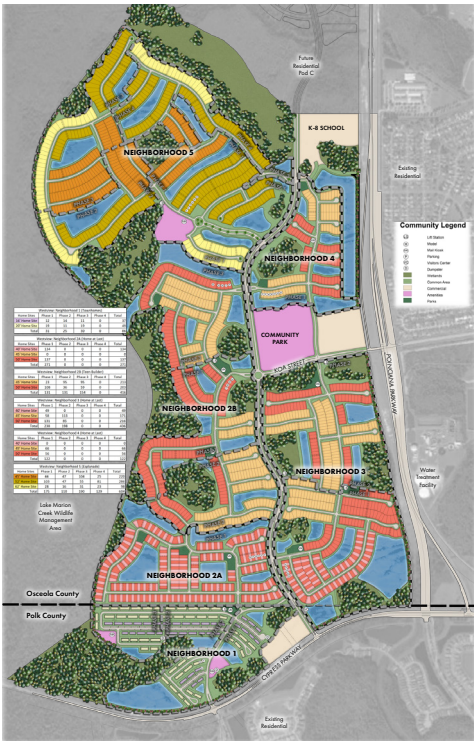
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Taylor Morrison, Inc.	Josh Kalin Land Development Director	321.273.5505 jkalin@taylormorrison.com

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

RVi led the visioning, master planning, entitlements, and landscape architecture with sister-company ATWELL for engineering on the 2,600-acre Westview (fka Solitiva Grande). This mixed-use, master-planned community covers the northwest and northeast quadrants of the intersection of toll-road Poinciana Parkway (SR 538) and Cypress Parkway. The master plan includes 5,000 housing units, two public school sites, a large regional park and connected trails system, five retail hubs, and a mixed-use commercial town center. RVi coordinated closely with traffic engineers and County officials for planning around the intersection to ensure visibility due to grade change of the roadway, proper buffering and stormwater management.

SIZE
 2,600 +/- acres

SCOPE
 Master Planning
 Entitlement
 Landscape Architecture



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	RVi Planning + Landscape Architecture	Orlando, FL	Prime Consultant
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT
 (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER
 9

21. TITLE AND LOCATION (City and State)

Farm at Varrea Amenity and Hardscape
 (Plant City, FL)

22. YEARS COMPLETED

PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
2020	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
D.R. Horton	Joe Burgess VP of Land Development - Tampa North	813.244.0244 jburgess@drhorton.com

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Sharp Design was entrusted with the task of designing and creating construction documents for a amenity center spanning 6,300 square feet. This center was specifically designed to cater to 229 occupants, offering an array of amenities to enhance their experience. These amenities include a gym, restrooms servicing the pool area, a flexible multi-use space, office facilities, and an inviting open pavilion equipped with an outdoor kitchen.

SIZE
 6,300 SF amenity center

SCOPE
 Landscape Architecture

The highlight of the amenity center is the resort-style pool, seamlessly connected to a lap pool, resulting in a combined area of approximately 6,800 square feet. This expansive pool area was meticulously designed to accommodate the needs of the 1,940 units and provide a delightful experience for the 818 occupants who can enjoy the pool and the surrounding pool deck.

In addition to the architectural services, Sharp Design took on the responsibility of directly contracting the mechanical, electrical, structural, and pool engineers. This comprehensive approach ensured that the client received turnkey services, streamlining the project's execution and providing a seamless experience. As part of these turnkey services, Sharp Design also handled construction administration, reviewed contractor submittals, and facilitated limited finish selections to ensure the client's satisfaction.

Recognizing the importance of a cohesive and coordinated design, Sharp Design collaborated with RVi Planning + Landscape Architecture, the landscape architect on the project. This collaboration involved contracting and overseeing the structural engineering services for several prominent hardscape features, including a faux bridge, a shade structure, and a screen wall. By integrating these elements seamlessly into the overall design, the landscape vision was designed in perfect harmony with the amenity center's architecture.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Sharp Design Studio	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Architect
b.	(1) FIRM NAME RVi Planning + Landscape Architecture	(2) FIRM LOCATION (City and State) Orlando, FL	(3) ROLE Landscape Architect
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Atwell, LLC offers a diverse set of land development services founded on exceptional client service, quality design, and a solid commitment to our clients' success. We recognize that each of our clients and their respective projects are unique, and approach each opportunity objectively with our clients' goals in mind. We provide a range of planning, civil engineering, and landscape architecture services and have successfully completed projects including master planned residential communities, community parks, commercial and industrial developments, and master stormwater drainage systems.

Our talented team of project managers coordinate every project with an integrative approach to the design development process. From the onset of each project, we utilize the diversity of skills and experience among our multi-disciplinary professionals to ensure innovative problem-solving and a more fluid permitting process. This holistic approach provides our clients with not only the added value and convenience of "one stop shopping", but with the assurance that their project will be completed both efficiently and accurately. Most importantly, thanks to the caliber of our professionals, we continue to serve satisfied, repeat clientele, as well as build new relationships across the community.

The services Atwell, LLC offers include:

1. Civil Engineering

- Master Stormwater Design
- Master Water and Sewer Design
- Paving and Grading Design
- Water Distribution Design
- Lift Station and Force Main Design
- Construction Plan Preparation

2. Permitting

- Local Construction Plan Permitting
- Water Management District Permitting
- FDEP Water and Wastewater Permitting
- FOOT Permitting
- National Pollutant Discharge Elimination System Permitting (NPDES)

3. Construction Administration

- Bid Package Preparation
- Contract Management
- Construction Observation
- Certifications

4. Due Diligence and Feasibility Studies

- Lot Fit Analysis
- Due Diligence Reports
- Project Feasibility Studies
- Geographic Information Systems (GIS) Exhibits
- Preparation

With a nationwide presence of more than 45 offices (10 in Florida) across the U.S, Atwell currently staffs more than 1,400 dedicated specialists and support staff for the Real Estate and Land Development, and Energy markets.

Atwell is not a certified minority business enterprise.

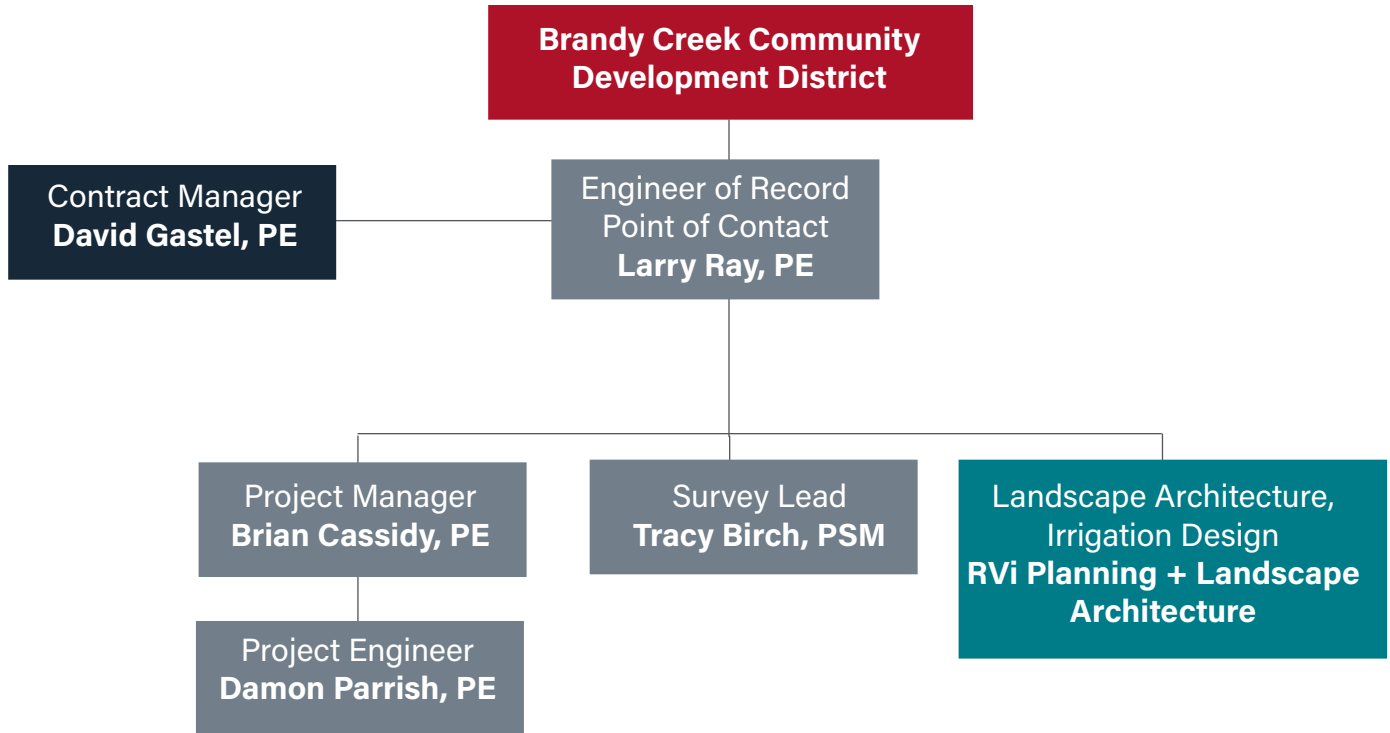
Atwell is headquartered at Two Towne Square, Suite 700, Southfield, MI. 48076

The primary Florida address for this contract will be **111 N. Magnolia Ave. Suite 1350, Orlando, FL 32801**




H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.



Florida License



Department of Business & Professional Regulation

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- [Unlicensed Activity Search](#)
- [AB&T Delinquent Invoice & Activity List Search](#)

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LICENSEE DETAILS

Licensee Information

Name:	ATWELL, LLC (Primary Name)
Main Address:	TWO TOWNE SQUARE STE 700 SOUTHFIELD Michigan 48076
County:	OUT OF STATE

License Information

License Type:	Registry
Rank:	Registry
License Number:	29091
Status:	Current
Licensure Date:	04/30/2010
Expires:	

Special Qualifications **Qualification Effective**

--	--

Alternate Names

--	--

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

12/4/2023

33. NAME AND TITLE

Larry Ray, PE - Senior Project Manager

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.



ESTABLISHED

1982



100+
EMPLOYEES



RVI is an exceptional design firm that truly understands both the science behind a project and the critical nature of public involvement in the process.

Susan Rankin,
Former Executive Director,
The Trail Foundation



LAND
PLANNING



LANDSCAPE
ARCHITECTURE



PARKS & OPEN
SPACE DESIGN



COMMUNITY
PLANNING



DIGITAL
INNOVATION

9 NINE
OFFICES

SIX
STATES



ARIZONA



COLORADO



FLORIDA



NORTH
CAROLINA



TEXAS

NATIONAL
EXPERTISE



I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

Ryan Seacrist

32. DATE

12/1/2023

33. NAME AND TITLE

Ryan Seacrist, PLA, ASLA - Principal - Florida

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (if any)

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

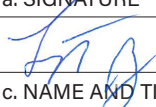
2a. FIRM (OR BRANCH OFFICE) NAME			3. YEAR ESTABLISHED	4. UNIQUE ENTITY IDENTIFIER
Atwell, LLC			2009	27-1219822
2b. STREET			5. OWNERSHIP	
111 N. Magnolia Ave., Suite 1350			a. TYPE	
2c. CITY	2d. STATE	2e. ZIP CODE	Limited Liability Company	
Orlando	FL	32801	b. SMALL BUSINESS STATUS	
6a. POINT OF CONTACT NAME AND TITLE			N/A	
Larry Ray, PE - Senior Project Manager			7. NAME OF FIRM (If block 2a. is a branch office)	
6b. TELEPHONE NUMBER	6c. E-MAIL ADDRESS		Atwell, LLC	
407.743.3524	lray@atwell-group.com			
8a. FORMER FIRM NAME(S) (If any)			8b. YR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER
N/A				

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administrative	33	1	W01	Warehouses & Depots	5
08	CADD Technician	25	1	C10	Commercial-Low Rise	5
12	Civil Engineer	364	10	C15	Construction Mgmt	6
16	Construction Manager	16		Z01	Zoning; Land Use Studies	2
21	Electrical Engineer	75	2	E01	Ecological & Archaeological Inv.	1
23	Environmental Engineer	82		E09	Environmental Impact Studies	6
29	GIS Technician	8		E10	Environmental and Nat. Resources	4
38	Land Surveyor	207		G01	Garages; Vehicle Maint. Facilities	1
47	Planner	172		G04	GIS Services	1
48	Project Manager	16	4	H07	Highways; Streets, Airfield Paving	3
58	Technician/Analyst	52		I01	Industrial Bldgs. Manufacturing Plants	6
	Other Employees	125	5	L02	Land Surveying	7
Total		1175	23	O01	Office Bldgs; Industrial Parks	6

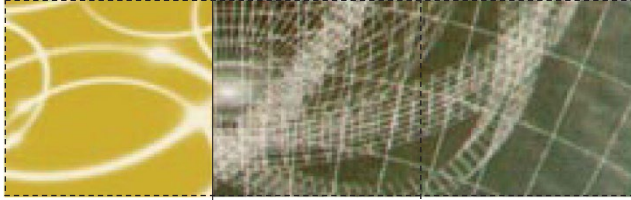
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	5	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	10	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	10	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE


The foregoing is a statement of facts.

a. SIGNATURE	b. DATE
	12/04/23
c. NAME AND TITLE	
Larry Ray, PE - Senior Project Manager	

DEG Qualifications



- 4348 Southpoint Blvd.
- Suite 201
- Jacksonville, FL
32216
- Ph. 904.854.4500
- www.Dom-Eng.com



Request for Qualifications for Engineering Services for Brandy Creek Community Development District

INTRODUCTION

Dominion Engineering Group specializes in **Engineering Services** in support of Land Development for private developers, Community Development Districts, city, state and federal projects. These services include utility engineering, water resources, site engineering, roadway design and transportation engineering, permitting, and construction services. We are recognized as being creative in our planning efforts and exacting and prudent in our engineering. We utilize proven project administration, management, and design tools the principals gleamed from our 20+ years with national engineering firms.



Dominion Engineering Group was founded in 2005; this year we celebrate 18th years serving our community. We will manage projects from our office headquartered in Jacksonville. We are a civil planning and engineering firm. The DEG Team lives in nearby communities, including St. Johns County. Every member of our management team has a history of excellence in project planning and execution. The personal experience, corporate experience and professional qualifications of our team will ensure superior and innovative products and services for the Brandy Creek CDD. All team members are authorized and licensed under the State of Florida for their professional specialty. William E. Schaefer II (Principal) has been in leadership positions in his respected fields, firms, and for Federal agencies. He knows the pressures and challenges facing successful design, permitting and construction of community infrastructure. The DEG Team knows how to get the job done efficiently and effectively.

Dominion Engineering Group provides an extremely high level of client service, administrative management and technical expertise typically found only in large National Engineering Companies. Our goal is to offer our clients the proficiency of large engineering firms in a “one-on-one”, friendly office environment. A place where the principals actually engineer the projects, resulting in quality, on time deliverables that are managed by expert administrative and financial processes.

Dominion Engineering Group is a registered, Veteran Owned, Small Business with the Small Business Administration and the State of Florida. William Schaefer is a War Zone Veteran and because he is a 60% owner, Dominion Engineering is afforded special consideration by State Agencies including CDDs under section 295.187, Florida Veteran Business Enterprise Opportunity Act, and we are certified with the State of Florida as a Veteran Business. Certifications can be found in Section I.

Specialized Team will exceed your expectations

Dominion Engineering Group (DEG) understands CDD challenges and the importance of bringing a diversified skill set because most project assignments require more than the civil engineer. They require wetland biologists, landscape architects, geotechnical engineers, hydraulic engineers, structural engineers, and surveyors. We have garnered the experience working with such teams on



subdivision design efforts for CDDs. Our team of skilled professionals have worked together on CDD projects in St. Johns County and the surrounding areas. Through our working relationship, we know the Dominion Engineering Group team will exceed your expectations.

The DEG Team knows CDDs and St. Johns County

- ❖ Every DEG employee has had successful project assignments in St. Johns County and the surrounding area.
- ❖ The DEG Team has worked on CDD projects similar to the Brandy Creek Subdivision.
- ❖ Bill Schaefer has been a CDD engineer for over ten (10) Community Development Districts in North Florida.
- ❖ DEG has worked with all of the permitting agencies necessary for the successful development of the Brandy Creek Development and our team and has an excellent relationship with all of them.
- ❖ We have an outstanding history of exceeding our client's expectations and we will exceed your expectations with our collective experience.

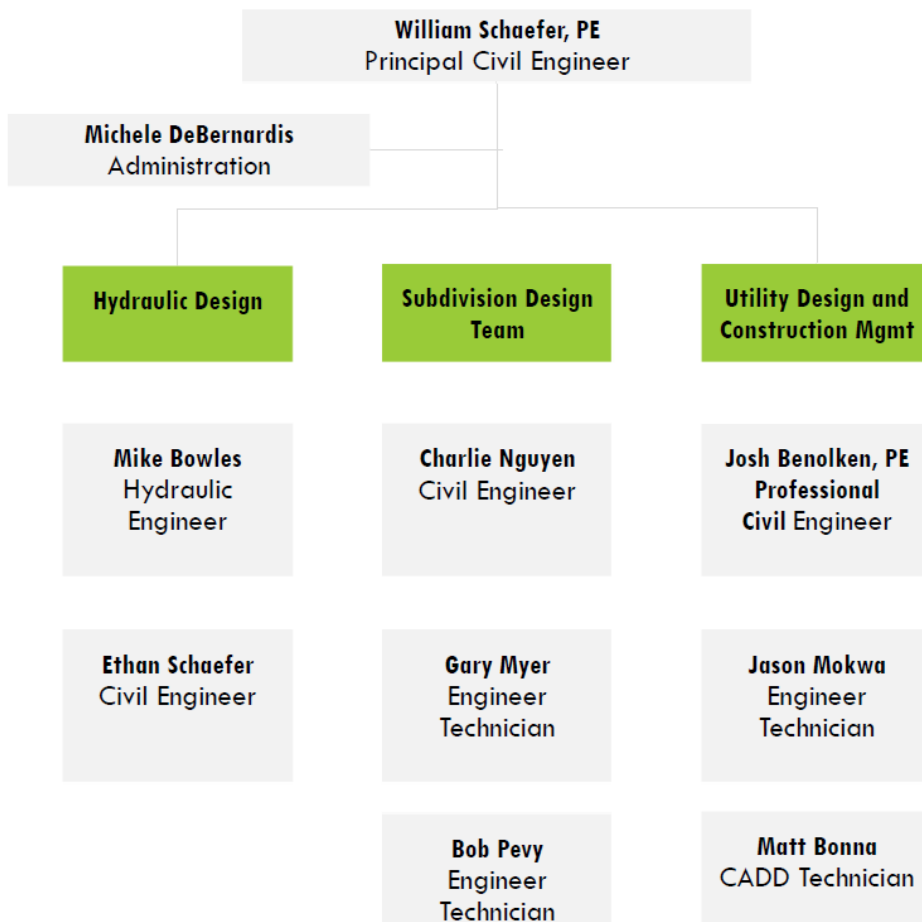


SECTION A ABILITY & ADEQUACY OF APPLICANT'S PROFESSIONAL PERSONNEL

Every member of our management team has a history of excellence in supporting the needs of a CDD. Whether it is site planning, site design, permitting, preparing contract bid documents, construction inspection, or and supporting CDD Bond efforts, we have found that the fundamental requirement for successful management of any project is the assignment of key management personnel with the necessary skills and experience to steer the design team. The professional qualifications of our team will ensure superior and innovative products and services for the Brandy Creek CDD.

Below you will find our organizational chart of key members available for this contract. As you read this qualification package, you will find that DEG organized its staff to support Subdivision Design, Hydraulic Design and Utility Design efforts that we anticipate to see under this contract. DEG has adequate resources and skill set to be very successful as the Brandy Creek District Engineering firm.

ORGANIZATION CHART



DEG has accumulated staff with significant design experience in residential subdivisions. Many of our design staff that will be working on Work Orders under the District Contract, will have 20 or more years of experience with all aspects of residential subdivision designs. A large part of that experience is in St. Johns County. Below is a list of design experience necessary to be successful in designing future phases of the Brandy Creek CDD project.

- Storm water modeling and collection system design
- Pressure pipe modeling for water distribution, reuse distribution and sanitary force main sizing
- Access road and residential subdivision roadway design
- Lot grading and drainage design
- Site designs for amenity centers and parks
- Pavement Assessment Studies
- Sewer collection design and sanitary pump station design
- SJRWMD ERP permitting and COJ engineering permitting
- Construction cost estimating
- Construction inspections and COJ Closeout

DEG staff has supported a number of Community Development Districts and they are available for assistance with the Brandy Creek CDD. As a District Engineer, we will be called upon by the CDD Board of Directors to provide a number of things in addition to design, permitting and constructions efforts. Each time a CDD issues bonds, a Supplemental Engineer's Report will need to be prepared for the specific assessment area. This report will need to describe and price the infrastructure components the CDD will pay for with the bonds. DEG has significant experience preparing Supplemental Engineering Reports and defending the costs. In addition to this, DEG has provided services to CDD Boards to include the below list.

- The District Engineering Firm will provide coordination of Owner Direct Purchasing to save the 7 percent sales tax as a credit to the construction contract. This effort typically requires the District Engineer (DE) to review and approve Purchase Orders with materials listed from the Contractor's Suppliers. Appropriate Tax forms will be executed by the DE and Contractor.
- Under the Purchase Order Number, the suppliers will submit invoices to the DE and they will be compared against the purchase orders. They will be approved and forwarded to the District Manager's Office to generate a Requisition for payment.
- Invoices from the contractors and other project professionals will be sent to the DE for approval. They will be forwarded to the District Manager's Office to generate a Requisition for payment.
- The DE will sign the Requisitions and forward to the appropriate CDD Board Member for their approval.

Below is a table with our team members from the project organizational chart with checks for experience relevant to this RFQ, and the above bulleted design and strategic administrative efforts. These team members will be available and working on the Brandy Creek CDD design, permitting, and construction efforts. CDD construction and administrative support is also shown.



DEG Project Team Experience

Name of Key Personnel	Professional Registration and Certifications	Highest Degree	Years Experience	CDD – Admin, Requisitions and Construction Insp.	Relevant Experience								
					Stormwater modeling	Pressure Pipe Modeling	Roadway Design	Grading & Drainage Design	Civil Site Design	SJRWMD and County Permitting	Water and Sewer Utility Design	Cost Estimating	Construction Inspection
William Schaefer, PE, CBD	PE, FDOT MOT & NPDES Designer	ME	31	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Josh Benolkin, PE	PE, FL NPDES Inspector	BS	5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Charlie Nguyen, EI	EIT, Hydraulic Modeling, FL NPDES Inspector	BS	6	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ethan Schaefer, EI	EIT, Hydraulic Modeling	BS	2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Michael S. Bowles	ACAD Sr Designer, ICPR Modeling, FL NPDES Inspector	*	26	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Robert Pevy	ACAD Sr. Designer.	*	32	✓	✓		✓	✓	✓	✓	✓	✓	✓
Gary Myer	ACAD Sr. Designer	*	25	✓	✓		✓	✓	✓	✓	✓	✓	✓
Jason Mokwa	ACAD Sr. Designer	AA	24	✓	✓		✓	✓	✓	✓	✓	✓	✓
Matt Bonna	ACAD Designer	AA	4		✓		✓	✓	✓		✓		
Michele DeBernardis	Project Coordinator Administration	BS	30	✓			✓		✓	✓			✓

*Additional Education

Design and Permitting

Our principals have managed and designed over a hundred assignments for CDDs, land developers and municipal clients. We have developed a thorough understanding of the regulatory permitting process including the tools necessary for effective design. We employ one or more of the following Design Software tools, with a preference for those that interface directly with ACAD or GIS-based digital sources of elevation and land cover data:

- AdICPR 4 with both 1- and 2-dimensional Hydraulic Analysis for stormwater design with 2 Dimension groundwater flow
- HEC-RAS, for hydraulic analysis
- TR-20, for hydrologic analysis using stream network, land use and soils data



-
- AutoCadd Civil 3D Ver. 2021
 - SUPRA 3 Hydraulic Analysis software
 - EPANet for modeling water & force main pressure pipe systems
 - AGTEK Earthworks 3D for cut and fill calculations
 - PONDS for Hydrologic and Hydraulic Analysis
 - ModRET for percolation modeling

DEG routinely employs many of the above design tools on residential developments in St. Johns County. We have developed design checklists to remind the designers of the important steps and to ensure they are completed timely. We coordinate the checklist with dates taken from the MS Project schedule developed for every project in design at DEG.

A Design Work Break Structure for a typical Brandy Creek phase would include:

- ❖ Project Scoping
- ❖ Project Schedule Development
- ❖ Executing the Predesign Efforts – prepare the survey and geotechnical proposal scopes
- ❖ Prepare Incremental MDP Updates for each new phase
- ❖ Design and preparation of Construction Plans and Specifications
- ❖ Client Coordination – Development of project timelines and conducting progress reviews
- ❖ Permitting with Appropriate Agencies – St. Johns County, JEA, SJRWMD, FDEP and FDOT
- ❖ Preparation of Construction Bidding Documents and responding to bid RFIs
- ❖ Preparing Engineers Opinion of Probable Construction Costs
- ❖ Construction Engineering and Inspection Services
- ❖ Overseeing pressure testing of pipes, pump station start-up, reviewing as-builts and sewer video tapes
- ❖ Final Certification to the Permitting Agencies
- ❖ Final Certification to the CDD

Construction Cost Estimates

Our many years in business have brought a keen sensitivity to construction costs and the importance of managing design efforts, as well as understanding their impacts on the financial objectives of the project. **DEG** typically prepares construction cost estimates on preliminary engineering efforts and updates them as critical design decisions are made. We believe that decisions affecting the cost of a project should involve the owner, particularly if there are many different options. ***Our company prides ourselves at designing successful, efficient projects that are sensitive to the clients' budget.***

Typically, we use spreadsheets that are updated from the construction marketplace each time we send out construction sets for bidding. ***This allows us to understand changes in the marketplace with regards to asphalt, lime rock, pipe, concrete and earth moving.***



DEG recognizes that changes made during the planning phase have a large change on cost in the construction phase. With our experience and tracking software, we can recognize what impact a change will have on both the final construction price and the schedule early in the project to maintain the project costs and direct the design effort accordingly. We are proud of our abilities to complete projects within the limits of cost controls, to meet established schedules, and to produce top quality work. Our systems enable us to ensure that the required services will be performed in a timely and cost-effective manner, consistent with the CDD's needs.

DEG staff members typically use MS Project for generating construction timelines and Gant Charts.

Construction Engineering and Inspection (CEI)

DEG typically provides construction management services for community infrastructure, water distribution and sewer collection, roads and stormwater collection systems, stormwater management facilities, and other site improvements. Below is a list of services we would typically offer to a project being constructed in St. Johns County. Bill Schaefer is a State of Florida Certified Building Contractor and will be available along with his team to assist with CEI efforts needed.

- **Construction Bid Package:** **DEG** will prepare a bid package and assist with bid evaluations for the selection of contractors, if requested.
- **Pre-Construction Conference:** **DEG** will attend a Pre-Construction Conference prior to commencement of Work.
- **Visits to Site and Observation of Construction:** **DEG** will provide on-site construction observation services during the construction phase of the subject project. Observations will vary depending on the type of work being performed by the contractors, the location, and the contractors' schedules. **DEG's** visits to the site enable us to better carry out the duties and responsibilities assigned to us during the construction phase by the owner. In addition, by the exercise of **DEG's** efforts, the owner will have a greater degree of confidence that the completed Work will conform to the Contract Documents and the integrity of the design concept of the completed Project as a functioning whole, as indicated by the Contractor. **DEG** shall not, during such visits, or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall **DEG** have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's furnishing and performing the Work.
- **Clarifications and Interpretations:** **We will** issue necessary clarifications and interpretations of the Contract Documents to the owner as appropriate for the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of the Contract Documents. Field Orders authorizing variations from the requirements of the Contract Documents will be made by the owner.



-
- **Change Orders: We will** recommend Change Orders to the owner, as appropriate, as well as review and make recommendations related to Change Orders submitted or proposed by the Contractor.

The following pages are resumes of the principals and SF 330 resumes of the team members. We strongly recommend you review the resumes of the DEG Design team in the SF-330, Part 1-E of this quals package.





William E . Schaefer II, PE., Principal

Project Manager/District Engineer/Civil and Storm Water Engineering

Overview

Since 1984, William E. Schaefer, P.E. has planned and engineered hundreds of civil engineering projects for private, municipal and federal clients throughout the United States. He is an expert in site engineering, utility engineering, and roadway engineering with a large concentration of his work appearing in Northeast Florida and Southeast Georgia.

When the Florida Everglades were in duress, Mr. Schaefer was asked by the South Florida Water Management District to design at that time the world's largest natural wetland treatment system (6500 acres) to remove pollutants from storm water runoff from more than 200,000 community and agricultural acres. He designed unique residential developments, including the 1600-acre Queen's Harbour Yacht and Country Club with the only private freshwater recreational lock in the United States that allows vessels up to 120 feet to pass from a 150-acre fresh water lake to the Intracoastal Waterway near the mouth of the St. Johns River in Jacksonville, Florida.

He models stormwater facilities with pre and post attenuation with the use of ADICPR, Ponds, HEC, SWIM, and SUPRA3. He models water distribution and sanitary force mains with WaterCad and EPANet.

Education

- University of Florida**, Gainesville, FL 1979-1983
B.S, Civil Engineering
- University of South Florida**
Master Courses in Civil Engineering, 1987–2001, Tampa, FL
- University of Central Florida**
Master Courses in Civil and Environmental Engineering, 1989-2001,

Relative Experience

Villages of Westport CDD (2000 acres), Jacksonville, Florida — Worked with the project owners (ICI Homes/Montgomery Land Company), to develop the master development plan from the PUD bubble plan. This project is of DRI size but through a little known Regional Area Center (RAC) criteria we were able to provide the development program the owners envisioned without the lengthy and expensive DRI process. This effort includes internal circulation, lot development and preliminary storm water management for 1800 units, 350KSF of commercial/retail and 1.2 million SF of industrial. Efforts include providing assistance with the master storm water and master utility plan. Assisted with the



development of a CDD and acted as the CDD engineer including bond validation process. Performed the duties of the CDD engineer for a few years assisting the Board of Supervisors with the funding of improvements for the development of the project. Prepared and permitted construction plans for the initial 180 lot Phase of Construction.

Seaton Creek CDD, Duval County, Florida - As the District Engineer for the CDD, Bill oversaw the master development plans for the 855 single family units prepared by DEG staff. Directed the preparation and submittal of the construction plans for the common infrastructure and the individual pods to Duval County. As the District Engineer, prepared the Engineer's Master Report, Supplemental Engineer's Report for the three assessment areas and bond issuances. Prepared the RFP/bid documents, managed the bidding process including responses to the bidding questions from the contractors.

Beachwalk at Twin Creeks CDD, St. Johns County, Florida - For this CDD project, DEG designed and permitted Parcel 2,3, and 4 consisting of approximately 105.00 acres located in St. Johns County (SJC), Florida. Beachwalk is part of the Twin Creeks Development of Regional Impact and Planned Unit Development. According to the site plan prepared by DEG, the project is 114 - 40' wide villas and Parcel 4 is 232 townhomes. DEG prepared an engineering site plan and an incremental Master Development Plan (MDP), according to SJC standards and PUD. Site design included stormwater facility design, lot grading, stormwater collection design, potable water distribution design for units, fire protection design, and gravity sewer design for units. DEG performed construction inspection as the engineer of record.

Maderia CDD, St. Johns County, Florida - The project consists of approximately 275 undeveloped acres located in St. Johns County (SJC), Florida, with 700+ single family lots. DEG developed from the Preliminary Site Plan and PUD Description, an updated Final Development Plan (FDP) according to City of St. Augustine standards. DEG received an assignment from the CDD Board to determine the storm water management system maintenance and future maintenance costs. This assignment was to fulfill a State of Florida recent legislative requirement. DEG received another assignment from the CDD Board, where DEG conducted a paving condition study for Phase 1A and B noting the current pavement condition and recommending pavement repair through a matrix presentation format. This repair matrix looks at the existing pavement life with what, and when the pavement maintenance needs to be conducted.

Grand Oaks CDD, St Johns County, Florida

As the District Engineer for the 586-acre CDD, he oversaw the master development plans for the 985 single family units prepared by DEG staff. Directed the preparation and submittal of the construction plans for the common infrastructure and the individual pods to St. Johns County. As the District Engineer, prepared the Engineer's Master Report, Supplemental Engineer's Report for the three assessment areas and bond issuances. Prepared the RFP/bid documents, managed the bidding process including responses to the bidding questions from the contractors. Bill personally contributed in providing construction engineering and inspection services (CEI) for the construction of the project. The initial phases consisting of 360 lots were designed and constructed. The remaining phases are in final permitting or under construction. In support of the project entitlements Bill was also the Engineer or Record for the State Road 16 widening design adding an additional two lanes to 4 lanes with a raised median.



St. Augustine Lakes CDD, St. Johns County, Florida - As the District Engineer for the CDD, Bill oversaw the master development plans for the 985 single family units prepared by DEG staff. Directed the preparation and submittal of the construction plans for the common infrastructure and the individual pods to St. Johns County. As the District Engineer, prepared the Engineer's Master Report, Supplemental Engineer's Report for the three assessment areas and bond issuances. Prepared the RFP/bid documents, managed the bidding process including responses to the bidding questions from the contractors. Bill personally contributed in providing construction engineering and inspection services (CEI) for the construction of the project. The initial phases consisting of 360 lots were designed and constructed. The remaining phases are in final permitting or under construction. In support of the project entitlements

Amelia National CDD (850 acres), Nassau County, Florida — Bill assisted the developers to secure financing through Hearthstone including developing a detailed due-diligence package for financing approximately \$50 Million. Hearthstone said it was the finest development report they have seen. Also worked with the legal and financial team with the development of a CDD acting as the CDD engineer for bond validation. Acted as the CDD engineer to the Board of Supervisors assisting with the funding of improvements for the development of the project.

Three Rivers CDD/DRI, 1600 acres (3200 homes), Nassau County, Florida - Bill is the EOR for complete design, engineering, and permitting for the 1600 + acre project located on SR 200 in Nassau County. He modeled the 1600 + acre drainage area and prepared the stormwater and pressure pipe design components for this project sufficiently for submittal to SJRWMD, Nassau County and JEA including stormwater models, treatment ponds, water quality improvements including master utility design and phased construction. The project also required master utility plan with detailed design in Units 1 to 7 of over 20 miles of water main, sewer collection, 4 pump stations, a master triplex repump sanitary pump station (12' diameter wetwell) and 5400 LF of offsite 16-inch water main and 16-inch sanitary force main.. We prepared the supporting calculations, the engineering plans and the RFP/bid documents for the CDD. As the District Engineer and EOR, Bill provided construction engineering and inspection services (CEI).

Plantation Bay CDD/DRI (2500 acres), ICI Homes, Inc., Flagler County, FL. — As the CDD engineer for this 2500-acre assessment area, assisted with the development of a CDD and acted as the CDD engineer through bond validation process. Performed the duties of the CDD engineer for over a year assisting the Board of Supervisors with the funding of improvements for the development of the project.

Cedar Point CDD, Duval County, Florida - As the District Engineer for the CDD, Bill oversaw the master development plans for the 405 single family units prepared by Bill as the EOR. Bill directed the preparation and submittal of the construction plans for the common infrastructure and the individual pods to Duval County. As the District Engineer, prepared the Engineer's Master Report, Supplemental Engineer's Report for the three assessment areas and bond issuances. Prepared the RFP/bid documents, managed the bidding process including responses to the bidding questions from the contractors.





Michael S. Bowles, Principal

Civil and Storm Water Engineering

Overview

Mr. Bowles, as a principal in DEG, brings over 26 years experience designing and permitting utility, roadway, stormwater facilities and land development projects. He routinely prepares regulatory permit application, and responds to regulatory questions. He models stormwater facilities with pre and post attenuation with the use of SUPRA3, Ponds, and ADICPR. His site engineering experience includes preparation of construction documents for new roads, road widening projects, intersection improvements, utility extensions, and stormwater management and treatment facilities. Mr. Bowles has also gained extensive permitting experience through the St. Johns River Water Management District, Department of Environmental Protection, Florida Department of Transportation, and the Army Corps of Engineers. He prepares permit applications including calculations, and drawings packages. Additionally, his experience reaches to the preparation of GIS drawings and exhibits to support civil site and transportation projects.

Education FDEP Qualified NPDES Stormwater Inspector
Utility inspector
OSHA Certified Confined Space
Arc View GIS Operator
Softdesk Advanced Design Certification
Acad Advanced Design Certification

Relative Experience

- Villages of Westport CDD ICI Homes, Jacksonville, Florida
- Maderia CDD, St Augustine, FL
- Twin Creeks CDD/DRI, St Johns County, FL
- Three Rivers CDD/DRI, Nassau County, Florida
- Amelia National CDD, ICI Homes, Nassau County, Florida
- Acree CDD, Jacksonville, FL
- Seaton Creek CDD, Jacksonville, FL
- Sawmill Branch (Ph 1, 2, 6 and 7) at Palm Coast Park CDD/DRI, Flagler County, FL
- Grand Oaks CDD St. Johns County, Florida
- St Augustine Lakes CDD, St Johns County, FL



SECTION B CERTIFIED MINORITY BUSINESS ENTERPRISE

Dominion Engineering Group is a registered, Veteran Owned, Small Business with the Small Business Administration and the State of Florida. William Schaefer is a War Zone Veteran and because he is a 60% owner, Dominion Engineering is afforded special consideration as a **Minority Business Enterprise** by State Agencies including CDDs under section 295.187, Florida Veteran Business Enterprise Opportunity Act, and we are certified with the State of Florida as a Veteran Business. Certifications can be found in Section I.



LICENSING AND FINANCIAL RESPONSIBILITY

LICENSING

Dominion Engineering Group, Inc. is a registered Florida Corporation #P05000140189 (*) and has been doing business in Florida since 2005. (17 years)

Dominion Engineering Group, Inc. is licensed with the Florida Board of Professional Engineers, CA # 26821.

William E. Schaefer II, PE is licensed with the Florida Board of Professional Engineers, PE # 40229 (*).

William E. Schaefer is a Board member of Northeast Florida Builders Association.

Dominion Engineering Group, Inc. holds an Occupational License in the City of Jacksonville, St. Johns County, MC 772.326.15 (*).

William E. Schaefer II, PE holds an Occupation License in the City of Jacksonville, St. Johns, County, MC 772.325 (*).

BANK REFERENCE

Dominion Engineering Group, Inc. has been a customer with SouthState Bank since 2005 and has held its accounts in satisfactory manner. The company has grown every year using the cash it is generating without being tied to outside funding sources. Ms. Barb Savage, Vice President, Branch Manager has provided a letter of recommendation (*) for Dominion Engineering Group.

INSURANCE

Dominion Engineering Group, Inc. meets and/or exceeds the industry minimum insurance requirements (*).

(*) Please refer to Appendix for copies of the above mentioned licenses, reference, and certificates of insurance.



SECTION C WILLINGNESS TO MEET TIME & BUDGET REQUIREMENTS

I, William E. Schaefer, President, certifies that, “DEG is experienced in projects of similar size and scope, as well as quick-response contracts, which require strict adherence to time schedules and a close, day-to-day working relationship with our client. We are extremely willing to meet both time and budget requirements for the project in question, and have submitted, without limitation, project narratives, schedules, cost and fee summaries and owner references for any referenced project.”

When the work order is authorized, the Project Manager will develop an integrated course of action for organizing and controlling the work. The Project Manager will be William E. Schaefer, PE. Mr. Schaefer has managed over 100 design projects with similar tasks as may be required by the Brandy Creek project. He will organize the task into a Work Breakdown Structure (WBS) Page 6, to clearly define task objectives, relate them to each other, and relate them to the total task. The WBS will be used to identify the resources required to complete the task, as well as the basis for evaluating progress. The Project Manager will assign a team to execute the work and the Project Manager will assign responsibilities to technical personnel. Throughout task execution, the Project Manager will continually monitor its progress using the WBS, controlling progress by evaluating the results and directing improvements where they are necessary.

Our success hinges upon our ability to manage concurrent tasks with tight deadlines, and often with short startup times, and on our understanding of the client’s operational constraints. We recognize the need for occasional changes in direction and priorities, and have built flexibility into our task management system. Mobilizing resources for performing concurrent Work Orders requires:

- ❖ Accurate reports on resource commitments for previously authorized or ongoing delivery orders
- ❖ Accurate reports on the status of previous delivery orders
- ❖ Thorough work plans to maximize use of resources
- ❖ Close and open communication with the owner’s staff assigned to this project
- ❖ Commitment of project personnel
- ❖ Cross-utilization of key team members in multiple roles
- ❖ Client coordination to plan and stage site visits to optimally use key team members

Successful execution and management of projects requires:

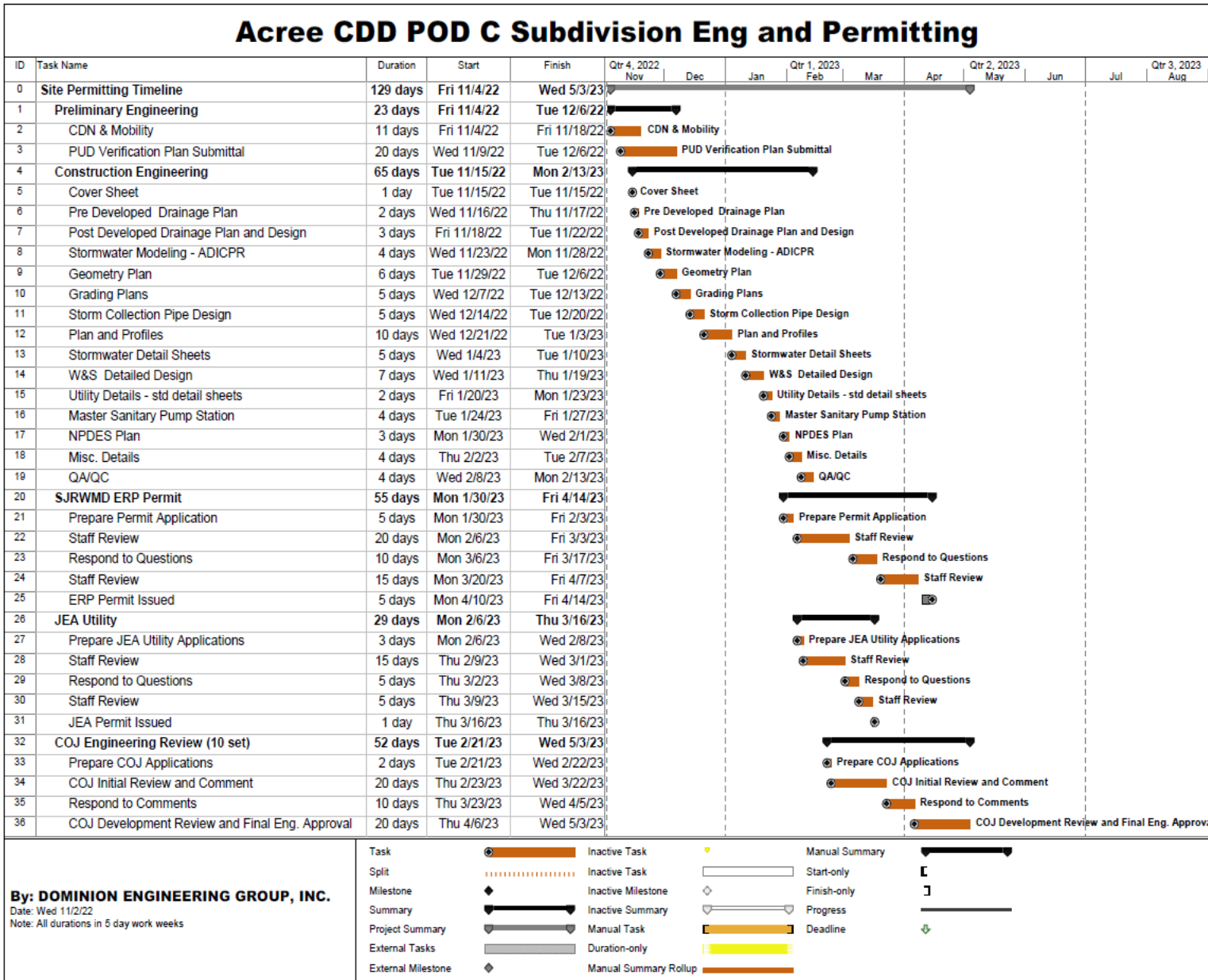
- ❖ Clearly defined lines of communication and responsibilities
- ❖ Adherence to procedures for technical review, progress reporting, problem reporting and resolution, time and cost accounting, and record keeping
- ❖ Adherence to budgets and schedules, for intermediate milestones as well as final products
- ❖ Frequent internal coordination meetings of the project team to eliminate miscommunication and promote a “no surprise” approach
- ❖ Regular meetings to address problems and plan future work (our clients are always welcome to attend these meetings to provide guidance and feedback, and to review progress)
- ❖ Effective and responsive utilization of support services
- ❖ Standard project procedures to provide consistent work products
- ❖ Appropriate commitment of resources



❖ Corporate accountability for QA/QC

While DEG realizes that unforeseen circumstances may arise during the course of any project, we also regard all schedules as a critical portion of every contract. Our objective on every project is to reduce the client's requested schedule to anticipate contingencies and to exceed client expectations. As a multidisciplinary firm we offer the expertise and manpower to address any situation which may arise, to keep a project on schedule.

Below is an example of a MS Project schedule for a design project in a CDD.



SECTION D APPLICANT'S PAST EXPERIENCE AND PERFORMANCE

Sound Engineering Solutions Provide Cost Effective Projects

Our principals are Bill Schaefer and Mike Bowles; their fingerprints are on every single project deliverable. **Dominion Engineering Group (DEG) was founded in 2005 by our principals** with the vision of bringing focused planning and engineering to private and public clients. The company is based on guiding principles that have made Bill Schaefer successful while managing regional and statewide engineering groups for national engineering firms including Brown and Caldwell, Kimley Horn and Associates, as well as, Greenhorne and O'Mara. In that capacity Mr. Schaefer has gained considerable experience managing the design of subdivision and infrastructure projects. Mr. Bowles is a principal in Dominion Engineering Group and has worked with Mr. Schaefer for more than 24 years and they collectively bring that experience and knowledge to the Brandy Creek CDD.

DEG Team Has Provided Scientific and Practical Solutions

A Focused Team of Experienced Consultants Delivers Outstanding Results

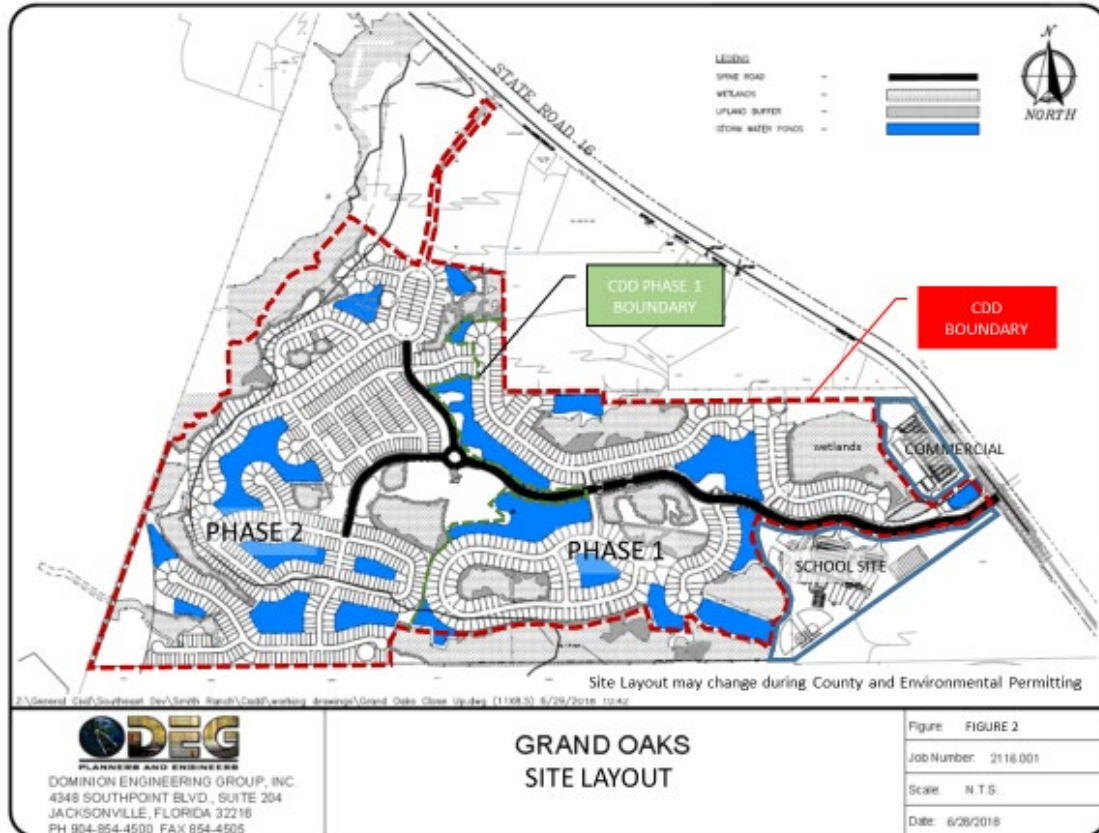
- ❖ "Perfect practice delivers perfect results." Outstanding results are repeatable if the history of efforts and results have been outstanding.
- ❖ The DEG Team focuses on each and every assignment as if it is a building block for the next challenging assignment. Select the DEG Team because they collectively have contributed to outstanding designs, permitting, and construction oversight. They have done this time and time again till it became the culture and backbone of our firm.
- ❖ DEG has designed over 40 subdivision projects in St. Johns County. We know St. Johns County staff, SJC Utility Staff, JEA, SJRWMD, FDEP and the permitting process.
- ❖ On behalf of NEFBA, Bill Schaefer recently worked with SJC Utility Department staff as they worked through their utility guideline updates to ensure the final version is acceptable to the development community.

In support of our past performance, we attached relative project profiles that illustrate that DEG has past experience on projects similar to the Brandy Creek project and also project experience in St. Johns County.



Grand Oaks CDD, St Johns County, Florida

As the District Engineer for the CDD, Dominion Engineering Group has prepared the master development plans for the 586 acre, 985 single family units, located in St. Johns County, Florida. DEG modeled the 586-acre drainage area and prepared the stormwater components for this project sufficiently for submittal to SJRWMD for Conceptual and Individual ERP. Our efforts included stormwater models, treatment ponds, water quality



improvements including BMPs and stream restoration. To minimize wetland mitigation due to secondary impacts DEG along with a subconsultant developed a two-dimensional stormwater/groundwater model that looked at rainfall events for an entire year. This effort was consider cutting edge by the SJRWMD staff and resulted in a realistic view into pre and post developed wetland hydro-pattern Grand Oaks CDD, St Johns County, Florida

As the District Engineer for the CDD, Dominion Engineering Group has prepared the master development plans for the 586-acre, 985 single family units, located in St. Johns County, Florida. DEG modeled the whole project drainage area and prepared the stormwater components for this project sufficiently for submittal to SJRWMD for Conceptual and Individual ERP permits. Our efforts included stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration, to minimize wetland mitigation due to secondary impacts.

The project also required master utility plan with detailed design of over 15 miles of water main, 15 miles of gravity sewer collection, 3 sanitary pump stations and 18,500 LF of offsite 20-inch water main. We prepared the supporting calculations, the engineering plans and



the RFP/bid documents. We also provided construction engineering and inspection services (CEI) for the construction of the project. The initial phases consisting of 360 lots were designed and constructed. The remaining phases are in final permitting or under construction.

In support of the project entitlements DEG was also retained to design additional two lanes to widen the State Road 16 from two to 4 lanes with a raised median. Bottom line, a significant cost savings was realized and the ponds were not lined nor cutoff walls installed.

The project also required master utility plan with detailed design of over 15 miles of water main, 15 miles of gravity sewer collection, 3 sanitary pump stations and 18,500 LF of offsite 20-inch water main. We prepared the supporting calculations, the engineering plans and the RFP/bid documents. We also provided construction engineering and inspection services (CEI) for the construction of the project. The initial phases consisting of 360 lots were designed and constructed. The remaining phases are in final permitting, or under construction.

In support of the project entitlements DEG was also retained to design additional two lanes to widen 3.2 miles of State Road 16 from two to 4 lanes with a raised median. This is currently at the 60% design phase.

Three Rivers CDD/DRI, 1600 acres, Nassau County, Florida - As the District Engineer, DEG is providing complete design, engineering, and permitting for the 3200 SF Unit subdivision located on SR 200 in Nassau County. DEG modeled the 1600 + acre drainage area and prepared the stormwater components for this project sufficiently for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration.

The project also required master utility plan with detailed design of over 20 miles of water main, 20 miles of gravity sewer collection, 4 sanitary pump stations and 5000 LF of offsite 16-inch water and force main. We prepared the supporting calculations, the engineering plans and the RFP/bid documents. We are providing construction engineering and inspection services (CEI) for Units 1-6. We are currently designing units 16 and 17. We completed the civil designs of an offsite fire station in support of the DRI offsite commitments and amenity centers.

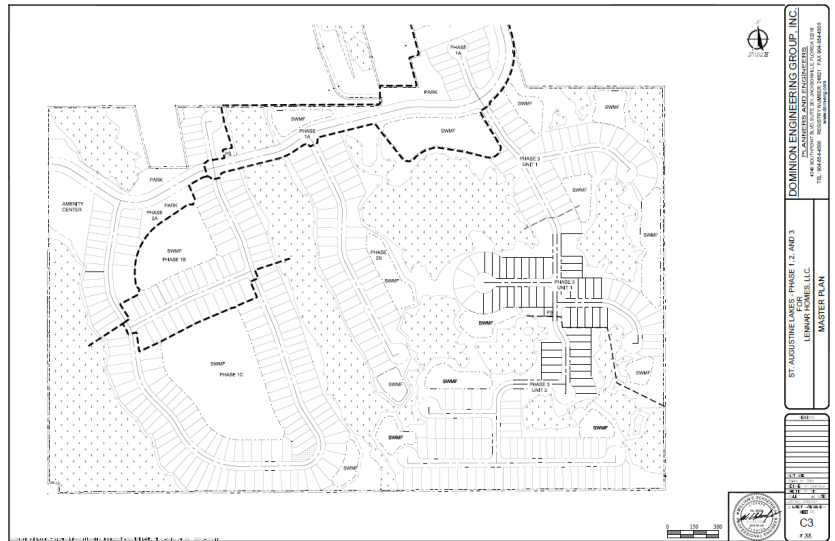


Amelia National CDD (850 acres), ICI Homes/Montgomery Land Company, Nassau County, Florida — As District Engineer, provided expert Testimony and prepared an overall Engineers Report for the establishment of the CDD. Provided Supplemental Engineer's Reports for the phased construction. Assisted the developers to secure financing through Hearthstone including developing a detailed due-diligence package for financing approximately \$50 Million. Hearthstone said it was the finest development report they have seen. Also worked with the legal and financial team with the development of a CDD acting as the CDD engineer for bond validations. Acted as the CDD engineer to the Board of Supervisors assisting with the funding of improvements for the development of the project.



St. Augustine Lakes CDD, St. Johns County, Florida. Dominion Engineering has worked for Lennar Homes on the St. Augustine Lakes project. We designed phases 1, 2 and currently designing phase 3.

We were asked by Lennar to review the design prepared by another consulting firm to look for potential cost savings through a more efficient design. Following our review, we were able to show that redesigning the project would save Lennar over a million dollars, Lennar asked DEG to redesign phase 1. Our efficient design efforts resulted in over \$2,500,000 savings over the previous engineer's design. During the redesign and permitting phases the cost of PVD and HDPE pipe



more than tripled in price and the savings would have been significantly more had standard pipe increased occurred. DEG also redesigned the offsite water and force main extensions prepared by the other engineering firm to make the project more efficient and cost effective to construct. We are currently the **Interim St. Augustine Lakes Community Development District Engineer** and prepared the Master Engineers Report used to establish the District and also used in the initial bond financing.



Villages of Westport CDD (2000 acres), ICI Homes/Montgomery Land Company, Jacksonville, Florida — Worked with the project owners (ICI Homes/Montgomery Land Company), to develop the master development plan from the PUD bubble plan. This project is of DRI size but through a little known Regional Area Center (RAC) criteria we were able to provide the development program the owners envisioned without the lengthy and expensive DRI process. This effort includes internal circulation, lot development and preliminary storm water management for 1800 units, 350KSF of commercial/retail and 1.2 million SF of industrial. Efforts include helping with the master storm water and master utility plan. Assisted with the development of a CDD and acted as the CDD engineer through bond validation process. Performed the duties of the CDD engineer for over a year assisting the Board of Supervisors with the funding of improvements for the development of the project.

Fleming Island Plantation DRI (2300 acres), Pulte (FKA Centex Homes), Clay County, FL. — Pulte Homes acquired this existing 2300 acre project with an approved DRI Development Order. The approved plan had a number of development landmines and just did not fit their development program. Bill Schaefer was the project manager for the planning, design and permit efforts for a revised land plan and a major modification to the DRI. Under Bill's direction the client received the Notice of Proposed Change (NOPC) in a record six months from his notice to proceed from the developer. The owner/planning team accomplished what no one thought would get done: Fleming Island residents and St. Johns County staff approval. This project received both NE Florida and Statewide Planning Awards as the best large project. This project was a huge financial windfall for Pulte Homes and continues to be a very active mixed-use development today.

Below is a list of 25 residential subdivisions not listed above that DEG designed and permitted. This is a partial list of projects, but we trust it shows that DEG has excellent subdivision design experience in St. Johns County.

- ❖ Whisper Ridge Subdivision
- ❖ Eagles Cove Subdivision
- ❖ Hannah's Walk Subdivision
- ❖ Maderia CDD Subdivision
- ❖ Ashby Landing Subdivision
- ❖ Wards Creek Subdivision
- ❖ Tomoka Pines Subdivision
- ❖ Minorcan Mill Subdivision
- ❖ Deerfield Forest
- ❖ Ashby LandingTownhomes
- ❖ Oakwood at Nocatee
- ❖ Twin Creeks CDD North Parcel 1 Subdivision at Beechwalk
- ❖ Twin Creeks CDD North Parcel 2&3 Subdivision at Beechwalk
- ❖ Twin Creeks CDD North Parcel 4 Apartments at Beechwalk
- ❖ Woodlawn Subdivision
- ❖ St Johns Forrest
- ❖ Quadrille Subdivision
- ❖ Rock Springs
- ❖ Shores Subdivision Phase 7
- ❖ Oxford Estates Subdivision Phases 4, 5, 6 and 7
- ❖ Morgans Cove Subdivision



- ❖ Deerfield Preserve Subdivision
- ❖ The Plantation
- ❖ Arbor Mill
- ❖ St Augustine Shores

Typical Scope of Services for the Brandy Creek CDD	DEG PROJECT EXPERIENCE														
	CDD Projects						Roadway and Community Design Services								
	Grand Oaks CDD	Three Rivers CDD	Seaton Creek CDD	Villages of Westport CDD	Cedar Point CDD	Phase 1& 2 Palm Coast Park DRI CDD- 704 units	Phase 6 Palm Coast Park DRI CDD- 320 units	Longleaf 1200 units	Twin Creeks CDD - Beach Walk Parcels 1, 2, 3, 4 600 units	Morgan's Cove 260 units	Phase 7 Palm Coast Park DRI CDD- 414 units	Northwood Town Center RAC 1500 units	Maderia Phase 1C,D,2,3 CDD 550 units	Woodlawn 730 units	Arbor Mill 260 units
CDD Engineer															
Estimated Infrastructure costs	YES	YES	YES	YES	YES	YES									
Prepared Engineer's Report	YES	YES	YES	YES	YES	YES									
Bond Validation Assistance	YES	YES	YES	YES	YES	YES									
Expenditure Approvals	YES	YES	YES	YES	YES	YES									
Permitting															
SJRWMD Conceptual ERP	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
SJRWMD Individual ERP	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
ACOE Individual Permit	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	NA
JEA Permitting	YES	YES	YES	YES	YES	NA	NA	YES	YES	NA	NA	YES	NA	NA	YES
FP&L Coordination	YES	YES	NA	NA	NA	YES	YES	NA	YES	YES	YES	NA	YES	YES	NA
Permit Close out	YES	YES	YES	YES	YES	YES		YES	YES	YES					YES
Roadway Services															
Stormwater Design	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Water Distribution Modeling	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Reuse Distribution Modeling	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Intersection planning and design	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Sanitary Collection Design	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Sanitary PS and Forcemain Modeling	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Design for Offsite Roadway Improvements (turn lanes, Signal)	YES	YES	YES		YES	YES	YES	YES		YES	YES	YES	YES	YES	
Detailed Lot Grading Plans	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Prepare Bid Documents	YES	YES	YES		YES	YES		YES	YES	YES					YES
Negotiate Bid	YES	YES	YES		YES	YES		YES	YES	YES					
Construction Inspections	YES	YES	YES		YES	YES		YES	YES	YES	YES		YES		YES



SECTION E GEOGRAPHIC LOCATION

For the past seventeen (17) years, Dominion Engineering Group's office has been in Jacksonville, FL at the intersection of JT Butler Boulevard and I-95. We are less than twenty miles from Brandy Creek CDD community, CDD District Manager, JEA Utility Department, and SJC Development Services offices, putting us close at hand for immediate project needs. This allows us to easily mobilize staff to project sites, but also provides you a firm that has extensive experience working within the region and with JEA and SJC. We have completed projects throughout St. Johns County area and know the geography of the region as well as the political climate. This knowledge allows us to quickly get projects completed for you.

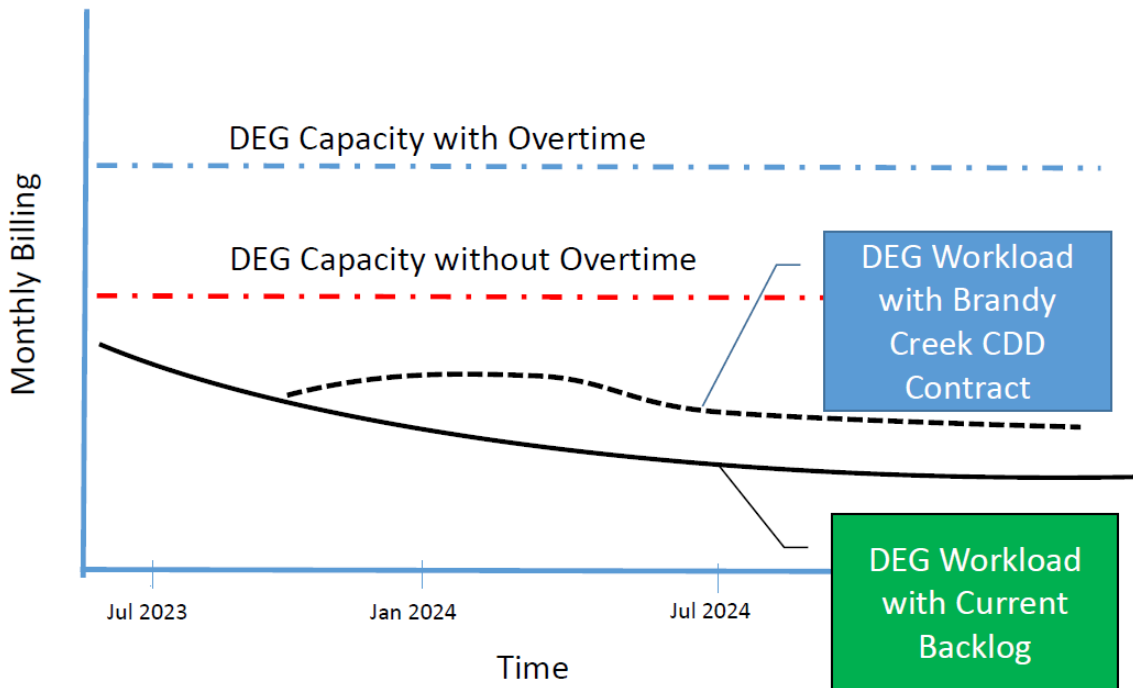
Logistics for work, coordination, and meetings are not an issue – DEG will be available where and when needed.

Mr. Schaefer will work closely with the District Board and District Manger to ensure that any work order assigned receives the benefit of the local knowledge and expertise the DEG Team have gained working in St. Johns County and the nearby communities where they live.



SECTION F CURRENT AND PROJECTED WORKLOADS

DEG's project manager will effectively execute work order requests. Workloads today are managed by DEG ensuring we have capacity for our clients. Our typical monthly billings are approximately \$120,000 a month with an annual billing rate of approximately \$1,600,000 in 2023. Project backlog for the next year is shown below and totals approximately \$900,000. The firm is currently looking for an additional \$500,000 of backlog to bring the billing up to utilization rates in the 80-percentile range. Based upon the known backlog, we will operate at a 65% percent utilization rate for calendar year 2024.



The excess capacity of the DEG Team for 2023 exceeds \$500,000 in billing and this is significantly greater than the estimated revenue from this project.

With the preponderance of the anticipated work under this project being performed by DEG, we prepared the above graph that illustrates the current workload absorption over time. On this graphic, we added lines which represent our capacity. As you can see, even with the addition of the Brandy Creek CDD, DEG does not reach its monthly capacity. We have also looked at this from a workload planning effort with respect to engineering and designer positions in our firm and the result is the same. Our current staff mix dovetails well with the project needs of Brandy Creek CDD.

We anticipate that the addition of the CDD will not tax our staff and that we would even be able to deliver task orders even under an expedited schedule.



SECTION G VOLUME OF WORK PREVIOUSLY AWARDED TO APPLICANT BY DISTRICT

Dominion Engineering has not worked directly for the Brandy Creek Community Development District.

We look forward to the opportunity to work with the District Board to further the goals of the Brandy Creek Community Development District.



Section H SF330 Engineer Qualifications.



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
William E. Schaefer II, PE	District Engineer/Project Manager	A. TOTAL	B. WITH CURRENT FIRM
		36	17

15. FIRM NAME AND LOCATION (City and State)

Dominion Engineering Group, Inc., Jacksonville, Florida

16. EDUCATION (Degree and Specialization)

**Bachelor of Science – Civil Engineering (U of Florida)
Master Courses in Civil Engineering**

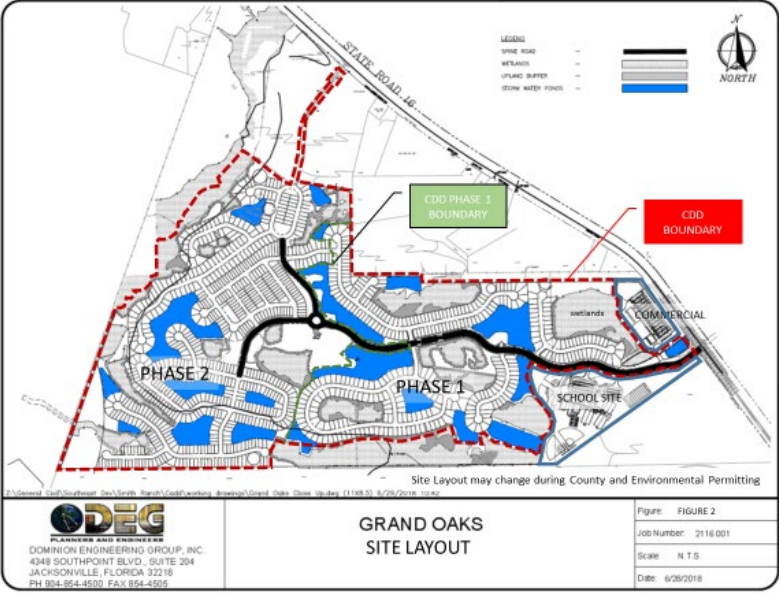
17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)


**Florida – Professional Engineer - Florida – State
Certified Building Contractor – Member SAME**

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Proficient in the following Modeling Software: XP-SWIMM, ADICPR, Cybernet, HEC-2, ModFlow, Ponds, EPA Net, SUPRA3, HEC, and WaterCad; Proficient in the following Drafting Software: AutoCAD 3D, AutoDesk Land Desktop Design, ArcView GIS, Bentley MicroStation Geopak; William is an expert in land planning and development engineering, with a large concentration of his work appearing in Florida. Bill is a former Military Officer in the Naval Civil Engineering Corps and in this capacity he directed many design and construction projects on Navy and Army bases in the Southeast.

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Grand Oaks CDD – Phase 1 Design and Permitting, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2016	Under construction
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm		
<p>William E. Schaefer has prepared the master development plans for the 586-acre, 999 single family units, 2 phase development in St. Johns County, Florida. He worked with the design team to develop the pre and post development stormwater model of the 586 acre drainage area and preparation of stormwater components for this project. Efforts for design and permitting of the 360-lot phase 1 included preparing the plans and calculations for permit submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements. Other modeling included design of the water distribution and fire hydrant flows, project wide stormwater irrigation design including irrigation pump design, modeling the manifold of sanitary pump stations. The project required an overall master utility plans, and the first phase required design of water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents for the CDD. Bill also worked with the developer, legal and financial team with the development of an Engineer's Report, establishment of CDD, and acting as the interim CDD engineer for bond validation. DEG is also providing construction engineering and inspection services for Phase 1. DEG has been retained to design the Phase 2 common infrastructure and six individual pods. DEG has also been retained to design a 3.2 mile 2-lane addition to SR-16 that ends at the Grand Oaks project entrance.</p>			
			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Amelia National CDD, Nassau County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2004	2006
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm		

	<p>William Schaefer assisted the developers to secure financing through Hearthstone including developing a detailed due-diligence package for financing approximately \$50 million. Hearthstone said it was the finest development due-diligence report they have seen. The 749 lot, 500 acre project includes an 18-hole Tom Fazio golf course,</p> <p>He also worked with the legal and financial team with the development of the CDD acting as the CDD engineer for the development of the Engineer's Report through bond validation. Mr. Schaefer acted as the CDD engineer to the Board of Supervisors assisting with the funding of improvements for the development of the project.</p>					
c.	<p>(1) TITLE AND LOCATION (<i>City and State</i>)</p> <p>Three Rivers CDD, DRI, Nassau County, Florida</p> <p>(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE</p> <p>William Schaefer was involved in this project from the point the DRI was approved. The 1600 + acres located on SR 200 in Nassau County, Florida. He initially provided 10 complete lotting plans for the entire subdivision. Since then he has overseen the design and been engineer of record for the Conceptual Stormwater ERP permitting, ACOE permitting, and approval of the Final Development Plan with Nassau County. For the 500-lot phase 1 design, Bill has directed his design team with the detailed design and detailed permitting with JEA, SJRWMD and Nassau County. Under his direction DEG prepared the stormwater components for this project for Phase 1 submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements and BMPs. The project required master utility plans, designing water main, reuse mains, gravity sewer collection, sanitary pump stations and offsite force main. For the entire project and Phase 1, Bill prepared the hydraulic models for the water and reuse distribution using EPANet pressure pipe modeling software. He also prepared for the CDD the RFP bid documents for the first phase of construction.</p> <p>As the interim CDD Engineer, Bill prepared the Engineer's Report for the project, worked with the legal and financial team to have the CD Validated with Nassau County and approval of the bond validation for the initial and total bond issuance. Bill is the permanent District Engineer.</p>	<p>(2) YEAR COMPLETED</p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (<i>If applicable</i>)</td> </tr> <tr> <td>2015</td> <td>Ongoing</td> </tr> </table> <p><input checked="" type="checkbox"/> Check if project performed with current firm</p> 	PROFESSIONAL SERVICES	CONSTRUCTION (<i>If applicable</i>)	2015	Ongoing
PROFESSIONAL SERVICES	CONSTRUCTION (<i>If applicable</i>)					
2015	Ongoing					
d.	<p>(1) TITLE AND LOCATION (<i>City and State</i>)</p> <p>Sawmill Creek @ Palm Coast DRI, CDD Flagler County, Florida</p> <p>(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE</p> <p>DEG developed the master development plans for the 1100 acre, 2200 single family units, 8 phase development in Flagler County, Florida. We modeled the 1100 acre drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We will provide construction engineering and inspection services, coordinating with FPL for this project. Bill is the EOR and CDD Engineer for Bonds.</p>	<p>(2) YEAR COMPLETED</p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (<i>If applicable</i>)</td> </tr> <tr> <td>2017</td> <td>Under Construction</td> </tr> </table> <p><input type="checkbox"/> Check if project performed with current firm</p>	PROFESSIONAL SERVICES	CONSTRUCTION (<i>If applicable</i>)	2017	Under Construction
PROFESSIONAL SERVICES	CONSTRUCTION (<i>If applicable</i>)					
2017	Under Construction					
e.	<p>(1) TITLE AND LOCATION (<i>City and State</i>)</p> <p>Villages of Westport CDD, Duval County, Florida</p> <p>(3) BRIEF DESCRIPTION (<i>Brief scope, size, cost, etc.</i>) AND SPECIFIC ROLE</p>	<p>(2) YEAR COMPLETED</p> <table border="1"> <tr> <td>PROFESSIONAL SERVICES</td> <td>CONSTRUCTION (<i>If applicable</i>)</td> </tr> <tr> <td>2000</td> <td>2003</td> </tr> </table> <p><input type="checkbox"/> Check if project performed with current firm</p>	PROFESSIONAL SERVICES	CONSTRUCTION (<i>If applicable</i>)	2000	2003
PROFESSIONAL SERVICES	CONSTRUCTION (<i>If applicable</i>)					
2000	2003					

William Schaefer worked with the project owners (ICI Homes/Montgomery Land Company), to develop the master development plan from the PUD bubble plan. This project is of DRI size but, through a little known Regional Area Center (RAC) criteria, we were able to provide the development program the owners envisioned without the lengthy and expensive DRI process. This effort includes internal circulation, lot development and preliminary storm water management for 1800 units, 350KSF of commercial/retail and 1.2 million SF of industrial. Efforts include providing assistance with the master storm water and master utility plan. Assisted with the development of a CDD and acted as the CDD engineer through bond validation process. Performed the duties of the CDD engineer for over a year assisting the Board of Supervisors with the funding of improvements for the development of the project. Bill was the lead engineer for this project.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Michael S. Bowles	Hydraulic Engineer	A. TOTAL	B. WITH CURRENT FIRM
		31	17

15. FIRM NAME AND LOCATION (City and State)

Dominion Engineering Group, Inc., Jacksonville, Florida

16. EDUCATION (Degree and Specialization)

FDEP Qualified NPDES Stormwater Inspector Training; OSHA Certified Confined Space; Arc View GIS Training; Softdesk Advanced Design Certification

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Florida NPDES Inspector # 8736

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Acad Advanced Design Certification; Advanced Ad-ICPR Modeling Training; Utility Inspector; EPANET Pressure Pipe Design Software

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Villages of Westport, CDD, Duval County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2003	2006
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	This project includes internal circulation, lot development and preliminary storm water management for 1800 units, 350KSF of commercial/retail and 1.2 million SF of industrial. Efforts include providing assistance with the master storm water and master utility plan. SJRWMD conceptual permit for the entire project, and Individual ERP for phase 1 of construction. Design and permitting of the first phase with JEA and SJRWMD		
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Three Rivers, DRI, CDD, Nassau County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2015	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Michael Bowles assisted in the complete design, engineering, and permitting for the 1600 + acres located on SR 200 in Nassau County, Florida. He modeled the 1600 + acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We will provide construction engineering and inspection services.		
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2017	Under Construction
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	Michael Bowles assisted in the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We will provide construction engineering and inspection services, coordinating with FPL for this project.		
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Grand Oaks CDD Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2017	Under Construction
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	. Michael Bowles assisted in the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County, Florida. He modeled the 586 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We will provide construction engineering and inspection services.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Joshua Benolken, PE	Civil Engineer	A. TOTAL	B. WITH CURRENT FIRM
		6	1
15. FIRM NAME AND LOCATION (City and State)			
Dominion Engineering Group, Inc., Jacksonville, Florida			
16. EDUCATION (Degree and Specialization)		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
Bachelor of Science – Civil Engineering		Florida - 93672	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
Proficient in the following Modeling Software: ICPR, EPANET, MODRET, BMP Trains			

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Grand Oaks CDD St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP, & SJRWMD. Charlie was Project Design Engineer and CEI Services.		
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Three Rivers DRI CDD, Nassau County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Charlie was Project Design Engineer.		
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. Charlie was Project Design Engineer.		
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Maderia CDD Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020 - Present	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase.		
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Morgan's Cove Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2019	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Charlie was Project Design Engineer.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Charlie Nguyen, EIT	Project Engineer	A. TOTAL	B. WITH CURRENT FIRM
		6	4

15. FIRM NAME AND LOCATION (City and State)

Dominion Engineering Group, Inc., Jacksonville, Florida

16. EDUCATION (Degree and Specialization)

Bachelor of Science – Civil Engineering (Structural focused)

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

Florida EIT - 1100020363

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Proficient in the following Modeling Software: ADICPR, EPANET, MODRET. ASCE Member

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Grand Oaks CDD St. Johns County, FL	2018	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP, & SJRWMD. Charlie was Project Design Engineer and CEI Services.		
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Three Rivers DRI CDD, Nassau County, FL	2016	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Charlie was Project Design Engineer.		
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida	2017	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. Charlie was Project Design Engineer.		
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Maderia CDD Subdivision, St. Johns County, FL	2020 - Present	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase.		
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Morgan's Cove Subdivision, St. Johns County, FL	2017 - Present	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Charlie was Project Design Engineer.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Ethan Schaefer, EIT	Civil Engineer	A. TOTAL	B. WITH CURRENT FIRM
		2	1

15. FIRM NAME AND LOCATION (City and State)

Dominion Engineering Group, Inc., Jacksonville, Florida

16. EDUCATION (Degree and Specialization)

BSCe University of Florida (May 2022)

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Proficient in the following Modeling Software: ADICPR, EPANET< Ponds

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Grand Oaks CDD St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
<p>Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD. Provided Utility modeling and CEI.</p>			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Three Rivers DRI CDD, Nassau County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
<p>DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Provided CEI.</p>			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
<p>DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. Provided CEI.</p>			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Maderia CDD Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
<p>DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase. Provided CEI.</p>			
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Morgan's Cove Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2019	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
<p>DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Provided Design and CEI></p>			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Gary Myer	Engineering Technician	A. TOTAL	B. WITH CURRENT FIRM
		22	9

15. FIRM NAME AND LOCATION (City and State)

Dominion Engineering Group, Inc., Jacksonville, Florida

16. EDUCATION (Degree and Specialization)

Florida State College of Jacksonville, Technical Certification. (FKA St. Johns Community College)

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

AutoCad 1 and 2 Certification. Softdesk Advanced Design Certification, Acad Advanced Design Certification,

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Grand Oaks CDD St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	Dominion Engineering Group has prepared the master development plans for the 586 acres, 999 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD. Gary was Project Designer.		
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Three Rivers DRI CDD, Nassau County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Gary was Project Designer.		
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. Gary was Project Designer.		
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Maderia CDD Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase. Gary was Project Designer.		
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Morgan's Cove Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2019	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Gary was QA/QC and Project Designer.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Robert Pevy	Engineering Technician	A. TOTAL	B. WITH CURRENT FIRM
		43	4

15. FIRM NAME AND LOCATION (City and State)

Dominion Engineering Group, Inc., Jacksonville, Florida

16. EDUCATION (Degree and Specialization)

2 years college

17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)

N/A

18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Proficient in the following Modeling Software: XP-SWIMM, ADICPR, Cybernet, HEC-2, ModFlow, Ponds AutoCAD Civil 3D, Agtek Earthwork 4D

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Grand Oaks CDD St. Johns County, FL	Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD.		
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Three Rivers DRI CDD, Nassau County, FL	Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
	DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD.		
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida	Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
	DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents.		
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Longleaf Subdivision, Duval County, FL	2021	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	Phase 1 of the project consists of approximately 480 acres located in Jacksonville, Florida. DEG engineered the plans for 190 lots. DEG developed a master drainage plan to handle runoff from the lots and the impervious areas. DEG modified the existing SJRWMD permit (ERP) for the project. We prepared the modification to existing ERP for submittal to the SJRWMD. DEG prepared a master water and sewer plan for the entire project and all 9 phases that included 1200 homes, with detailed design of over 10 miles of water main, 10 miles of gravity sewer collection, 4 sanitary pump stations and 4000 LF of offsite force main.		
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Minorcan Mill SBDN, St. Johns County, FL	2018	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
	The project consists of approximately 58.24 acres located in St. Johns County (SJC), Florida. DEG developed a Master Development Plan (MDP) and a master drainage plan for the entire 129 single family development, along with plans for right and left turn lanes required for the project. Force main extension plans were prepared for SR16 and 16A intersections to the entrance of the project approximately 4150 LF. The effort of work included meetings with SJC, SJRWMD, JEA, and FDEP.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Jason Mokwa	Engineering Technician	A. TOTAL	B. WITH CURRENT FIRM
		25	6
15. FIRM NAME AND LOCATION (City and State)			
Dominion Engineering Group, Inc., Jacksonville, Florida			
16. EDUCATION (Degree and Specialization)		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
2 year Specialized College Degree in CADD		None	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
Proficient in the following Software: AutoCAD 3D 2018, Excel, Word, Powerpoint, Auto Turn Pro 10.2, Sketchup and Microstation.			

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Grand Oaks CDD St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
<p>Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD.</p>			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Three Rivers DRI CDD, Nassau County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	Check if project performed with current firm	
<p>DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD.</p>			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Edgewater Landing, Clay County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2014	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input checked="" type="checkbox"/> Check if project performed with current firm	
<p>DEG has provided engineering plans and master drainage plan for the 114 acres located in Clay County, including permitting by Clay County, FDEP, and SJRWMD. DEG developed water and sewer master plan to verify the proposed sanitary lift station. DEG designed and permitted a 10 inch water main, 10 inch reuse main, and 6 inch force main extension of Clay County mains.</p>			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Maderia CDD Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
<p>DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase.</p>			
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Morgan's Cove Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2019	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	<input type="checkbox"/> Check if project performed with current firm	
<p>DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT.</p>			

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME		13. ROLE IN THIS CONTRACT		14. YEARS EXPERIENCE	
Matthew Bonna		CADD Technician		A. TOTAL	B. WITH CURRENT FIRM
				4	4
15. FIRM NAME AND LOCATION (City and State)					
Dominion Engineering Group, Inc., Jacksonville, Florida					
16. EDUCATION (Degree and Specialization)			17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)		
A.A Degree at Florida State Collage at Jacksonville (FSCJ) Technical Degree in Civil Engineering from FSCJ			N/A		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)					
Proficient in the following Modeling Software: Cybernet, HEC-2, Ponds					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED	
	Grand Oaks CDD St. Johns County, FL			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
				Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			Check if project performed with current firm	
<p>Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD.</p>					
b.	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED	
	Three Rivers DRI CDD, Nassau County, FL			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
				Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			Check if project performed with current firm	
<p>DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD.</p>					
c.	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED	
	Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, FL			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
				Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			<input checked="" type="checkbox"/> Check if project performed with current firm	
<p>DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents.</p>					
d.	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED	
	Maderia CDD Subdivision, St. Johns County, FL			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
				Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			<input type="checkbox"/> Check if project performed with current firm	
<p>DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase.</p>					
e.	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED	
	Morgan's Cove Subdivision, St. Johns County, Florida			PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
				2019	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			<input type="checkbox"/> Check if project performed with current firm	
<p>DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT.</p>					

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
Michele DeBernardis	Administrative	A. TOTAL	B. WITH CURRENT FIRM
		30	18
15. FIRM NAME AND LOCATION (City and State)			
Dominion Engineering Group, Inc., Jacksonville, Florida			
16. EDUCATION (Degree and Specialization)		17. CURRENT PROFESSIONAL REGISTRATION (State and Discipline)	
Business Administration		Notary - Florida	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			
Assist Management in coordination of projects, meetings, and communications with clients and agencies. Project Accounting			

19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Grand Oaks CDD St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		Check if project performed with current firm
<p>Dominion Engineering Group has prepared the master development plans for the 586 acres, 985 single family units, 4 phase development in St. Johns County. DEG modeled the 586 acres drainage area and prepared the stormwater components, submitted to SJRWMD including stormwater models, treatment ponds, water quality improvements, including BMPs and stream restoration. Prepared permitting by St. Johns County, FDEP and SJRWMD. Provided CDD Administration.</p>			
b.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Three Rivers DRI CDD, Nassau County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		Check if project performed with current firm
<p>DEG has provided the complete design, engineering, and permitting for the 1600 acres located on SR 200 in Nassau County. DEG modeled project and prepared the stormwater components for the project for submittal; to SJRWMD including stormwater models treatment ponds, water quality improvements, including MBPs and stream restoration. Prepared permitting by Nassau County, FDEP, and SJRWMD. Provided CDD Administration.</p>			
c.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Sawmill Creek @ Palm Coast DRI, (CDD) Flagler County, Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input checked="" type="checkbox"/> Check if project performed with current firm
<p>DEG prepared the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. He modeled the 1100 acres drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. Provided CDD Administration.</p>			
d.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Maderia CDD Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		Current	Current
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if project performed with current firm
<p>DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase. Provided CDD Administration.</p>			
e.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	Morgan's Cove Subdivision, St. Johns County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2019	2021
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE		<input type="checkbox"/> Check if project performed with current firm
<p>DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT. Provided CDD Administration.</p>			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

1

21. TITLE AND LOCATION (City and State) Longleaf Subdivision	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2016 - current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Lennar Homes LLC	Scott Keiling	(904) 380-0778

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Phase 1 of the project consists of approximately 480 acres located in Jacksonville, Florida. DEG engineered the plans for 190 lots. DEG developed a master drainage plan to handle runoff from the lots and the impervious areas. DEG modified the existing SJRWMD permit (ERP) for the project. We prepared the modification to existing ERP for submittal to the SJRWMD. DEG prepared a master water and sewer plan for the entire project and all 9 phases that included 1200 homes, with detailed design of over 10 miles of water main, 10 miles of gravity sewer collection, 4 sanitary pump stations and 4000 LF of offsite force main. DEG will finalize a master water and sewer plan for the entire community. Site design included stormwater facility design, lot grading, stormwater collection design, potable water distribution design for lots, pocket park grading, fire protection design, gravity sewer design for lots, and design of the sanitary pump stations. We are currently providing construction engineering and inspection services (CEI). The project required permitting by the City of Jacksonville, FDEP, SJRWMD and the US Army Corps of Engineers.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

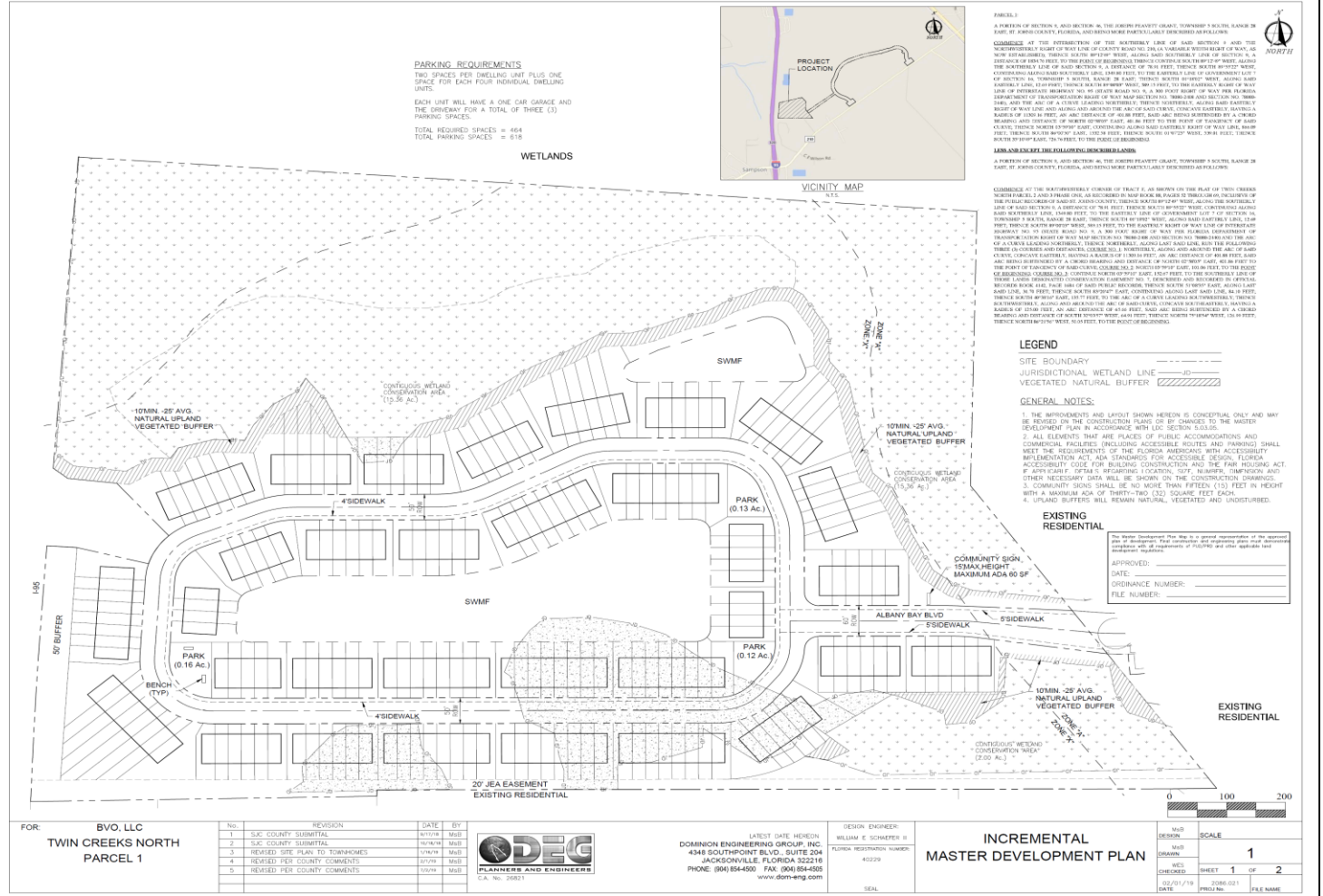
20, EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION (City and State)		22. YEAR COMPLETED	
Beachwalk at Twin Creeks CDD SBDN, St. Augustine, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2018 - 2020	2020
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER	
Lennar Homes	Ginny Feiner	(04) 380-0778	

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

For this CDD project, DEG designed and permitted Parcel 2,3, and 4 consisting of approximately 105.00 acres located in St. Johns County (SJC), Florida. Beachwalk is part of the Twin Creeks Development of Regional Impact and Planned Unit Development. According to the site plan prepared by DEG, the project is 114 - 40' wide villas and Parcel 4 is 232 townhomes. DEG prepared an engineering site plan and an incremental Master Development Plan (MDP), according to SJC standards and PUD. Site design included stormwater facility design, lot grading, stormwater collection design, potable water distribution design for units, fire protection design, and gravity sewer design for units. DEG performed construction inspection as the engineer of record.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

3

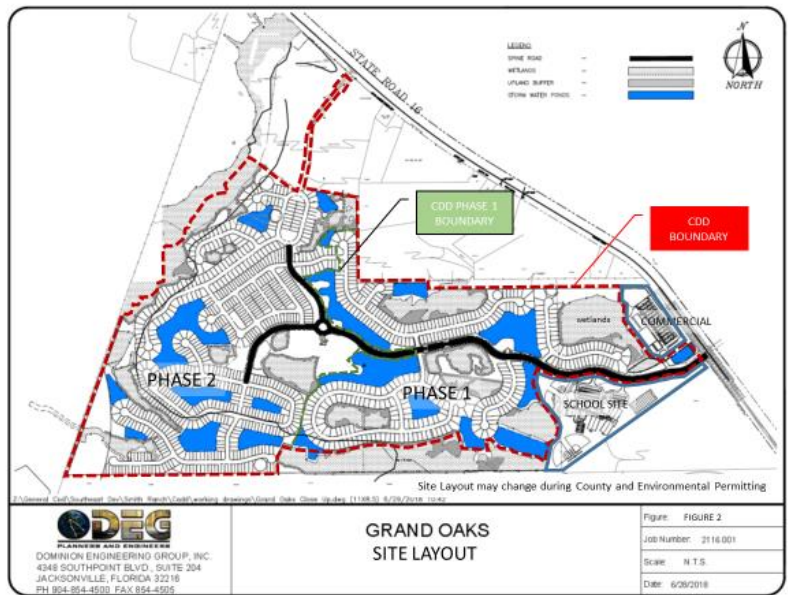
21. TITLE AND LOCATION (City and State) Grand Oaks CDD, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2017 - current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	C. POINT OF CONTACT TELEPHONE NUMBER
Southeast Development Partners, LLC	Keith Hyatt	(904) 669-4757

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

William E. Schaefer has prepared the master development plans for the 586-acre, 999 single family units, 2 phase development in St. Johns County, Florida. He worked with the design team to develop the pre and post development stormwater model of the 586 acres drainage area and preparation of stormwater components for this project. Efforts for design and permitting of the 360-lot phase 1 included preparing the plans and calculations for permit submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements. Other modeling included design of the water distribution and fire hydrant flows, project wide stormwater irrigation design including irrigation pump design, modeling the manifold of sanitary pump stations. The project required overall master utility plans, and the first phase required design of water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans, and the RFP bid documents for the CDD. Bill also worked with the developer, legal and financial team with the development of an Engineer's Report, establishment of CDD, and acting as the interim CDD engineer for bond validation. DEG is also providing construction engineering and inspection services for Phase 1. DEG has been retained to design the Phase 2 common infrastructure and six individual pods. DEG has also been retained to design a 3.2 mile 2-lane addition to SR-16 that ends at the Grand Oaks project entrance.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader
b.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

4

21. TITLE AND LOCATION (City and State) Three Rivers DRI CDD, St. Augustine, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2016 - current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	C. POINT OF CONTACT TELEPHONE NUMBER
GreenPointe Developers, LLC	Gregg Kern	(904) 996-2485

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

William Schaefer was involved in this project from the point the DRI was approved. The 1600 + acres located on SR 200 in Nassau County, Florida. He initially provided 10 complete lotting plans for the entire subdivision. Since then, he has overseen the design and been engineer of record for the Conceptual Stormwater ERP permitting, ACOE permitting, and approval of the Final Development Plan with Nassau County. For the 500-lot phase 1 design, Bill has directed his design team with the detailed design and detailed permitting with JEA, SJRWMD and Nassau County. Under his direction DEG prepared the stormwater components for this project for Phase 1 submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements and BMPs. The project required master utility plans, designing water main, reuse mains, gravity sewer collection, sanitary pump stations and offsite force main. For the entire project and Phase 1, Bill prepared the hydraulic models for the water and reuse distribution using EPANet pressure pipe modeling software. He also prepared for the CDD the RFP bid documents for the first phase of construction.

As the interim CDD Engineer, Bill prepared the Engineer's Report for the project, worked with the legal and financial team to have the CD Validated with Nassau County and approval of the bond validation for the initial and total bond issuance.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader
b.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

5

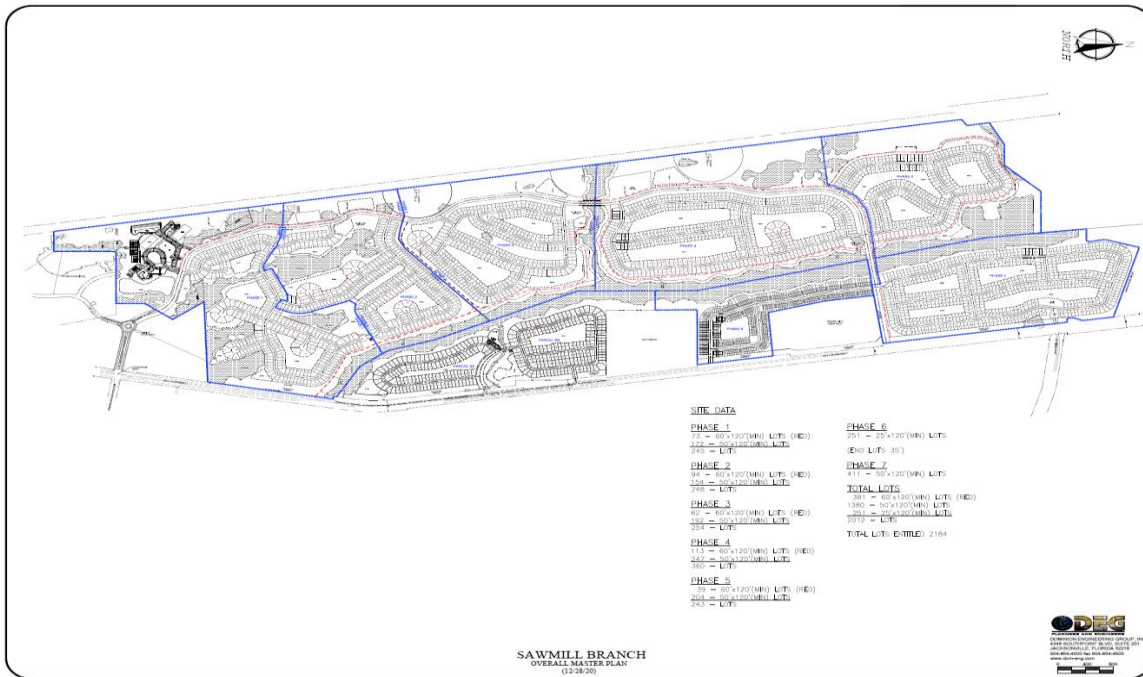
21. TITLE AND LOCATION (City and State) Sawmill Branch @ PCP CDD, Palm Coast, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2016 - current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	C. POINT OF CONTACT TELEPHONE NUMBER
Palm Coast Florida Holdings, LLC	Stephen F. Been	(904) 996-2485

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

DEG developed the master development plans for the 1100 acres, 2200 single family units, 8 phase development in Flagler County, Florida. DEG modeled the associated drainage area and prepared the stormwater components for this project for submittal to SJRWMD including stormwater models, treatment ponds, water quality improvements including BMPs and stream restoration. The project required master utility plans for the 2200 homes, designing water main, gravity sewer collection, sanitary pump stations and offsite force main. We prepared the supporting calculations, the engineering plans and the RFP bid documents. We provided construction engineering and inspection services, coordinating with FPL for this project. In support of Phase 1 and Phase 2, DEG provided the CDD District Engineer services for two separate assessment areas resulting in two bond issuances. This included developing the Engineers Report for Infrastructure which was used in the bond validation.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader
b.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20. EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

6

21. TITLE AND LOCATION (City and State)		22. YEAR COMPLETED	
Maderia CDD		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2020 – present	Ongoing
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER	
Ponce Associates, LLC	Douglas Maier	(904) 482-1127	

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The project consists of approximately 275 undeveloped acres located in St. Johns County (SJC), Florida, with 700+ single family lots. DEG developed from the Preliminary Site Plan and PUD Description, an updated Final Development Plan (FDP) according to City of St. Augustine standards.

DEG developed in ACAD a master water and sewer plan for 207 lots in phase 1C and 3 and 245 lots in Phase 2. The plan verified the proposed sanitary lift station locations, with layout of the individual collection lines and manholes. Location and layout of the potable water distribution lines (with diameters) for the project were included to verify by phase that proper water pressure and fire demand will be delivered for each phase. This Water and Sewer master plan was discussed with the City of St. Augustine Utility Department during a pre-application meeting and any necessary changes made.

DEG completed the construction drawings and prepare the Engineering Review submittal for the CoSA DRC review. We prepared all engineering calculations for the proposed water and sewer services, fire protection, and sanitary pump stations, and one lift station. DEG prepared the final engineering for submittal to the reviewing agencies. Site design included roadway design, lot grading, stormwater collection design, potable water distribution design for lots, fire protection design, gravity sewer design for lots and design of one sanitary pump station.

DEG received an assignment from the CDD Board. DEG conducted a paving condition study for Phase 1A and B noting the current pavement condition and recommending pavement repair through a matrix presentation format. This repair matrix looks at the existing pavement life with what and when the pavement maintenance needs to be conducted.

DEG received an assignment from the CDD Board to determine the storm water management system maintenance and future maintenance costs. This assignment was to fulfill a State of Florida recent legislative requirement.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader
b.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

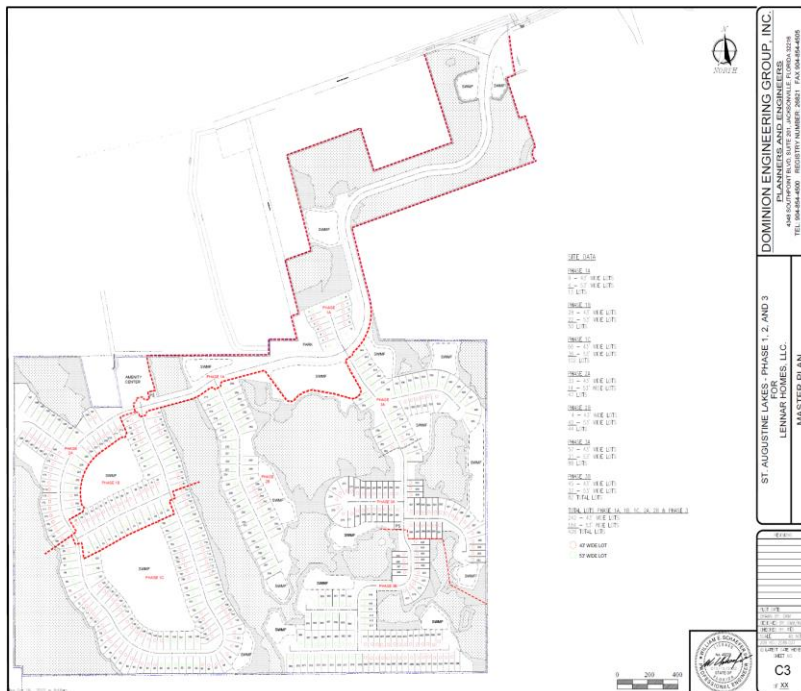
7

21. TITLE AND LOCATION (City and State)		22. YEAR COMPLETED	
St. Augustine Lakes SBDN, St. Augustine, Florida		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
		2021- current	Ongoing
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER	b. POINT OF CONTACT NAME	C. POINT OF CONTACT TELEPHONE NUMBER	
Lennar Homes	Ginny Feiner	(904) 380-0778	

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

This CDD Subdivision sits on 65 acres and is planned for 412 single family units, in 2 phases. We will develop a master drainage plan to handle runoff from the lots and the impervious areas. DEG acquired the SJRWMD permit (ERP) for the entire 238 units with phase 1A & 1B as well as phases 2 and 3. DEG modified the plan designed by a national engineering firm to reduce the construction costs by over \$2,500,000. DEG prepared the plans for submittal to the St. Johns County for site engineering and utility permitting. This project is currently under construction with homes in Phase 1A.

DEG also serves as the CDD District Engineer and in this capacity prepared the Engineer's Report for the project, and worked with the legal and financial team to have the CD Validated with St. Johns County and approval of the bond validation for the initial assessment area, Phase 1.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader
b.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

8

21. TITLE AND LOCATION (City and State) Morgan's Cove Subdivision	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2017- current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Waterford Green Investments, Inc.	Stephen F. Been	(904) 996-2485

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

DEG developed a site plan of the residential portion (Phase 1 and 2) for approval by the client, and a Master Development Plan (MDP), for 273 single family units and 183 bed independent assisted living facility. DEG developed a master drainage plan to handle runoff from the impervious areas in Phase 1 and 2. Plans were developed for right and left turn lanes required for the project and a force main extension of 7400 feet along CR214 from Alan Neese Road under I95 to the project entrance. We completed the online application and submitted the construction plans and supporting calculations to the SJRWMD for the development. The effort in this scope of work included meetings with SJC, SJRWMD, SJCUD, FDEP, and FDOT.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

20, EXAMPLE PROJECT KEY NUMBER

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

9

21. TITLE AND LOCATION (City and State) Oxford Estates Subdivision	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2017- current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
H. Smith Inc.	Nate Day	(904) 268-9990

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

DEG developed the engineering plans for submission to the SJRWMD for a SJRWMD permit and SJC for engineering review. We developed pre and post development stormwater models for the entire 159 lots and design the stormwater treatment ponds with outfalls.
 DEG developed a master drainage plan to handle runoff from the lots and the impervious areas. DEG submitted the SJRWMD permit (ERP) for the entire 159 units development. We prepared the ERP for submittal to the SJRWMD. The effort of work included meetings with SJC, SJRWMD, JEA, and FDEP.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader
b.			
c.			

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20, EXAMPLE PROJECT KEY NUMBER

10

21. TITLE AND LOCATION (City and State) Minorcan Mill SBDN	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	2018- current	Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
The Towers Group	Sam Crozier	(904) 615-1893

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The project consists of approximately 58.24 acres located in St. Johns County (SJC), Florida. DEG developed a Master Development Plan (MDP) and a master drainage plan for the entire 129 single family development, along with plans for right, and left turn lanes required for the project. Force main extension plans were prepared for SR16 and 16A intersections to the entrance of the project approximately 4150 LF. The effort of work included meetings with SJC, SJRWMD, JEA, and FDEP.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) Firm Name	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Dominion Engineering Group, Inc.	Jacksonville, Florida	Site Civil Engineer, Team Leader
b.			
c.			

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
William Schaefer, PE	CDD District Engineer	X	X	X	X	X	X	X	X	X	X
Michael Bowles	Hydraulic Engineer	X	X	X	X	X	X	X	X	X	X
Joshua Benolken, PE	Civil Engineer	X		X	X	X	X	X		X	
Charlie Nguyen, EIT	Civil Engineer	X		X	X	X	X	X	X	X	X
Ethan Schaefer, EIT	Civil Engineer	X		X	X	X	X	X	X	X	
Gary Myer	Engineering Technician	X	X	X	X	X	X	X	X	X	X
Jason Mokwa	Engineering Technician	X	X	X	X	X	X	X	X	X	X
Bob Pevy	Engineering Technician	X		X		X	X	X			X
Matthew Bonna	CADD Technician	X		X	X	X	X	X		X	X
Michele DeBernardis	Administrative	X	X	X	X	X	X	X	X	X	X

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Longleaf Subdivision	6	Maderia CDD
2	Beachwalk @ Twin Creeks CDD SBDN	7	St. Augustine Lakes SBDN
3	Grand Oaks CDD	8	Morgan's Cove Subdivision
4	Three Rivers DRI CDD	9	Oxford Estates SBDN
5	Sawmill Branch PCP CDD	10	Minorcan Mill SBDN

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

See Section A – G, pages 1 – 25.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

William Schaefer, PE

32. DATE

11/27/23

33. NAME AND TITLE

William E. Schaefer PE, Principal

State of Florida

Veteran Business Certification

Dominion Engineering Group, Inc.

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
July 28, 2022 to July 28, 2024



J. Todd Inman
Florida Department of Management Services



Barb Savage
3293 Hodges Blvd
Jacksonville, FL 32224
O. 904.223.4201
D. 904.421.3706
Barb.Savage@
SouthStateBank.com

November 30, 2023

RE: Dominion Engineering Group Inc.

To Whom It May Concern,

This letter serves as verification that Dominion Engineering Group Inc. has been a customer in good standing with SouthState Bank, N.A. since 2005.

The longstanding relationship with Dominion Engineering Group Inc. has been excellent and we look forward to many years ahead.

Please feel free to contact me if you have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Barb Savage', written in a cursive style.

Barb Savage
Vice President, Branch Manager

1. Loan History Attached
NMLS ID# 1738110. Equal Housing Lender. Member FDIC.

Ron DeSantis, Governor



Melanie S. Griffin, Secretary



FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

SCHAEFER, WILLIAM ERNEST II

4348 SOUTHPOINT BLVD
SUITE 201
JACKSONVILLE FL 32216

LICENSE NUMBER: PE40229

EXPIRATION DATE: FEBRUARY 28, 2025

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



2023 - 2024 LOCAL BUSINESS TAX RECEIPT

JIM OVERTON, DUVAL COUNTY TAX COLLECTOR

231 E. Forsyth Street, Suite 130, Jacksonville, FL 32202-3370

Phone: (904) 255-5700, option 3 Fax: (904) 255-8403

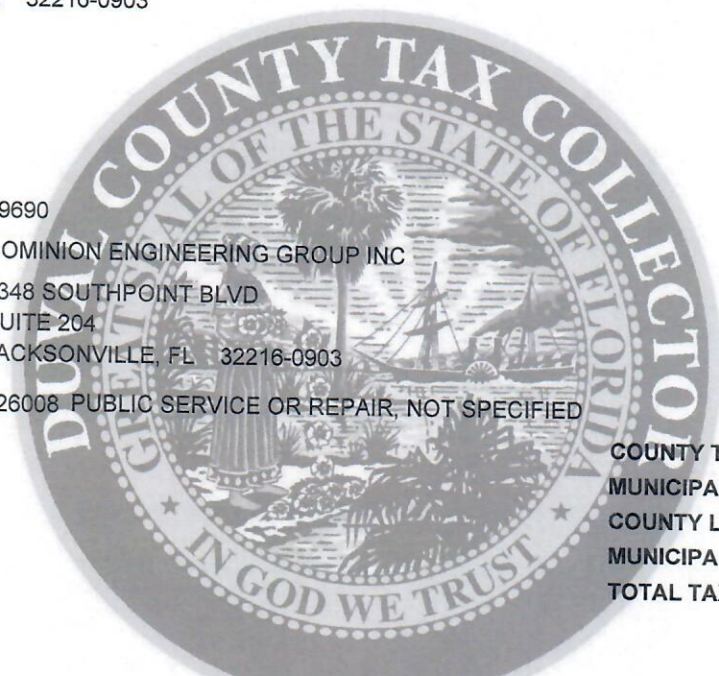
<https://taxcollector.coj.net/>

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business. This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period October 01, 2023 through September 30, 2024 .

DOMINION ENGINEERING GROUP INC
4348 SOUTHPOINT BLVD
SUITE 201
JACKSONVILLE, FL 32216-0903

ACCOUNT NUMBER: 79690
BUSINESS NAME: DOMINION ENGINEERING GROUP INC
PHYSICAL ADDRESS: 4348 SOUTHPOINT BLVD
SUITE 204
JACKSONVILLE, FL 32216-0903
CLASSIFICATION CODE: 326008 PUBLIC SERVICE OR REPAIR, NOT SPECIFIED

STATE LICENSE NO:



COUNTY TAX: 13.75
MUNICIPAL TAX: 41.25
COUNTY LATE PENALTY: 0.00
MUNICIPAL LATE PENALTY: 0.00
TOTAL TAX: 55.00

RENEWAL

VALID UNTIL September 30, 2024

2023 - 2024

*****ATTENTION*****

**THIS RECEIPT IS FOR BUSINESS TAX RECEIPT ONLY.
CERTAIN BUSINESSES MAY REQUIRE ADDITIONAL STATE LICENSING.**

This is a business tax receipt only. It does not permit the receipt holder to violate any existing regulatory or zoning laws of the County or City. It does not exempt the receipt holder from any other license or permit required by law. This is not a certification of the receipt holder's qualifications.

JIM OVERTON, TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

Paid INT-24-00554181 07/20/2023 \$ 55.00



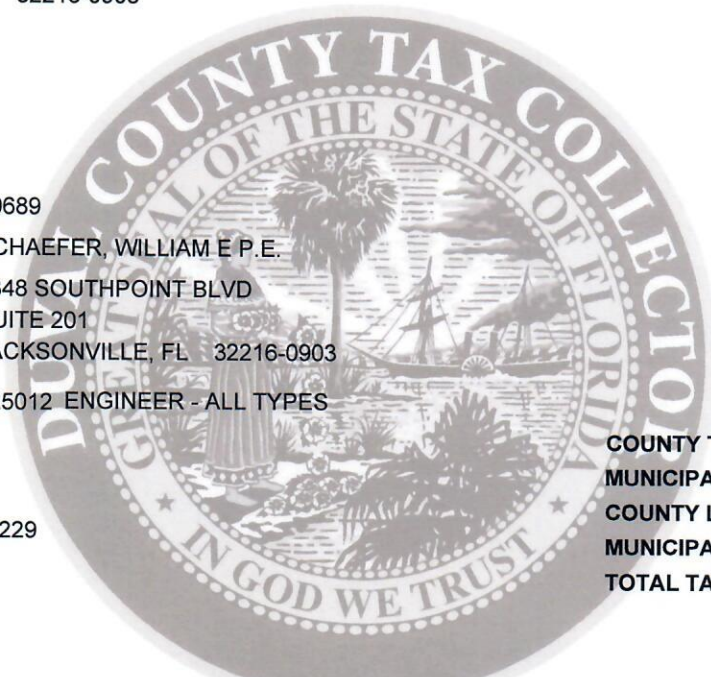
2023 - 2024 LOCAL BUSINESS TAX RECEIPT
JIM OVERTON, DUVAL COUNTY TAX COLLECTOR

231 E. Forsyth Street, Suite 130, Jacksonville, FL 32202-3370
Phone: (904) 255-5700, option 3 Fax: (904) 255-8403
<https://taxcollector.coj.net/>

Note – A penalty is imposed for failure to keep this receipt exhibited conspicuously at your place of business. This business tax receipt is furnished pursuant to Municipal Ordinance Code, Chapters 770-772, for the period October 01, 2023 through September 30, 2024 .

SCHAEFER, WILLIAM E P.E.
4348 SOUTHPOINT BLVD
SUITE 201
JACKSONVILLE, FL 32216-0903

ACCOUNT NUMBER: 79689
BUSINESS NAME: SCHAEFER, WILLIAM E P.E.
PHYSICAL ADDRESS: 4348 SOUTHPOINT BLVD
SUITE 201
JACKSONVILLE, FL 32216-0903
CLASSIFICATION CODE: 325012 ENGINEER - ALL TYPES
STATE LICENSE NO: 40229



COUNTY TAX: 30.00
MUNICIPAL TAX: 100.00
COUNTY LATE PENALTY: 0.00
MUNICIPAL LATE PENALTY: 0.00
TOTAL TAX: 130.00

RENEWAL

VALID UNTIL September 30, 2024

2023 - 2024

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JIM OVERTON, TAX COLLECTOR

THIS BECOMES A RECEIPT AFTER VALIDATION.

Paid INT-24-005541&1 07/20/2023 \$ 130.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/04/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

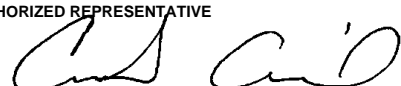
PRODUCER The Dekins Corporation 1361 13th Ave, Ste 235 Jacksonville Beach, FL 32250	CONTACT NAME: Crystal Girard PHONE (A/C, No. Ext): (904)241-5553 E-MAIL ADDRESS: Crystalm@dekins.com	FAX (A/C, No): (904)241-5557
	INSURER(S) AFFORDING COVERAGE	
INSURED Dominion Engineering Group, Inc. 4348 Southpoint Boulevard Suite 201 Jacksonville, FL 32216	INSURER A : The Hartford	29424
	INSURER B : Infinity Insurance Co	22268
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER: 00001036-11513146** **REVISION NUMBER: 20**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			21 SBM BV0955	04/21/2023	04/21/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPI/OP AGG \$ 4,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			509-82008-0807-002	11/25/2023	11/25/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Deductibles \$ 500
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			21WECAC8HCP	05/22/2023	05/22/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER For Proposals Only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  (CMG)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/1/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER GHG Insurance 1000 Riverside Ave., Suite 500 Jacksonville FL 32204	CONTACT NAME: Kim Miazga PHONE (A/C, No, Ext): 904-421-8600 E-MAIL ADDRESS: info@ghgins.com		FAX (A/C, No): 904-421-8601
	INSURER(S) AFFORDING COVERAGE		
INSURED Dominion Engineering Group 4348 Southpoint Boulevard #201 Jacksonville FL 32216 DOMIENG-01	INSURER A: Texas Insurance Company		NAIC # 16543
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 385754667

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRE AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Professional Liability Claims Made			BFLPMLTFL01130002145301	5/15/2023	5/15/2024	Each Claim	\$1,000,000
							Aggregate	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

For Proposal Purposes

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ARCHITECT-ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Brandy Creek Community Development District

2. PUBLIC NOTICE DATE

3. SOLICITATION OR PROJECT NUMBER

RFQ for Engineering Services

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

D. Glynn Taylor, P.E.

5. NAME OF FIRM

Taylor & White, Inc

6. TELEPHONE NUMBER

904-346-0671

7. FAX NUMBER

8. E-MAIL ADDRESS

glynn.taylor@taylorandwhite.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

a.	(Check)			9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	JV	PARTNER			
	<input checked="" type="checkbox"/>			Taylor & White, Inc.	9556 Historic Kings Rd. S. Ste 102 Jacksonville, Florida	Professional Engineering
				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
b.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME D. Glynn Taylor, P.E.	13. ROLE IN THIS CONTRACT Professional Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 37	b. WITH CURRENT FIRM 28
15. FIRM NAME AND LOCATION <i>(City and State)</i> Taylor & White, Inc. Jacksonville, Florida			
16. EDUCATION <i>(Degree and Specialization)</i> BSCE- University of Florida 1985 BSMA- Florida Southern College 1986		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> State of Florida #44163 State of Georgia #23690 Engineer Firm State of Florida #7298 Engineer Firm State of Georgia #00278	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> American Society of Civil Engineers, Florida Institute of Consulting Engineers			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Two Creeks- Clay County, Florida (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE a. Two Creeks is a 624 single family development in Clay County on 624 acres located within the Brannan Field Master Plan. All Roadways, sidewalks, water distribution systems, sanitary sewer, reuse water, pump station and stormwater management systems were designed and constructed. T&W is District Engineer for Two Creeks CDD.	PROFESSIONAL SERVICES 2004-2007	CONSTRUCTION <i>(If applicable)</i> 2/2008
<input checked="" type="checkbox"/> Check if project performed with current firm		
Wilford Preserve- Clay County, Florida (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE b. Wilford Preserve is a 445 lot single Family Development on 264.56 ac. within the Brannan Field Master Plan in Clay County. T&W is responsible for the planning, design, and permitting of the 445 lots, including 3,500 LF of Cheswick Oak Avenue within 1 set of plans, design and permitting of the stormwater management system, roadways, reuse water, and sanitary sewer.	PROFESSIONAL SERVICES 2016-2018	CONSTRUCTION <i>(If applicable)</i> Pending
<input checked="" type="checkbox"/> Check if project performed with current firm		
Granary Park- Clay County, Florida (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE c. Granary Park is a 3 phase 771 Single Family subdivision on 290.5 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems, including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W is the District Engineer for the CDD.	PROFESSIONAL SERVICES 2020-2022	CONSTRUCTION <i>(If applicable)</i> 2021- Present
<input checked="" type="checkbox"/> Check if project performed with current firm		
Robinson Ranch- Clay County, Florida (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE d. Robinson Ranch is a 348 Single Family Subdivision on 200.1 ac. within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&W was responsible for the design and permitting all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center.	PROFESSIONAL SERVICES 2021- Present	CONSTRUCTION <i>(If applicable)</i> 2021- Present
<input checked="" type="checkbox"/> Check if project performed with current firm		
Jennings Farm- Clay County, Florida (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE e. Jennings Farm is a 314 Single Family Subdivision on 189 ac. within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collections system, including the Master Pump Station, reuse water system and stormwater management system, and the Amenity Center.	PROFESSIONAL SERVICES 2020-2021	CONSTRUCTION <i>(If applicable)</i> 2022- Present
<input checked="" type="checkbox"/> Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Richard L. Edwards, Jr. (JJ)	13. ROLE IN THIS CONTRACT Project Engineer/Inspector	14. YEARS EXPERIENCE	
		a. TOTAL 11	b. WITH CURRENT FIRM 8
15. FIRM NAME AND LOCATION <i>(City and State)</i> Taylor & White, Inc. Jacksonville, Florida			
16. EDUCATION <i>(Degree and Specialization)</i> Bachelors of Science Ocean Engineering		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i> E.I. (Engineer Intern) P.E. Professional Engineer State of FL. (# Pending)	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i> Granary Park- Clay County, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020-2022	CONSTRUCTION <i>(If applicable)</i> 2021- Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm a. Granary Park is a 3 phase 771 lot Single Family subdivision on 290.5 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W also provides construction observation and certification of the phases as completed. T&W is the District Engineer for the Sandridge CDD.		
(1) TITLE AND LOCATION <i>(City and State)</i> Jennings Farm- Clay County, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020-2021	CONSTRUCTION <i>(If applicable)</i> 2022- Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm b. Jennings Farm is a 314 Single Family Subdivision on 189 ac. within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collections system including the Master Pump Station, stormwater management system, and the Amenity Center. T&W also provides construction observation and certification of the phases as completed.		
(1) TITLE AND LOCATION <i>(City and State)</i> Kindlewood Townhomes- Clay County, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2022	CONSTRUCTION <i>(If applicable)</i> 2022-2023
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm c. Kindlewood Townhomes is 106 Townhomes on 30.6 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection system, reuse system, and stormwater management facility.		
(1) TITLE AND LOCATION <i>(City and State)</i> Cheswick South- Clay County, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019-2022	CONSTRUCTION <i>(If applicable)</i> 2022- Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm d. Cheswick South is a 230 lot single family subdivision on 129.25 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for design and permitting of the roadways, sidewalks, water distribution system, sanitary sewer collection system, including one sanitary sewer pumpstation, reuse system and stormwater management system. This project was added to the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certification to all agencies.		
(1) TITLE AND LOCATION <i>(City and State)</i> Robinson Ranch- Clay County, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021- Present	CONSTRUCTION <i>(If applicable)</i> 2021-Present
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm e. Robinson Ranch is a 348 Single Family Subdivision on 200.1 ac. within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&W was responsible for the design and permitting all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center. T&W also provides construction observation and certification of the phases as completed.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Barry M. Rohrer	13. ROLE IN THIS CONTRACT Project Designer/Inspector	14. YEARS EXPERIENCE	
		a. TOTAL 28	b. WITH CURRENT FIRM 18
15. FIRM NAME AND LOCATION <i>(City and State)</i> Taylor & White, Inc. Jacksonville, Florida			
16. EDUCATION <i>(Degree and Specialization)</i> AS Civil Engineering		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i> Wilford Preserve Phase IV- Clay County, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016-2018	CONSTRUCTION <i>(If applicable)</i> 2018-2023
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Wilford Preserve is a 445 lot single Family Development on 264.56 ac. within the Brannan Field Master Plan in Clay County. T&W is responsible for the planning, design, permitting, construction observation and certification of the 445 lots, including 3,500 LF of Cheswick Oak Avenue, stormwater management system, roadways, water distribution system, reuse water, and sanitary sewer collections systems. T&W is District Engineer for Wilford Preserve CDD.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> Cheswick South- Clay County, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019-2022	CONSTRUCTION <i>(If applicable)</i> 2022- Present
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Cheswick South is a 230 lot single family subdivision on 129.25 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for design and permitting of roadways, sidewalks, water distribution system, sanitary sewer collection system including one sanitary sewer pumpstation, reuse system, and stormwater management systems.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> UHaul SR16/CR16A- St. Augustine, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2023	CONSTRUCTION <i>(If applicable)</i> 2022- Present
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE UHaul SR16/CR16A is a 3 story 123,984 sf Climatized main self-storage facility, a 16,176sf U-Box storage building, 6 mini-storage outbuildings, and 89 boat/RV rental sites situated on 13.6ac. T&W was responsible for design, permitting, construction observation and certification of the site including parking, water distribution systems, gravity sewer, including private pump station, and stormwater management facility including Fire Main.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> UHaul Appleyard Drive- Tallahassee, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2023	CONSTRUCTION <i>(If applicable)</i> 2023- Present
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE UHaul Appleyard Drive consists of a 3 story 97,284 sf Climatized Main Self Storage Facility, a 16,148 U-Box storage building, & a 2000sf mini storage building, situated on 7.3 ac. T&W was responsible for design and permitting of the site including parking, water distribution system including Fire Main, gravity sewer collection system and stormwater mgmt.	<input checked="" type="checkbox"/> Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> Robinson Ranch- Clay County, Florida	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-Present	CONSTRUCTION <i>(If applicable)</i> 2021-Present
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Robinson Ranch is a 348 Single Family Subdivision on 200.1 ac. within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&W was responsible for the design and permitting all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center. T&W also provides construction observation and certification of the phases as completed.	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME James Craig Johnson	13. ROLE IN THIS CONTRACT Design & Permitting/Inspection	14. YEARS EXPERIENCE	
		a. TOTAL 31	b. WITH CURRENT FIRM 28
15. FIRM NAME AND LOCATION <i>(City and State)</i> Taylor & White, Inc. Jacksonville, Florida			
16. EDUCATION <i>(Degree and Specialization)</i> Associates in Arts Degree		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
Two Creeks- Clay County, Florida (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE a. Two Creeks is a 625 single Family development in Clay County on 624 Acres located within the Brannan Field Master Plan. T&W was responsible for design, permitting, construction observation and certification of all roadways, sidewalks, water distribution systems, sanitary sewer collection system including three CCUA sanitary pump stations, reuse water, and stormwater management systems. T&W is District Engineer for Two Creeks CDD	PROFESSIONAL SERVICES 2004-2007	CONSTRUCTION <i>(If applicable)</i> 2/2008
	<input checked="" type="checkbox"/> Check if project performed with current firm	
Wilford Preserve- Clay County, Florida (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE b. Wilford Preserve is a 445 lot single Family Development on 264.56 ac. within the Brannan Field Master Plan in Clay County. T&W is responsible for the planning, design, permitting, construction observation and certification of the 445 lots, including 3,500 LF of Cheswick Oak Avenue, stormwater management system, roadways, water distribution system, reuse water, and sanitary sewer collections systems. T&W is District Engineer for Wilford Preserve CDD.	PROFESSIONAL SERVICES 2016-2018	CONSTRUCTION <i>(If applicable)</i> Present
	<input checked="" type="checkbox"/> Check if project performed with current firm	
Granary Park- Clay County (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE c. Granary Park is a 3 phase 771 lot Single Family subdivision on 290.5 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W also provides construction observation and certification of the phases as completed. T&W is the District Engineer for the Sandridge CDD.	PROFESSIONAL SERVICES 2020-2022	CONSTRUCTION <i>(If applicable)</i> 2021- Present
	<input checked="" type="checkbox"/> Check if project performed with current firm	
Jennings Farm- Clay County (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE d. Jennings Farm is a 314 Single Family Subdivision on 189 ac. within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collections system including the Master Pump Station, stormwater management system, and the Amenity Center. T&W also provides construction observation and certification of the phases as completed.	PROFESSIONAL SERVICES 2021-2022	CONSTRUCTION <i>(If applicable)</i> 2022- Present
	<input checked="" type="checkbox"/> Check if project performed with current firm	
Cheswick South- Clay County (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE e. Cheswick South is a 230 lot single family subdivision on 129.25 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for design and permitting of the roadways, sidewalks, water distribution system, sanitary sewer collection system, including one sanitary sewer pumpstation, reuse system and stormwater management system. This project was added to the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certification to all agencies.	PROFESSIONAL SERVICES 2019-2022	CONSTRUCTION <i>(If applicable)</i> 2022- Present
	<input checked="" type="checkbox"/> Check if project performed with current firm	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Tony Ringler	13. ROLE IN THIS CONTRACT Site Planner/Designer	14. YEARS EXPERIENCE	
		a. TOTAL 31	b. WITH CURRENT FIRM 25
15. FIRM NAME AND LOCATION <i>(City and State)</i> Taylor & White, Inc. Jacksonville, Florida			
16. EDUCATION <i>(Degree and Specialization)</i>		17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>	
18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i>			

19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i> Two Creeks- Clay County	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2004-2007	CONSTRUCTION <i>(If applicable)</i> 2/2008
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Two Creeks is a 625 single Family development in Clay County on 624 Acres located within the Brannan Field Master Plan. T&W was responsible for design, permitting, construction observation and certification of all roadways, sidewalks, water distribution systems, sanitary sewer collection system including three CCUA sanitary pump stations, reuse water, and stormwater management systems. T&W is District Engineer for Two Creeks CDD.		
(1) TITLE AND LOCATION <i>(City and State)</i> Granary Park- Clay County	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020-2022	CONSTRUCTION <i>(If applicable)</i> 2021- Present
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Granary Park is a 3 phase 771 lot Single Family subdivision on 290.5 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W also provides construction observation and certification of the phases as completed. T&W is the District Engineer for the Sandridge CDD.		
(1) TITLE AND LOCATION <i>(City and State)</i> Robinson Ranch- Clay County	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-Present	CONSTRUCTION <i>(If applicable)</i> 2021-Present
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Robinson Ranch is a 348 Single Family Subdivision on 200.1 ac. within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&W was responsible for the design and permitting all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center. T&W also provides construction observation and certification of the phases as completed.		
(1) TITLE AND LOCATION <i>(City and State)</i> Jennings Farm	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020-2021	CONSTRUCTION <i>(If applicable)</i> 2022- Present
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Jennings Farm is a 314 Single Family Subdivision on 189 ac. within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collections system including the Master Pump Station, stormwater management system, and the Amenity Center. T&W also provides construction observation and certification of the phases as completed.		
(1) TITLE AND LOCATION <i>(City and State)</i> Cheswick South- Clay County	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019-2022	CONSTRUCTION <i>(If applicable)</i> 2022- Present
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm		
Cheswick South is a 230 lot single family subdivision on 129.25 ac. within the Brannan Field Master Plan in Clay County. T&W was responsible for design and permitting of the roadways, sidewalks, water distribution system, sanitary sewer collection system, including one sanitary sewer pumpstation, reuse system and stormwater management system. This project was added to the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certification to all agencies.		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> Wilford Preserve- Clay County, Florida		22. YEAR COMPLETED PROFESSIONAL SERVICES 2016-2018 CONSTRUCTION <i>(If applicable)</i> 2018-2023

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Dream Finders Homes	b. POINT OF CONTACT NAME Batey McGraw	c. POINT OF CONTACT TELEPHONE NUMBER 904-644-7670
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Wilford Preserve is a 445 lot Single Family Development situated on 264.56 ac. within the Brannan Field Master Plan in Clay County. T&W is responsible for the planning, design and permitting of the 445 single family lots, including 3,500 LF of Cheswick Oaks Avenue within one set of plans. T&W is responsible for the design and permitting of the stormwater sewer pump station and force main. Wilford Preserve will have two entrances, one to Cheswick Oak Avenue and one to White Herron Lane, located within Spencer Plantation Subdivision.

T&W Cost: \$264,000.00
 Estimated Subdivision Cost: \$17 Million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Taylor & White, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting, and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 2
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21. TITLE AND LOCATION <i>(City and State)</i> Two Creeks- Clay County	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2004-2006	CONSTRUCTION <i>(If applicable)</i> 2006-2008

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Two Creeks Development, LLC	b. POINT OF CONTACT NAME Greg Matovina	c. POINT OF CONTACT TELEPHONE NUMBER 904-436-6270
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Two Creeks is a 624 single family development in Clay County on 624 acres located within the Brannan Field Master Plan. All roadways, sidewalks, water distributions systems, sanitary sewer, reuse water, pump station and stormwater management systems were designed and constructed. T&W is the District Engineer for Two Creeks CDD. Estimated construction costs- \$20 million.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting, and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 3
21. TITLE AND LOCATION <i>(City and State)</i> Granary Park Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020-2021	CONSTRUCTION <i>(If applicable)</i> 2021- Current

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Green Pointe Development, LLC	b. POINT OF CONTACT NAME Mike Taylor	c. POINT OF CONTACT TELEPHONE NUMBER 904-996-2485
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Granary Park is a 3 phase 771 single family subdivision on 290.5 acres within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution systems, sanitary sewer collection systems, including 2 pump stations, reuse water, stormwater management systems and Amenity Center. T&W is the District Engineer for the CDD.

T&W Costs- \$500,000
 Estimated Construction Costs- \$27million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 4
21. TITLE AND LOCATION <i>(City and State)</i> Robinson Ranch- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2022	CONSTRUCTION <i>(If applicable)</i> 2021-Current

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER AMH Development	b. POINT OF CONTACT NAME James Shonkwiler	c. POINT OF CONTACT TELEPHONE NUMBER 407-432-9512
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Robinson Ranch is a 348 Single Family Subdivision on 200.1 acres within the Brannan Field Master Plan in Clay County. The subdivision was designed and permitted in 2 phases. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sewer collection systems, reuse water system, stormwater management system and Amenity Center.

T&W Costs- \$209,000
 Estimated Construction Costs- \$15.7 million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 5
21. TITLE AND LOCATION <i>(City and State)</i> Jennings Farm- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2020-2021	CONSTRUCTION <i>(if applicable)</i> 2022-Current

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER LGI Homes	b. POINT OF CONTACT NAME Brian Martin	c. POINT OF CONTACT TELEPHONE NUMBER 407-619-1291
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Jennings Farm is a 314 Single Family Subdivision on 189 acres within the Lake Asbury Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection system including the Master Pump Station, reuse water system and stormwater management system, and the Amenity Center.

Estimated Construction Costs- \$17 million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. (1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, permitting, and construction observation to certification
b. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 6
21. TITLE AND LOCATION <i>(City and State)</i> Kindlewood Townhomes- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2022	CONSTRUCTION <i>(If applicable)</i> 2022-2023

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Kindlewood Investors, LLC	b. POINT OF CONTACT NAME Rick Wood	c. POINT OF CONTACT TELEPHONE NUMBER 904-264-6553
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kindlewood Townhomes is 106 Townhomes on 30.6 acres within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection system, reuse water system, and stormwater management facility.

T&W Costs- \$185,000
 Estimated Construction Costs- \$2.5million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, permitting, and construction observation to certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 7
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21. TITLE AND LOCATION <i>(City and State)</i> Wilford Preserve Phase IV- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019-2021	CONSTRUCTION <i>(if applicable)</i> 2022-Current

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Dream Finders Homes	b. POINT OF CONTACT NAME Louis Cowling	c. POINT OF CONTACT TELEPHONE NUMBER 904-907-6388
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Wilford Preserve Phase IV is a 148 lot single family subdivision on 86.6 acres within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection systems including one sanitary sewer pump station, reuse water system, stormwater management system. This project was added to the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certifications to all agencies.

Estimated Construction Costs- \$17.6 million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 8
21. TITLE AND LOCATION <i>(City and State)</i> Cheswick South- Clay County, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019-2022	CONSTRUCTION <i>(If applicable)</i> 2022-Current

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Dream Finders Homes	b. POINT OF CONTACT NAME Louis Cowling	c. POINT OF CONTACT TELEPHONE NUMBER 904-907-6388
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Cheswick South is a 230 lot single family subdivision on 129.25 acres within the Brannan Field Master Plan in Clay County. T&W was responsible for the design and permitting of all roadways, sidewalks, water distribution system, sanitary sewer collection systems including one sanitary sewer pump station, reuse water system, stormwater management system. This project is in the process of being added into the Wilford Preserve CDD. T&W is also responsible for overseeing construction and certifications to all agencies.

T&W Costs- \$567,000
 Estimated Construction Costs- \$9.5 million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 9
21. TITLE AND LOCATION <i>(City and State)</i> UHaul SR16/CR16A- St. Augustine, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2021-2023	CONSTRUCTION <i>(If applicable)</i> 2022-Current

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Ed Hatcher	b. POINT OF CONTACT NAME Brian Mann	c. POINT OF CONTACT TELEPHONE NUMBER 904-837-6234
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

UHaul SR16/CR16A consists of a 3 story 123,984 sf Climatized main self storage facility, a 16,176sf U-Box Storage building, 6 mini storage out buildings, and 89 boat/RV rental sites situated on 13.6 acres. T&W was responsible for the design and permitting, construction observation and certification of the site including parking, water distribution system, gravity sewer, including private pump station and stormwater management facility including fire main.

T&W Costs- \$126,000
 Estimated Construction Costs- \$12 million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a. (1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
b. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f. (1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 10
21. TITLE AND LOCATION <i>(City and State)</i> UHaul Appleyard Drive, Tallahassee, Florida		22. YEAR COMPLETED PROFESSIONAL SERVICES 2021-2023 CONSTRUCTION <i>(If applicable)</i> 2023-Current

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Ed Hatcher	b. POINT OF CONTACT NAME Christopher Ferguson	c. POINT OF CONTACT TELEPHONE NUMBER 904-449-2326
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

UHaul Appleyard Drive consists of a 3 story 97,284 sf Climatized main self storage facility, a 16,148sf U-Box Storage building, and a 2000sf mini storage out building, situated on 7.3 acres. T&W was responsible for the design and permitting of the site including parking, water distribution system including fire main, gravity sewer collection system, and stormwater management facility.

T&W Costs- \$122,000
 Estimated Construction Costs- \$10 million

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Taylor & White, Inc	(2) FIRM LOCATION <i>(City and State)</i> Jacksonville, Florida	(3) ROLE Design, Permitting and Construction Observation to Certification
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL <i>(From Section E, Block 12)</i>	27. ROLE IN THIS CONTRACT <i>(From Section E, Block 13)</i>	28. EXAMPLE PROJECTS LISTED IN SECTION F <i>(Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)</i>									
		1	2	3	4	5	6	7	8	9	10
D. Glynn Taylor	Professional Engineer	X	X	X	X	X	X	X	X	X	X
Richard (JJ) Edwards	EIT/Professional Engineer			X	X	X	X	X	X		
James C. Johnson	Project Designer	X	X	X	X	X		X	X		
Barry Rohrer	Project Designer	X						X	X	X	X
Tony Ringler	Project Designer	X	X	X	X	X	X	X	X		

29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>	NUMBER	TITLE OF EXAMPLE PROJECT <i>(From Section F)</i>
1	Wilford Preserve	6	Kindlewood Townhomes
2	Two Creeks	7	Wilford Preserve Phase IV
3	Granary Park	8	Cheswick South
4	Robinson Ranch	9	UHaul SR16/CR16A
5	Jennings Farm	10	UHaul Appleyard Drive

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE

32. DATE

33. NAME AND TITLE

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME: Taylor & White, Inc
2b. STREET: 9556 Historic Kings Rd S., Ste 102
2c. CITY: Jacksonville
2d. STATE: FL
2e. ZIP CODE: 32257
3. YEAR ESTABLISHED: 1995
4. UNIQUE ENTITY IDENTIFIER
5. OWNERSHIP: Corporation
6a. POINT OF CONTACT NAME AND TITLE: D. Glynn Taylor, P.E., Principal of Taylor & White, Inc.
6b. TELEPHONE NUMBER: 904-346-0671
6c. EMAIL ADDRESS: glynn.taylor@taylorandwhite.com

8a. FORMER FIRM NAME(S) (If any): N/A
8b. YEAR ESTABLISHED
8c. UNIQUE ENTITY IDENTIFIER

Table with 2 main sections: 9. EMPLOYEES BY DISCIPLINE and 10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS. Includes columns for function code, discipline, number of employees, profile code, experience, and revenue index number.

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS
PROFESSIONAL SERVICES REVENUE INDEX NUMBER
a. Federal Work
b. Non-Federal Work: 6
c. Total Work: 6
1. Less than \$100,000
2. \$100,000 to less than \$250,000
3. \$250,000 to less than \$500,000
4. \$500,000 to less than \$1 million
5. \$1 million to less than \$2 million
6. \$2 million to less than \$5 million
7. \$5 million to less than \$10 million
8. \$10 million to less than \$25 million
9. \$25 million to less than \$50 million
10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE
The foregoing is a statement of facts.

a. SIGNATURE: [Signature]
b. DATE: 12-7-2023
c. NAME AND TITLE: D. Glynn Taylor, P.E., President

NINTH ORDER OF BUSINESS

A.

Replacement Shade Cover for phase 1 Playground

Vendor	Cover & Installation	Warranty
BYO Recreation	\$ 8,132.00	
Southern Recreation	\$ 7,040.00	
Shade America	\$ 7,880.00	



Beyond Your Ordinary

PROPOSAL #: 111966

ACCOUNT:

JOHNS CREEK/BRANDY CREEK CDD

DATE CREATED:

12/08/2023

ACCOUNT REP:

Devon Ward

PREPARED FOR:**PRIMARY CONTACT:**

Jim Masters

EMAIL:

jim.masters@vestaforyou.com

PHONE NUMBER:

+19047161370

ORGANIZATION:

Johns Creek/Brandy Creek CDD

BILLING & SHIPPING:**BILLING ADDRESS:**Johns Creek/Brandy Creek CDD
224 Johns Creek Pkwy
St. Augustine, FL 32092**SHIPPING ADDRESS:**Johns Creek/Brandy Creek CDD
224 Johns Creek Pkwy
St. Augustine, FL 32092

Correct?

Qty	Product	Price	Total
1	SHAD FABRIC REPLACEMENT - 42'X28' Model: CUSTOM-SFR4228 Shad Fabric Replacement - 42'x28' Includes cables and hardware	\$4,960.00	\$4,960.00

I Accept!
Let's Go

Have questions about this quote?
Call 800-853-5316 or visit BYOPLAYGROUND.COM

Sub Total: \$4,960.00**Sales Tax:** \$0.00**Shipping:** \$672.00**Total:** \$5,632.00**I APPROVE THIS PROJECT AND AM READY TO PLACE MY ORDER:**

Thank you for the opportunity to quote your playground project. We accept Visa, Mastercard, Discover, personal & business checks and purchase orders from government entities. All items must be paid for in advance of order unless prior arrangements are approved. Approval and acceptance of this proposal may be executed by signing below and faxing or emailing back to the contact information listed above. By signing below you agree to the terms and conditions found here:

<https://www.byoplayground.com/byo-terms-and-conditions>

Please note, sales tax calculations are calculated upon invoicing due to tax rate changes and/or change orders. If you believe you should be tax-exempt, please provide a tax exemption certificate prior to submitting a purchase order.

Authorized Purchaser: _____

Date: _____

PROPOSAL #: 111973

ACCOUNT:
JOHNS CREEK/BRANDY CREEK CDD

DATE CREATED:
12/11/2023

ACCOUNT REP:
Devon Ward

PREPARED FOR:

PRIMARY CONTACT:
Jim Masters

EMAIL:
jim.masters@vestaforyou.com

PHONE NUMBER:
+19047161370

ORGANIZATION:
Johns Creek/Brandy Creek CDD

BILLING & SHIPPING:


BILLING ADDRESS:
Johns Creek/Brandy Creek CDD
224 Johns Creek Pkwy
St. Augustine, FL 32092

SHIPPING ADDRESS:
Johns Creek/Brandy Creek CDD
224 Johns Creek Pkwy
St. Augustine, FL 32092

Correct?

COMMENTS & DETAILS:

Price quoted for delivery coordination and installation. NPC shall not be responsible for removing existing trees, limbs, roots etc. Unless otherwise noted price excludes: sitework, site security, core drilling or cutting concrete or asphalt, permits, lift gates, impact fees, debris/trash removal, and prevailing wages. Site must be clear, level and accessible at time of installation. The customer is responsible for marking all Private underground utilities, NPC will call for Public Utility Locate.

Qty	Product	Price	Total
1	 <p>PROFESSIONAL CERTIFIED INSTALLATION Model: Installation Certified installation by professional playground installers. Price includes coordinating deliveries and unloading large equipment at the delivery address listed on this proposal/purchase order.</p>	\$2,500.00	\$2,500.00
<p>Installation for BYO Quote #11966</p> <p>This installation quote covers the following items: - Shad Fabric Replacement - 42'x28' (CUSTOM-SFR4228)</p>			

I Accept!
Let's Go

Have questions about this quote?
Call **800-853-5316** or visit **BYOPLAYGROUND.COM**

Sub Total: \$2,500.00
Sales Tax: \$0.00
Shipping: \$0.00
Total: \$2,500.00

I APPROVE THIS PROJECT AND AM READY TO PLACE MY ORDER:

Approval and acceptance of this proposal may be executed by signing below and faxing or emailing back to the contact information listed above. Unless prior arrangements are approved, a 50% deposit for NPC is due upon ordering. Balance is due Net 15 upon substantial completion. By signing below you agree to the terms and conditions found here:

<https://www.npcinstall.com/npc-terms-and-conditions>

Please note, sales tax calculations are calculated upon invoicing due to tax rate changes and/or change orders. If you believe you should be tax-exempt, please provide a tax exemption certificate prior to submitting a purchase order.

Authorized Purchaser: _____

Date: _____



Travis
904-579-6225

Proposed Date	DECEMBER 8, 2023
Expiration Date	JANUARY 8, 2024

Southern Recreation

Play for all ages

4060 Edison Avenue
Jacksonville, Florida 32254
Phone 904-387-4390 Fax 904-387-4391
terry@southernrecreation.com
www.southernrecreation.com

PROJECT NAME:
Johns Creek

PROPOSE TO: Jim Masters
Vesta Property Services
224 Johns Creek Pkwy.
St. Augustine, FL 32092
(904) 716-1370
Jim Masters
jmasters@vestapropertyservices.com

BILL TO
Same

SALESPERSON		SHIPPING METHOD	PAYMENT TERMS	
Travis		Installed	50% Deposit	
QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1ea.		SRP 42'x28'Replacement Shade Top		5,495.00
		**Installation includes removal and disposal of existing shade top.		

Subtotal	5,495.00
Tax Rate	.07
Tax	404.70
Freight	695.00
Installation	850.00
Total Due	7,444.70

Terms and Conditions and Required Signature on next page.

\$ 7,040

Southern Recreation, Inc. Terms and Conditions

* Payment A 50% deposit is required to begin project. The deposit is non-refundable. If equipment is refused when delivery is attempted you will be responsible for any resulting charges. A signed terms and condition and payment of the deposit indicates that you are in full agreement with all terms and conditions of this proposal including the following: Prices are valid for 30 days. After 30 days, prices are subject to change without notice. Sales tax will be charged unless a copy of a valid Sales tax exemption certificate is presented.

Balance of monies are due immediately upon completion and acceptance by the owner of the equipment and installation. Installation, site work, drainage, equipment removal, building permits, engineered drawings, etc. as listed below are not included unless specifically noted on the proposal.

Shade America, Inc.
 3604 Harbor Drive
 Saint Augustine, FL 32084
 US
 (904)217-0516
 sholton.shadeamerica@outlook.com
 http://www.shadeamerica.com



Estimate 3460

ADDRESS

Jim Masters
 Vesta Property Services
 224 John's Creek Pkwy
 St. Augustine, FL 32092

DATE 12/04/2023	TOTAL \$7,880.00
--------------------	---------------------

ACTIVITY	QTY	RATE	AMOUNT
Materials & Installation Supply and Installation of a Shade Fabric Replacement - Approximately 41' x 27'. Including all new hardware and labor	1	7,880.00	7,880.00



This proposal is valid for 30 days. All discounts reflected here will apply.
 50% deposit is required with order and balance is due upon installation.
 Shade will be installed within 6-8 weeks from deposit receipt and signed purchase order/proposal. All materials will remain the property of Shade America, Inc. until balance is paid.
 Shade America, inc. will make every effort to insure that underground cables or pipes are not damaged when digging foundations. It is the customer's responsibility to advise of such obstacles prior to job start and to cover costs associated with removal and/or relocating.

50% DEPOSIT REQUIRED

TOTAL

\$7,880.00

THANK YOU.

Accepted By

Accepted Date

B.

**Street Sign Poles / Informational Sign Poles
Cleaned and Painted**

Company	Number of Poles to be Painted	Cost
Investment Painting of North Florida	53	\$ 5,035.00
N/A		
N/A		



ESTIMATE	#13779
ESTIMATE DATE	Dec 16, 2023
SERVICE DATE	Dec 14, 2023
EXPIRATION DATE	Mar 22, 2024
TOTAL	\$5,035.00

Investment Painting Of North Florida

Vesta
 Vesta
 224 John's Creek Parkway
 St. Augustine, FL 32092

CONTACT US
 229 S Torwood Drive
 Saint Johns, FL 32259

(904) 716-1370
 jmasters@vestapropertyservices.com

(904) 307-6649
 Investmentpaintingfl@yahoo.com

Service completed by: Dustin MacPeek,
 Danyele MacPeek

ESTIMATE

Services	qty	unit price	amount
Exterior painting quote 53 street poles in John's Creek sub division	53.0	\$95.00	\$5,035.00
Prep by pressure washing and scraping loose paint and paint 53 stop signs poles with sherwin Williams pro industrial aklyd urethane coating which is durable and uv resistant. Price includes labor materials and taxes.			

Services subtotal: \$5,035.00

Total \$5,035.00

We will match or beat a written formal estimate from a reputable, licensed and insured company with proof of estimate! To accept our estimate and schedule a start date please simply press the accept button on the email you received! You will than receive a invoice for your deposit of \$500.00 and at that time you will receive a tentative date for your approved job. This pertains to residential clients only. All commercial clients please see our terms and conditions regarding deposits amounts and procedures. These terms and conditions are subject to change at any time. Please see our terms and Conditions for Agreements, Payment Schedules, Scheduling, Cancellation policies and more.



TWELFTH ORDER OF BUSINESS

MEMORANDUM

To: Brandy Creek Community Development District Board of Supervisors

From: Michael Eckert

Date: December 5, 2023

Subject: Ethics Training Requirements

Beginning January 1, 2024, all Board Supervisors of Florida Community Development Districts will be required to complete four (4) hours of Ethics training each year. The four (4) hours must be allocated to the following categories: two (2) hours of Ethics Law, one (1) hour of Sunshine Law, and one (1) hour of Public Records law.

This training may be completed online, and the four (4) hours do not have to be completed all at once. The Florida Commission on Ethics (“COE”) has compiled a list of resources for this training. An overview of the resources are described below, and links to the resources are included in this memo.

Each year when Supervisors complete the required financial disclosure form (Form 1 Statement of Financial Interests), Supervisors must mark a box confirming that he or she has completed the Ethics training requirements. At this time, there is no requirement to submit a certificate; however, the COE advises that Supervisors keep a record of all trainings completed (including date and time of completion), in the event Supervisors are ever asked to provide proof of completion. The training is a calendar year requirement and corresponds to the form year. So, Supervisors will not report their 2024 training until they fill out their Form 1 for the 2025 year.

Free Training Options

The Florida Commission on Ethics’ (“COE”) website has several free online resources and links to resources that Supervisors can access to complete the training requirements. Navigate to that page here: [Florida Commission on Ethics Training](#). Please note that the COE only provides free training for the two (2) hour Ethics portion of the annual training. However, the COE does provide links to free outside resources to complete the Sunshine and Public Records portion of the training. These links are included in this memorandum below for your ease of reference.

KUTAKROCK

Free Ethics Law Training

The COE provides several videos for Ethics training, none of which are exactly two (2) hours in length. Please ensure you complete 120 minutes of Ethics training when choosing a combination of the below.

State Ethics Laws for Constitutional Officers & Elected Municipal Officers (100 minutes)

Click here: [Kinetic Ethics](#)

Business and Employment Conflicts and Post-Public-Service (56 minutes) Restriction

Click here: [Business and Employment Conflicts](#)

Gifts (50 minutes)

Click here: [Ethics Laws Governing Acceptance of Gifts](#)

Voting Conflicts - Local Officers (58 minutes)¹

Click here: [Voting Vertigo](#)

Free Sunshine/Public Records Law Training

The Office of the Attorney General provides a two (2) hour online training course (audio only) that meets the requirements of the Sunshine Law and Public Records Law portion of Supervisors' annual training.

Click here to access: [Public Meeting and Public Records Law](#)

Other Training Options

4- Hour Course

Some courses will provide a certificate upon completion (not required), like the one found from the Florida State University, Florida Institute of Government, linked here: [4-Hour Ethics Course](#). This course meets all the ethics training requirements for the year, including Sunshine Law and Public Records training. This course is currently \$79.00

CLE Course

The COE's website includes a link to the Florida Bar's Continuing Legal Education online tutorial which also meets all the Ethics training requirements. However, this is a CLE course designed more specifically for attorneys. The 5 hours 18 minutes' long course exceeds the 4-hour requirement and its cost is significantly higher than the 4-Hour Ethics course provided by the Florida State University. The course is currently \$325.00. To access this course, click here: [Sunshine Law, Public Records and Ethics for Public Officers and Public Employees](#).

If you have any questions, please do not hesitate to contact me.

D.

1.



Brandy Creek CDD

Field Operation Manager's Report

Date of report: January 10, 2024

Submitted by: Jim Masters

YELLOWSTONE / LANDSCAPING:

- Winter service season started November 1st. We will receive service two days a week every other week.
- (Service reports attached)

LAKE DOCTORS:

- The ponds are inspected twice a month and Lake Doctors will come out additionally based on pond conditions.
- (Service reports attached)

PROJECTS UNDERWAY/COMPLETED:

- Holiday lighting and decorations installed.
- Replaced broken/missing wood trim at the phase 2 pool entrance area.
- Will start painting the above wooden entrance area in the next couple of weeks.
- Fitness Center rearranged and new functional trainer installed (\$3,390.00).
- Taylor Tree Service cut and removed 8 trees around the phase 1 athletic courts that were causing damage to the court surfaces (\$2,900.00).
- Damaged court areas were cut out and filled with concrete (2 Men Concrete - \$2,800.00).
- Phase 2 Social Hall, restroom building, and front entrance to pool were pressure washed to remove mold and dirt (\$850.00)

REGULAR SERVICES:

- Regular services and cleaning done according to contract
- Fitness Center cleaned four days per week

- Restrooms cleaned three times per week
- Pools are skimmed Monday through Friday and are vacuumed two days a week (off season schedule).
- Pool filter grids are cleaned two times per week
- Playground equipment inspected monthly
- Dog stations emptied and restocked weekly
- Trash pickup Monday through Friday, Amenity Centers, common areas and entrances
- Trash pickup on County Road 2209 once per week

2.

FW: Weekly Landscape Update

Jim Masters <jmasters@vestapropertyservices.com>

Fri 12/8/2023 1:59 PM

To: Jennifer Meadows <JMeadows@vestapropertyservices.com>

📎 1 attachments (15 MB)

Brandy Creek Video of Car Accident at Entrance 12.7.23.mp4;

Yellowstone
update

12-8-23

→

Jim Masters

Field Operations Manager



224 Johns Creek Pkwy.

St. Augustine, FL 32092

C: 904.716-1370

www.VestaPropertyServices.com

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From: Lamb, Nicholas <nlamb@yellowstonelandscape.com>

Sent: Friday, December 8, 2023 11:48 AM

To: Jim Masters <jmasters@vestapropertyservices.com>

Cc: Soenksen, Joe <jsoenksen@yellowstonelandscape.com>

Subject: Weekly Landscape Update

You don't often get email from nlamb@yellowstonelandscape.com. [Learn why this is important](#)

Good morning, Jim. I hope your week is going well and you are looking forward to the weekend. Our crew was out to service the property earlier this week and although we did have to mow some areas, the crew was able to focus on weed removal, leaf removal and cutting back the palm fronds that were encroaching on the fence of the tennis court. I also noticed that the schillings around the clubhouse, pool, and playground in phase 2 were declining so the Chem/Fert team has completed the fertilization to potentially rejuvenate them. The winter flowers were installed this week but there was a tiny hiccup with one of the annual beds at the entrance. There was a bad car accident at that entrance and a few flats of the flowers were destroyed. I have not seen the bed in person, but once I investigate, we will be able to get more flowers to fill in any gaps or empty spots in that bed. I have attached the video of the accident for your review; fortunately, nobody was hurt. Let me know if you have any questions or concerns and have a great weekend. Thanks

Nick Lamb | Account Manager

Yellowstone Landscape – Jacksonville Branch

Jan 2024



**Brandy Creek CDD:
December 2023 into January 2024 - Landscape Report**

Irrigation Maintenance:

- The December irrigation inspection was completed on 12/6/23
- The inspection was completed and repairs will include replacing 2 rotary heads, repairing a main line leak at a valve on Huffner Hill and replacing a node (battery operated timer)
- With the cooler temperatures, the irrigation watering schedule has been adjusted accordingly.
- *I have passed the approval for the irrigation repairs on to the Irrigation Manager and will keep you posted regarding the time frame for completion. I expect January's irrigation inspection to be done in the next couple of weeks, and once complete I will send it for your review.

Fungus/Pest/Fertilizer applications:

- Our chem / fert team completed the lawn treatment on 12/20/23
 - o This included pre and post emergent, fungicide, weed control and insect control
- The jasmine at Phase 2 entrance will continue to be treated to reduce the weeds and was treated in December. Fertilizer is also regularly applied to the jasmine to get it to fill in and push out the weeds.
- The schillings (shrubs) in phase 2 were treated with fertilizer as I noticed they were not in great shape. We will continue to monitor all of the above.

Maintenance:

- The landscape maintenance schedule has shifted to our winter schedule at the beginning of November and will continue through the end of March. We will still be servicing on Monday and Tuesday, but will be every other week.
- The maintenance crew will be mowing as needed.
- While we may not be mowing as often, we will use that time to detail the landscape beds and clean up leaf debris, especially from the Magnolia Trees and oaks.
- The service team will be onsite the first week of January, specifically 1/2/24 and 1/3/24, and they will be mowing the "main entrance" as well as cutting back the limbs of the crepe myrtle that are encroaching on the pergola at the gate of phase 2 pool. They will also be addressing any weeds and leaves.

Special Projects:

- The new annual flowers are looking great. We will be making a fertilizer application once a month to promote growth and blooming of the flowers.
- The next annual flower rotation will be in the spring of 2024.

3.



SERVICE REPORT

Customer BRANDY CREEK CDD-JOHNS CREEK Account # 709617

Biologist ERIC WOOD Cell # _____ Date 11/29/23 Time PM

Pond #	1	2	3	4	5A	5B	6	7	8	9	10			
Algae					✓	✓			✓	✓	✓			
Emergent									✓					
Underwater									✓					
Floating									✓					
Terrestrial														
Dye														
Outfall Insp.														
Trash														
Restricted # of Days					∅	∅			120	∅	∅			

Method	Water Level	Clarity	Carp Program	Water Testing
Boat	Low	Tannic	Introduce Carp	Chemistry
Backpack	Normal	Clear	Re-Stock Recom	DO _____
Air Boat	High	Turbid	Barriers Inspected	
ATV		Planktonic		

Fish/Wildlife Observed

Alligator	Otter	Snakes	Coots	Osprey	Egrets
Bream	Bass	Carp	Catfish	Turtles	Tilapia

Native/Beneficial Vegetation

Pickerelweed	Naiad	Bulrush	Blue Flag Iris	Lily
Arrowhead	Bacopa	Chara	Spikerush	Canna

Other _____

Comments _____

E.



Amenities Manager Report

January 10, 2024

Submitted by Jennifer Meadows

Administration:

- Continuing to find the best ways to communicate information to our residents.
- Continuous updates of the Atrium system.
- Continuing with regular office duties, i.e. invoices, banking, newsletters, assisting residents, etc.
- Organizing office and shed

Activities- Ongoing:

Fit-n-Fab:

- Fit-n-Fab continues to meet Monday and Wednesday nights at 5:30pm at phase 2.

Food Trucks:

- We are scheduled with food trucks for the next 6 months. We seem to be doing well, no complaints since October.

Resident Rental Count:

- Phase 1 Breezeway (November 2023 – December 2023) - 2
- Phase 2 Room Rental (November 2023 – December 2023) - 12
- Phase 2 Pergola (November 2023 – December 2023) - 1



Special Events:

Recent Events:

- Our annual Turkey Trot was held the day after Thanksgiving, November 24. We had a great turnout as usual, and the weather was beautiful for the runners/walkers to enjoy.
- Cookies with Santa was held on Saturday, December 9 and we were one of the lucky few neighborhoods who didn't have to deal with rain! Santa arrived to talk with the kids and take photos with our beautiful fireplace back drop, while his elves handed out an array of cookies and a cup of cocoa (or juice). The Grinch made appearances in the game center, where he played with the kids and had their annual snowball fight. We also added a special inflatable obstacle course for the kids to enjoy. Between the holiday music and the awesome lights and décor, it was one of our best holiday events yet!
- On Friday, December 22 we held a Root Beer Float Day. We invited residents to swing by phase 1 breezeway for a complimentary Root Beer Float that was supposed to look like a reindeer. You really needed to use your imagination, but everyone enjoyed the attempt and the taste none-the-less. It was a fun little extra holiday treat before Christmas weekend began.

Future Events:

- Cornhole Tournament – Saturday, January 20
- Boots and Bling (King and Princess Dance) – February
- Easter Eggstravaganza - March



Cookies with Santa 2024



FOURTEENTH ORDER OF BUSINESS

A.

Brandy Creek
Community Development District

Unaudited Financial Reporting
November 30, 2023



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Brandy Creek
Community Development District
Combined Balance Sheet
November 30, 2023

	General	Capital Reserve	Debt Service	Total Governmental Funds
Assets:				
Cash - Wells Fargo	---	\$305,132	---	\$305,132
Cash - Hancock Bank	\$101,943	---	---	\$101,943
Investments:				
Series 2013A				
Interest	---	---	---	\$0
Reserve	---	---	\$31,834	\$31,834
Revenue	---	---	\$51,015	\$51,015
Redemption	---	---	\$0	\$0
Series 2015				
Reserve	---	---	\$89,824	\$89,824
Revenue	---	---	\$24,271	\$24,271
Redemption	---	---	\$0	\$0
Operations:				
State Board - Reserve	\$1,558	\$99,190	---	\$100,748
Custody Acct - General Account	\$184,185	---	---	\$184,185
Custody Acct - Capital Reserve	---	\$39,540	---	\$39,540
Assessment Receivable	---	---	---	\$0
Prepaid Expenses	---	---	---	\$0
Due From Debt Service	---	---	---	\$0
Due From Other	\$5	---	---	\$5
Due From Capital Reserve	\$2,265	---	---	\$2,265
Due From General Fund	---	---	\$5,130	\$5,130
Due form Other Gov'ts	---	---	---	\$0
Electric Deposits	\$2,000	---	---	\$2,000
Total Assets	\$291,956	\$443,861	\$202,074	\$937,891
Liabilities:				
Accounts Payable	\$21,124	\$3,390	---	\$24,514
Accrued Expenses	\$7,628	---	---	\$7,628
Due to Debt Service	\$5,130	---	---	\$5,130
Due to General Fund	---	\$2,265	---	\$2,265
Total Liabilities	\$33,882	\$5,655	\$0	\$39,537
Fund Balances:				
Restricted for Debt Service	---	---	\$202,074	\$202,074
Nonspendable	\$2,000	---	---	\$2,000
Assigned	---	\$438,206	---	\$438,206
Unassigned	\$256,075	---	---	\$256,075
Total Fund Balances	\$258,075	\$438,206	\$202,074	\$898,355
Total Liabilities and Fund Equity	\$291,956	\$443,861	\$202,074	\$937,891

Brandy Creek
Community Development District
General Fund
Statement of Revenues & Expenditures
For the Period ending November 30, 2023

	Adopted Budget	Prorated Budget Thru 11/30/23	Actual Thru 11/30/23	Variance
Revenues:				
Maintenance Assessments	\$857,020	\$56,346	\$56,346	\$0
Interest Income	\$2,400	\$400	\$1,036	\$636
Rental/Miscellaneous Income	\$6,000	\$1,000	\$1,470	\$470
Cost Sharing Revenue	\$11,158	\$11,158	\$11,155	(\$3)
Special Events Revenue	\$1,500	\$0	\$0	\$0
Total Revenues	\$878,078	\$68,905	\$70,007	\$1,103
Expenditures:				
Administrative				
Supervisor Fees	\$6,000	\$1,000	\$1,000	\$0
FICA Expense	\$459	\$77	\$77	\$0
Engineering	\$7,000	\$1,167	\$0	\$1,167
Arbitrage	\$600	\$600	\$600	\$0
Trustee	\$8,000	\$5,853	\$5,853	\$0
Assessment Roll	\$5,300	\$5,300	\$5,300	\$0
Attorney	\$25,000	\$4,167	\$2,891	\$1,276
Annual Audit	\$3,685	\$0	\$0	\$0
Management Fees	\$56,316	\$9,386	\$9,386	(\$0)
Computer Time	\$1,625	\$271	\$271	(\$0)
Telephone	\$550	\$92	\$7	\$84
Postage	\$1,000	\$167	\$157	\$10
Records Storage	\$0	\$0	\$0	\$0
Insurance	\$10,401	\$10,401	\$9,181	\$1,220
Printing & Binding	\$1,000	\$167	\$23	\$143
Legal Advertising	\$1,420	\$237	\$256	(\$19)
Other Current Charges	\$1,400	\$233	\$263	(\$29)
Office Supplies	\$200	\$33	\$1	\$32
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Total Administrative	\$130,131	\$39,324	\$35,441	\$3,883
MAINTENANCE				
Insurance	\$34,542	\$34,542	\$35,376	(\$834)
Facility Administration/Events Coordinator	\$38,186	\$6,364	\$6,364	\$0
Facility Staffing (Contingency)	\$5,000	\$833	\$0	\$833
Pool Monitors	\$39,111	\$0	\$0	\$0
Field Operations Manger	\$74,451	\$12,409	\$12,409	\$0
Mobile App	\$2,500	\$417	\$0	\$417
Office Supplies/Mailings/ Printing	\$1,900	\$317	\$0	\$317
Pool Maintenance Service (Vesta)	\$32,072	\$5,345	\$7,109	(\$1,764)
Pool Chemicals (Poolsure)	\$19,000	\$3,167	\$2,784	\$382
Permit Fees	\$925	\$0	\$0	\$0
Landscape Maintenance	\$134,140	\$22,357	\$21,706	\$651
Landscape Contingency	\$25,000	\$1,750	\$1,750	\$0
Irrigation Maintenance	\$10,000	\$1,667	\$681	\$986
Sign Repairs	\$2,500	\$417	\$1,065	(\$648)
Lake Maintenance	\$11,138	\$1,856	\$1,856	\$0
General Facility Maintenance	\$25,000	\$4,167	\$9,709	(\$5,542)
Pet Waste Disposal	\$8,018	\$1,336	\$1,336	\$0
Streetlighting	\$42,834	\$7,139	\$6,324	\$815
Telephone	\$2,700	\$450	\$0	\$450
Cable	\$2,300	\$383	\$360	\$23
Electric	\$32,000	\$5,333	\$4,315	\$1,018
Water/Sewer/Irrigation	\$48,000	\$8,000	\$6,957	\$1,043
Security (RollKall)	\$11,000	\$1,833	\$1,991	(\$157)
Security Camera Lease & Maintenance	\$3,000	\$500	\$0	\$500
Security - License Plate Reader System	\$11,000	\$1,833	\$0	\$1,833
Refuse Service	\$3,800	\$633	\$686	(\$53)
Janitorial	\$28,636	\$4,773	\$4,773	\$0
Community Web Site Services	\$900	\$150	\$150	\$0
Special Events	\$12,000	\$1,071	\$1,071	\$0
Recreation Passes	\$1,200	\$333	\$333	\$0
Performance Incentive	\$7,500	\$7,500	\$8,352	(\$852)
Capital Reserve - Transfer Out	\$77,594	\$0	\$0	\$0
Total Maintenance	\$747,948	\$136,875	\$137,456	(\$581)
TOTAL EXPENSES	\$878,078	\$176,199	\$172,897	\$3,302
EXCESS REVENUES (EXPENDITURES)	\$0		(\$102,890)	
Fund Balance - Beginning	\$0		\$360,964	
Fund Balance - Ending	\$0		\$258,075	

Brandy Creek
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2024

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessments	\$0	\$56,346	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,346
Interest Income	\$503	\$533	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,036
Rental/Miscellaneous Income	\$620	\$850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,470
Cost Sharing Revenue	\$11,155	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,155
Special Events Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$12,279	\$57,729	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70,007
Expenditures:													
Administrative													
Supervisor Fees	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
FICA Expense	\$0	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$0	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600
Trustee	\$5,853	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,853
Assessment Roll	\$5,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,300
Attorney	\$715	\$2,177	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,891
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,693	\$4,693	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,386
Computer Time	\$135	\$135	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$271
Telephone	\$0	\$7	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7
Postage	\$21	\$136	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$157
Record Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$9,181	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,181
Printing & Binding	\$11	\$12	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23
Legal Advertising	\$0	\$256	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$256
Other Current Charges	\$125	\$138	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$263
Office Supplies	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$26,210	\$9,231	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,441

Brandy Creek
Community Development District
General Fund
Month By Month Income Statement
Fiscal Year 2024

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>MAINTENANCE</u>													
Insurance	\$35,376	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,376
Facility Administration/Events Coordinator	\$3,182	\$3,182	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,364
Facility Staffing (Contingency)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Monitors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Field Operations Manger	\$6,204	\$6,204	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,409
Office Supplies/Mailings/ Printing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Maintenance Service (Vesta)	\$2,673	\$4,437	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,109
Pool Chemicals (Poolsure)	\$1,392	\$1,392	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,784
Permit Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscape Maintenance	\$10,853	\$10,853	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,706
Landscape Contingency	\$0	\$1,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,750
Irrigation Maintenance	\$0	\$681	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$681
Sign Repairs	\$0	\$1,065	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,065
Lake Maintenance	\$1,856	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,856
General Facility Maintenance	\$4,753	\$4,955	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,709
Pet Waste Disposal	\$668	\$668	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,336
Streetlighting	\$3,162	\$3,162	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,324
Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cable	\$180	\$180	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$360
Electric	\$2,196	\$2,119	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,315
Water/Sewer/Irrigation	\$3,591	\$3,366	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,957
Security	\$1,081	\$910	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,991
Security Camera Lease & Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Refuse Service	\$342	\$344	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$686
Janitorial	\$2,386	\$2,386	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,773
Community Web Site Services	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150
Special Events	\$662	\$409	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,071
Recreation Passes	\$333	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$333
Performance Incentive	\$0	\$8,352	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,352
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Maintenance	\$81,041	\$48,063	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$137,456
Total Expenses	\$107,251	\$57,294	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$172,897
Excess Revenues (Expenditures)	(\$94,973)	\$435	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$102,890)

Brandy Creek
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For the Period ending November 30, 2023

	Adopted Budget	Prorated Budget Thru 11/30/23	Actual Thru 11/30/23	Variance
Revenues:				
General Fund Transfer In	\$77,594	\$0	\$0	\$0
Interest Income	\$2,400	\$400	\$1,277	\$877
Miscellaneous Revenue-FPL Settlement	\$0	\$0	\$0	\$0
Total Revenues	\$79,994	\$400	\$1,277	\$877
Expenditures				
Capital Outlay - Equipment/Facilities	\$30,000	\$5,000	\$3,390	\$1,610
Other Current Charges	\$450	\$75	\$0	\$75
Repair and Replacement	\$22,050	\$3,675	\$0	\$3,675
Total Expenditures	\$52,500	\$8,750	\$3,390	\$5,360
OTHER SOURCES/(USES)				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Total Other	\$0	\$0	\$0	\$0
Excess Revenues (Expenditures)	\$27,494		(\$2,114)	
Fund Balance - Beginning	\$459,090		\$440,320	
Fund Balance - Ending	\$486,584		\$438,206	

Brandy Creek
Community Development District
Debt Service Fund - Series 2013A
Statement of Revenues & Expenditures
For the Period ending November 30, 2023

	Adopted Budget	Prorated Budget Thru 11/30/23	Actual Thru 11/30/23	Variance
Revenues:				
Assessments Tax Roll	\$318,983	\$20,973	\$20,973	\$0
Interest Income	\$3,500	\$583	\$985	\$402
Total Revenues	\$322,483	\$21,556	\$21,958	\$402
Expenditures				
Series 2013A				
Interest Expense - 11/1	\$46,946	\$46,946	\$46,946	\$0
Principal Expense-Prepayment 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$46,946	\$0	\$0	\$0
Principal Expense - 5/1	\$225,000	\$0	\$0	\$0
Principal Expense-Prepayment 5/1	\$0	\$0	\$0	\$0
Total Expenditures	\$318,891	\$46,946	\$51,946	(\$5,000)
Other Sources/(Uses)				
Interfund Transfer In	\$0	\$0	\$0	\$0
Interfund Transfer Out	\$0	\$0	\$0	\$0
Total Other Sources (Uses)	\$0	\$0	\$0	\$0
Excess Revenues (Expenditures)	\$3,592		(\$29,988)	
Fund Balance - Beginning	\$79,347		\$116,110	
Fund Balance - Ending	\$82,939		\$86,122	

Brandy Creek
Community Development District
Debt Service Fund - Series 2015
Statement of Revenues & Expenditures
For the Period ending November 30, 2023

	Adopted Budget	Prorated Budget Thru 11/30/23	Actual Thru 11/30/23	Variance
Revenues:				
Special Assessments	\$180,950	\$11,897	\$11,897	\$0
Interest Income	\$3,000	\$500	\$1,162	\$662
Total Revenues	\$183,950	\$12,397	\$13,060	\$662
Expenditures				
<u>Series 2015</u>				
Interest Expense - 11/1	\$34,324	\$34,324	\$34,324	\$0
Principal Expense-Prepayment 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$33,951	\$0	\$0	\$0
Principal Expense - 5/1	\$110,000	\$0	\$0	\$0
Special Call - 5/1	\$0	\$0	\$0	\$0
Total Expenditures	\$178,274	\$34,324	\$39,324	(\$5,000)
Other Sources/(Uses)				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Total Other Sources/(Uses)	\$0	\$0	\$0	\$0
Excess Revenues (Expenditures)	\$5,676		(\$26,264)	
Fund Balance - Beginning	\$49,053		\$142,215	
Fund Balance - Ending	\$54,729		\$115,951	

Brandy Creek
Community Development District
Long Term Debt Report

Series 2013 Special Assessment Refunding Bonds	
Interest Rate:	6.350%
Maturity Date:	5/1/34
Reserve Fund Definition:	10% Max Annual
Reserve Fund Requirement:	\$31,569
Reserve Fund Balance:	\$31,834
Bonds outstanding - 9/30/2013	\$4,545,000
Less: November 1, 2013 (Prepayment)	\$0
Less: May 1, 2014 (Mandatory)	(\$160,000)
Less: May 1, 2015 (Mandatory)	(\$165,000)
Less: May 1, 2015 (Prepayment)	(\$10,000)
Less: May 2, 2016 (Mandatory)	(\$170,000)
Less: May 1, 2017 (Mandatory)	(\$175,000)
Less: November 1, 2017 (Prepayment)	(\$5,000)
Less: May 1, 2018	(\$180,000)
Less: November 1, 2018 (Prepayment)	(\$5,000)
Less: May 1, 2019	(\$190,000)
Less: May 1, 2020	(\$195,000)
Less: May 1, 2020 (Prepayment)	(\$10,000)
Less: November 1, 2020 (Prepayment)	(\$5,000)
Less: May 1, 2021	(\$200,000)
Less: May 1, 2021 (Prepayment)	(\$5,000)
Less: November 1, 2021 (Prepayment)	(\$5,000)
Less: May 1, 2022	(\$210,000)
Less: May 1, 2022 (Prepayment)	(\$5,000)
Less: May 1, 2023	(\$215,000)
Less: May 1, 2023 (Prepayment)	(\$5,000)
Less: November 1, 2023 (Prepayment)	(\$5,000)
Current Bonds Outstanding	\$2,625,000

Series 2015 Special Assessment Bonds	
Interest Rate:	3.700%
Maturity Date:	5/1/36
Reserve Fund Definition:	50% Max Annual
Reserve Fund Requirement:	\$89,162
Reserve Fund Balance:	\$89,824
Bonds outstanding - 10/30/2015	\$2,535,000
Less: May 2, 2016	(\$15,000)
Less: May 1, 2017	(\$85,000)
Less: November 1, 2017 (Prepayment)	(\$5,000)
Less: May 1, 2018	(\$90,000)
Less: November 1, 2018 (Prepayment)	(\$5,000)
Less: May 1, 2019	(\$95,000)
Less: May 1, 2020	(\$95,000)
Less: May 1, 2020 (Prepayment)	(\$5,000)
Less: November 1, 2020 (Prepayment)	(\$5,000)
Less: May 1, 2021	(\$100,000)
Less: November 1, 2021 (Prepayment)	(\$5,000)
Less: May 1, 2022	(\$100,000)
Less: May 1, 2022 (Prepayment)	(\$5,000)
Less: May 1, 2023	(\$105,000)
Less: May 1, 2023 (Prepayment)	(\$5,000)
Less: November 1, 2023 (Prepayment)	(\$5,000)
Current Bonds Outstanding	\$1,810,000

B.

C.

Brandy Creek Community Development District

Check Run Summary - General Fund

10/1/23 thru 11/30/23

Fund	Date	Check No.s	Amount
General Fund			
<i>Accounts Payable</i>	10/1/23 - 10/31/23	2339-2359	\$ 29,270.44
	11/1/23 - 11/30/23	2360-2384	\$ 60,527.92
			\$ 89,798.36
Utilities and Autopayments			
	10/4/23	<i>JEA</i>	\$3,591.18
	10/10/23	<i>Republic Services</i>	\$342.35
	10/24/23	<i>HWB Credit Card</i>	\$990.06
	10/30/23	<i>FPL</i>	\$5,358.11
	10/31/23	<i>RollKall Technol</i>	\$1,081.15
	11/2/23	<i>JEA</i>	\$3,365.80
	11/7/23	<i>Republic Services</i>	\$344.01
	11/20/23	<i>IRS FICA Payment</i>	\$153.00
	11/22/23	<i>HWB Credit Card</i>	\$1,426.61
	11/28/23	<i>FPL</i>	\$5,281.06
	11/29/23	<i>RollKall Technol</i>	\$909.57
		TOTAL UTILITIES PAID ONLINE OR AUTOPAY	\$22,842.90
Total			\$ 112,641.26

** Fedex Invoices available upon request*

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/10/23	00391	10/05/23	10052023	202310	320	57200	46600		GOLF CART BATTERIES REPLD KIMBERLY STITT DBA	*	1,400.00	1,400.00	002339
10/10/23	00334	9/05/23	6909	202309	320	57200	46600		MAINTENANCE SUPPLIES CRONIN ACE HARDWARE	*	45.88	45.88	002340
10/10/23	00334	9/06/23	6913	202309	320	57200	46600		MAINTENANCE SUPPLIES CRONIN ACE HARDWARE	*	78.29	78.29	002341
10/10/23	00334	9/15/23	6932	202309	320	57200	46600		MAINTENANCE SUPPLIES CRONIN ACE HARDWARE	*	16.99	16.99	002342
10/10/23	00334	9/29/23	6951	202309	320	57200	46600		MAINTENANCE SUPPLIES CRONIN ACE HARDWARE	*	26.98	26.98	002343
10/10/23	00030	9/30/23	304	202310	310	51300	31400		FY24 ASSESSMENT ROLL CERT GOVERNMENTAL MANAGEMENT SERVICES	*	5,300.00	5,300.00	002344
10/10/23	00030	10/01/23	303	202310	310	51300	34000		OCT MANAGEMENT FEES	*	4,693.00		
		10/01/23	303	202310	310	51300	35100		OCT INFO TECH	*	135.42		
		10/01/23	303	202310	310	51300	51000		OFFICE SUPPLIES	*	.54		
		10/01/23	303	202310	310	51300	42500		COPIES	*	11.34		
		10/01/23	303	202310	310	51300	42000		POSTAGE	*	20.70		
									GOVERNMENTAL MANAGEMENT SERVICES			4,861.00	002345
10/10/23	00227	9/28/23	6537341	202309	320	57200	46600		SEP PEST JOHNS CREEK PKWY PESTBEAR	*	113.68	113.68	002346
10/10/23	00341	10/01/23	13129561	202310	320	57200	46250		OCT POOL CHEMICALS POOLSURE	*	1,392.19	1,392.19	002347
10/10/23	00019	10/02/23	129093B	202310	320	57200	46800		OCT LAKE MAINTENANCE THE LAKE DOCTORS INC	*	928.00	928.00	002348

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/10/23	00019	10/03/23	121797B	202309	320	57200	46800		SEPT LAKE MAINTENANCE THE LAKE DOCTORS INC	*	884.00	884.00	002349
10/10/23	00335	10/01/23	2976	202310	320	57200	34300		OCT MAINT & NEWSLETTER ROBERTA G NAGLE DBA UNICORN	*	150.00	150.00	002350
10/10/23	00271	10/01/23	JAX59996	202310	320	57200	46100		OCT LANDSCAPE MAINTENANCE YELLOWSTONE LANDSCAPE	*	10,852.77	10,852.77	002351
10/24/23	00378	9/05/23	5910222	202309	310	51300	48000		SEP MEETING NTCE #9196180 CA FLORIDA HOLDINGS,LLC	*	66.64	66.64	002352
10/24/23	00318	9/29/23	10	202309	310	51300	49000		S2013 11/1 5K 9/29/23 10 202309 310-51300-49000 S2015 11/1 5K DISCLOSURE SERVICES LLC	*	100.00	200.00	002353
10/24/23	00280	9/23/23	203085	202309	320	57200	42000		SEP HIGH SPEED INTERNET FLORIDA HIGH SPEED INTERNET	*	125.00	125.00	002354
10/24/23	00372	10/12/23	3294952	202309	310	51300	31500		SEPT GENERAL COUNSEL KUTAK ROCK LLP	*	2,530.08	2,530.08	002355
10/24/23	00324	8/07/23	35445813	202308	310	51300	51000		OFFICE SUPPLIES STAPLES	*	135.36	135.36	002356
10/24/23	00324	9/01/23	35468523	202309	310	51300	51000		LAMINAT POUCHES, SCISSORS STAPLES	*	31.64	31.64	002357
10/24/23	00324	9/04/23	35469456	202309	320	57200	46600		TOILET PAPER STAPLES	*	76.99	76.99	002358
10/24/23	00044	10/03/23	10032023	202310	320	57200	42000		OCT INTERNET WAVEFLY	*	54.95	54.95	002359

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/07/23	00323	10/26/23	414654	202310	320	57200	46600		BLACK LINER ALL BRITE	*	93.78	93.78	002360
11/07/23	00033	10/27/23	315203	202310	320	57200	49300		ACCESS CARDS ATLANTIC SECURITY	*	333.00	333.00	002361
11/07/23	00392	9/06/23	27316462	202307	320	57200	41000		FINAL AT&T PAYMENT JULY CREDENCE RESOURCE MANAGEMENT, LLC	*	210.71	210.71	002362
11/07/23	00195	10/02/23	88664	202310	310	51300	54000		FY24 SPECIAL DISTRICT FEE FLORIDA DEPARTMENT OF ECONOMIC	*	175.00	175.00	002363
11/07/23	00389	10/19/23	WO-40649	202310	320	57200	46600		PREVENTATIVE MAINTENANCE FIRST PLACE FITNESS EQUIPMENT INC	*	149.95	149.95	002364
11/07/23	00280	10/23/23	207367	202310	320	57200	42000		OCT HIGH SPEED INTERNET FLORIDA HIGH SPEED INTERNET	*	125.00	125.00	002365
11/07/23	00030	11/01/23	305	202311	310	51300	34000		NOV MANAGEMENT FEES	*	4,693.00		
		11/01/23	305	202311	310	51300	35100		NOV INFO TECH	*	135.42		
		11/01/23	305	202311	310	51300	51000		OFFICE SUPPLIES	*	.39		
		11/01/23	305	202311	310	51300	42000		POSTAGE	*	18.09		
		11/01/23	305	202311	310	51300	42500		COPIES	*	11.85		
		11/01/23	305	202311	310	51300	41000		TELEPHONE	*	7.35		
									GOVERNMENTAL MANAGEMENT SERVICES			4,866.10	002366
11/07/23	00341	11/01/23	13129561	202311	320	57200	46250		NOV POOL CHEMICALS POOLSURE	*	1,392.19	1,392.19	002367
11/07/23	00393	10/25/23	INV20577	202310	320	57200	46600		SECURITY CAM REPLACED SECURITY 101 HOLDINGS, LLC	*	807.50	807.50	002368

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
11/07/23	00019	11/01/23	136504B	202310	320-57200	46800		OCT LAKE MAINTENANCE	*	928.00		
								THE LAKE DOCTORS INC			928.00	002369
11/07/23	00083	10/25/23	7103394	202310	310-51300	31300		DS 2015 FY24 TRUSTEE FEES	*	4,363.88		
								US BANK			4,363.88	002370
11/07/23	00286	10/01/23	413615	202310	320-57200	34700		FIELD MANAGEMENT SERVICES	*	6,204.25		
		10/01/23	413615	202310	320-57200	34400		OFFICE ADMIN & EVENTS	*	3,182.16		
		10/01/23	413615	202310	320-57200	34200		JANITORIAL SERVICES	*	2,386.33		
		10/01/23	413615	202310	320-57200	46200		POOL MAINTENANCE	*	2,672.66		
		10/01/23	413615	202310	320-57200	46700		PET WASTE DISPOSAL	*	668.16		
								VESTA PROPERTY SERVICES, INC.			15,113.56	002371
11/07/23	00286	11/01/23	414398	202311	320-57200	34700		FIELD MANAGEMENT SERVICES	*	6,204.25		
		11/01/23	414398	202311	320-57200	34400		OFFICE ADMIN & EVENTS	*	3,182.16		
		11/01/23	414398	202311	320-57200	34200		JANITORIAL	*	2,386.33		
		11/01/23	414398	202311	320-57200	46200		POOL MAINTENANCE	*	2,672.66		
		11/01/23	414398	202311	320-57200	46700		PET WASTE DISPOSAL	*	668.16		
								VESTA PROPERTY SERVICES, INC.			15,113.56	002372
11/07/23	00271	11/01/23	JAX61499	202311	320-57200	46100		NOV LANDSCAPE MAINTENANCE	*	10,852.77		
								YELLOWSTONE LANDSCAPE			10,852.77	002373
11/07/23	00271	11/01/23	JAX61673	202311	320-57200	46300		IRRIGATION REPAIRS	*	680.50		
								YELLOWSTONE LANDSCAPE			680.50	002374
11/20/23	00334	10/09/23	6977	202310	320-57200	46600		MAINTENANCE SUPPLIES	*	7.05		
		10/11/23	6983	202310	320-57200	46600		MAINTENANCE SUPPLIES	*	13.12		
		10/27/23	7005	202310	320-57200	46600		MAINTENANCE SUPPLIES	*	7.19		
								CRONIN ACE HARDWARE			27.36	002375

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
11/20/23	00372	11/10/23 3309633	202310 310-51300-31500	OCT GENERAL COUNSEL KUTAK ROCK LLP	*	714.50	714.50 002376
11/20/23	00255	11/07/23 90011030	202311 320-57200-46600	CLEAN PH2 AMENITY CENTER STEAM LUX LLC	*	300.00	300.00 002377
11/20/23	00034	11/06/23 4541	202311 320-57200-46400	REPLACEMENT SIGNS W/ NEW SUNDANCER SIGN GRAPHICS, INC.	*	1,065.00	1,065.00 002378
11/20/23	00201	11/14/23 17794	202311 320-57200-49000	DROP 3 TREES IN WOOD AREA TAYLOR TREE SERVICES, INC	*	1,750.00	1,750.00 002379
11/20/23	00286	9/30/23 414143	202310 320-57200-49400	CDD MEETING-J MEADOWS VESTA PROPERTY SERVICES, INC.	*	54.00	54.00 002380
11/20/23	00286	10/31/23 414960	202310 320-57200-46600	POOL MAINTENANCE 10/31/23 414960 202310 320-57200-46600 REPLACEMENT BATTERIES VESTA PROPERTY SERVICES, INC.	*	190.99	226.98 002381
11/20/23	00286	8/31/23 413252	202308 320-57200-49400	SUMMER SPECTACULAR VESTA PROPERTY SERVICES, INC.	*	81.00	81.00 002382
11/20/23	00286	9/30/23 414142	202309 320-57200-34600	SEPT POOL MONITORS VESTA PROPERTY SERVICES, INC.	*	995.54	995.54 002383
11/20/23	00286	9/30/23 414154	202309 320-57200-46600	POOL CHEMICALS & SUPPLIES VESTA PROPERTY SERVICES, INC.	*	108.04	108.04 002384
TOTAL FOR BANK C						89,798.36	
TOTAL FOR REGISTER						89,798.36	

Back 9 Golf Carts

This Bill of Sale is made and effective between:

SELLER

BUYER

Back 9 Golf Carts
2220 CR210 W Suite 108-166
St. Johns, FL
904-445-6878

Brandy Creek
224 Johns Creek Parkway
St. Augustine, FL 32092

1.320.57200.46600
Replaced Golf Cart Batteries

GOODS & SERVICES:

* Trojan T-1275 12volts \$1400.00

*Delivery and Install \$0

*Core removal

Total pricing:

\$1400.00 (tax exempt)

*Replace batteries on
Golf Cart.*

Invoice date: Oct 5th 2023

*10-4-23
Tim Masters
[Signature]*

STATEMENT

PAGE: 1

CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

CLOSING DATE: 9/30/23
 DUE DATE : 10/31/23
 ACCT: 10065

CLOSING
 DATE : 9/30/23
 DUE DATE: 10/31/23

BRANDY CREEK/JOHNS CREEK
 224 JOHNS CREEK PARKWAY
 ST AUGUSTINE FL 32092-3649

CRONIN ACE HARDWAR
 BRANDY CREEK/JOHNS
 ACCOUNT : 10065



PLEASE DETACH AND RETURN
 REMITTANCE STUB WITH YOUR PAYMENT

DATE	REFERENCE	ST	C	DESCRIPTION	DEBIT	CREDIT	REFERENCE	AMOUNT
				Thank you for your business!				
				PREV BALANCE	130.06		PREV BAL	130.06
9/ 5/23	6909	1	I	INVOICE	45.88		6909	45.88
9/ 6/23	6913	1	I	INVOICE	78.29		6913	78.29
9/15/23	6932	1	I	INVOICE	16.99		6932	16.99
9/25/23	J72745	1	P	PAYMENT - THANK YOU		130.06	J72745	-130.06
9/29/23	6951	1	I	INVOICE	26.98		6951	26.98
				NEW BALANCE	168.14			
				001-320-57200-46600 Maintenance Supplies				
CURRENT		Current		over 30	over 60	over 90		
168.14		0.00		0.00	0.00	0.00		
							NEW BAL	168.14

TERMS: NET EOM

10-4-23
 ✓
 [Signature]

10065

A - Adjustment
 B - Balance Forward

Transaction Codes
 C - Credit
 F - Finance Charge

I - Invoice
 P - Payment

8-1111 CUT HERE 1111

AMOUNT PAID

This statement covers transactions on your account for the period ending on the date above. Charges, payments, and credits received after the above date will be shown on your next statement.

POST PAGE FOR THE STATEMENT REPORT (RSM) FOR CRONIN ACE HARDWARE

NUMBER OF STATEMENTS : 1
 TOTAL STATEMENT BALANCE: 168.14

DATE OF REQUEST: 10/ 5/23
 TIME OF REQUEST: 12:25:11
 TERMINAL ID : 566
 USER ID : ACW

OPTIONS DEFINED:

START DATE : 9/ 1/23
 CLOSING DATE : 9/30/23
 PRINTER : 0091
 OPTIONS : CDOS
 # STMT ALIGN : _

- A = INCLUDE ACTIVE ZERO BALANCE ACCOUNTS
- C = INCLUDE CREDIT BALANCE ACCOUNTS
- D = SUPPRESS DELETED TRANSACTIONS
- E = EXTEND INVOICE/CREDITS FROM QUICKRECALL
- G = SUPPRESS AGED TOTALS
- H = AGE UNAPPLIED CREDITS FOR OPEN ITEM ACCOUNTS
 BASED ON DUE DATE
- I = REPRINT INVOICES/CREDITS FROM QUICKRECALL
- J = SUPPRESS STATEMENT POST PAGE
- K = PRINT RX INFORMATION
- L = INCLUDE PREVIOUS MTD PURCHASE SUMMARY FROM
 CUSTOMER DEPARTMENT HISTORY
- M = INCLUDE MTD PURCHASE SUMMARY FROM CUSTOMER
 DEPARTMENT HISTORY
- N = NEW PAGE AFTER EACH INV/CREDIT (QUICKRECALL)
- O = SUPPRESS PAID OPEN ITEMS FROM PREVIOUS MONTH
- P = PRINT PAST DUE BALANCE ACCOUNTS ONLY
- Q = PRINT DUE DATE AFTER UNPAID INVOICES
- R = SUPPRESS REVOLVING CREDIT LIMIT
- S = PRINT ALPHABETICALLY BY SORT NAME
- T = PRINT STATEMENT POST PAGE ONLY
- U = COMBINE JOBS IN DATE ORDER
- V = PRINT IN ZIP CODE ORDER
- W = INCLUDE YTD PURCHASE SUMMARY FROM CUSTOMER
 DEPARTMENT HISTORY
- X = SUPPRESS TERMS DISC FOR PAST DUE ACCOUNTS
- Y = PRINT FINANCE CHARGES YTD
- Z = INCLUDE ZERO BALANCE ACCOUNTS

COPIES : 1
 DISC CUTOFF : _____

	FROM	TO
DISCOUNT DATE :	_____	_____
CUSTOMER NAME :	_____	
CUSTOMER NUMBER:	10065	10065
JOB NUMBER :	___	999
ZIP CODE :	_____	_____

	CODES	EXCLUSION
ACCOUNT :	_____	NNNN
BAL METHOD :	_	N
TERMS CODE :	_	N

STMT MESSAGE : Thank you for your business!

CRONIN ACE HARDWARE
2843 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHNS, FL 32259
PHONE: (904) 217-3324

Cust No 10065	Job No	Purchase Order	Reference	Terms NET EOM	Clerk MT	Date 9/ 5/23	Time 10:52
------------------	--------	----------------	-----------	------------------	-------------	-----------------	---------------

Sold To:
 BRANDY CREEK/JOHNS CREEK
 224 JOHNS CREEK PARKWAY
 ST AUGUSTINE FL 32092-3649

Ship To:

DOC# 6909 /1
 TERM#553 *****

TAX :

LN#	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG
1	1		EA	5348313	ACCENT PRIV LVR STN NKL	42.9
2	1		EA	377387	XL-FL PPBK CONC SCR 1/4 X 1 1/4	7.9

*parts to
 repair door lock
 on Fitness center
 bathroom door.*

*** AMOUNT CHARGED TO STORE ACCOUNT

(JIM MASTERS)

No purchase necessary.
 Must be 18 or older to
 enter sweepstakes. Void
 where prohibited. See rules
 at: talkto.acehardware.com
 * Survey approximately 5 mins
 * Store # 1059
 * This survey invitation is
 valid for 72 hours
 or text HELPFL to 223439
 * Visit: talkto.acehardware.com
 to participate

 gift card!
 Today and enter to win a \$50
 Tell us about your experience

 CRONIN ACE HARDWARE
 YOU SAVED \$ 5.00 BY SHOPPING AT

Customer Copy
 ACE REWARDS ID # 19825402843
 CUST NO: 10065
 JRN#467207 INW# 6909/1 <<==



Total Items: 2
 SUB-TOTAL: \$ 50.98 TAX: \$.00
 DISCOUNT: -5.10 TOTAL: \$ 45.88
 CHARGE AMT: 45.88

5348313 1 EA 42.99 EA N
 ACCENT PRIV LVR STN NKL 42.99
 377387 1 EA 7.99 EA N
 XL-FL PPBK CONC SCR 1/4 X 1 1/4 7.99

09/05/23 10:52AM MT 553 SALE

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

CRONIN ACE HARDWARE
43 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHNS, FL 32259
PHONE: (904) 217-3324

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

09/06/23 11:50AM JAJ 553 SALE
 75610 1 EA 22.99 EA N
 ROPE DERBY BL/WH 3/8X50 22.99
 75750 1 EA 22.99 EA N
 ROPE DERBY RD/WH 3/8X50 22.99
 7798804 1 EA 19.99 EA N
 UNVRSL LEADER HOSE 10 19.99
 76943 1 EA 9.99 EA N
 NOZZLE TWIST 4" BRASS 9.99
 1495233 1 EA 6.59 EA N
 LINZERCHIP BRUSH SET 6PC 6.59
 56 10 EA .40 EA *N
 MISC. FASTENERS 4.00
 SUB-TOTAL:\$ 86.55 TAX:\$.00
 DISCOUNT: 8.26 TOTAL:\$ 78.29
 CHANGE AMT: 78.29

Total Items: 15



====> JRNL#J67477 INV# 6913/1 <====
 CUST NO: 10065
 ACE REWARDS ID # 19025402843

Customer Copy

YOU SAVED \$ 8.26 BY SHOPPING AT
 CRONIN ACE HARDWARE

 Tell us about your experience
 today and Enter to win a \$50
 gift card!

 To participate
 * Visit: TalkTo.AceHardware.com
 or text HELPFUL to 223439

* This survey invitation is
 valid for 72 hours

* Store # 16059
 * Survey approximately 5 mins

No purchase necessary.
 Must be 18 or older to
 enter sweepstakes. Void
 where prohibited. See rules
 at: TalkTo.AceHardware.com

Reference	Terms	Clerk	Date	Time
	NET EOM	JAJ	9/ 6/23	11:50



TERM#553

DOC# 6913 /1

 * INVOICE *

TAX : 002 FLORIDA TAX - ST. JOH

DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
ROPE DERBY BL/WH 3/8X50	22.99	1	22.99 /EA	22.99 N
ROPE DERBY RD/WH 3/8X50	22.99	1	22.99 /EA	22.99 N
UNVRSL LEADER HOSE 10	19.99	1	19.99 /EA	19.99 N
NOZZLE TWIST 4" BRASS	9.99	1	9.99 /EA	9.99 N
LINZERCHIP BRUSH SET 6PC	6.59	1	6.59 /EA	6.59 N
MISC. FASTENERS	.40	10	.40 /EA	4.00 *N

(Replace rope on throw rings
 Around pool
 Paint bushes to repaint the
 Little Red Library book boxes
 Replace hose to clean filter
 grids at Phase 2
 Screws for general repair

** AMOUNT CHARGED TO STORE ACCOUNT **	78.29	TAXABLE	0.00
		NON-TAXABLE	86.55
(JIM MASTERS)		SUBTOTAL	86.55
		TD DISCOUNT	-8.26
		TAX AMOUNT	0.00
		TOTAL AMOUNT	78.29

X _____
 Received By

Johns Creek
Crown Ace charge
9-15-23

THANK YOU FOR SHOPPING AT
CROWN ACE HARDWARE
2843 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHN'S, FL 32259
(904) 217-3324

09/15/23 2:02PM JAJ 553 SALE
7500086 1 EA 18.99 EA SN
INSECT KILLER RTU 1.1GAL 18.99
Regular Price: 19.99
You Saved : 1.00
Return Value : 16.99
Instant Savings
IS434776 -1 EA 2.00 EA SNR
\$2 INSTANT SAVINGS-7500086 -2.00

SUB-TOTAL: \$ 16.99 TAX: \$.00
CHARGE AMT: 16.99 TOTAL: \$ 16.99
Total Items: 1



==> JRM#J65925 INV# 6932/1 <<==
CUST NO: 10065
ACE REWARDS ID # 19825402843

Customer Copy
Blue Spray Around pools
YOU SAVED \$ 3.00 BY SHOPPING AT
CROWN ACE HARDWARE

YOU SAVED \$ 2.00 AS A MEMBER OF
ACE REWARDS.

Tell us about your experience
today and enter to win a \$50
gift card!

To participate
* Visit: talkto.acehardware.com
or text HELPFUL to 223439

* This survey invitation is
valid for 72 hours

* Store # 16059
* Survey approximately 5 mins

No purchase necessary.
Must be 18 or older to
enter sweepstakes. Void
where prohibited. See rules
at: TalkTo.AceHardware.com

*** DUPLICATE RECEIPT ***

CRONIN ACE HARDWARE
2843 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHNS, FL 32259
PHONE: (904) 217-3324

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

09/29/23 9:17AM JDB 553 SALE
 76943 1 EA 9.99 EA N
 NOZZLE TWIST 4" BRASS 9.99
 7798804 1 EA 19.99 EA N
 UNVRSL LEADER HOSE 10 19.99
 SUB TOTAL:\$ 29.98 TAX:\$.00
 DISCOUNT: -3.00 TOTAL:\$ 26.98
 CHARGE AMT: 26.98

Reference	Terms	Clerk	Date	Time
	NET EOM	JDB	9/29/23	9:17



DOC# 6951 /1

 * INVOICE *

TAX : 002 FLORIDA TAX - ST. JOH

Total Items: 2



==> JRNL#J73542 INV# 6951/1 <<==
 CUST NO: 10065
 ACE REWARDS ID # 19825402843

Customer Copy

YOU SAVED \$ 3.00 BY SHOPPING AT
 CRONIN ACE HARDWARE

 Tell us about your experience
 today and Enter to win a \$50
 gift card!

 To participate
 * visit: Talkto.AceHardware.com
 or text HELPHil to 223439

* This survey invitation is
 valid for 72 hours

* Store # 16069
 * Survey approximately 5 mins

No purchase necessary.
 Must be 18 or older to
 enter sweepstakes. Void
 where prohibited. See rules
 at: Talkto.AceHardware.com

DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
NOZZLE TWIST 4" BRASS	9.99	1	9.99 /EA	9.99 N
UNVRSL LEADER HOSE 10	19.99	1	19.99 /EA	19.99 N

** AMOUNT CHARGED TO STORE ACCOUNT **

26.98 TAXABLE 0.00
 NON-TAXABLE 29.98
 SUBTOTAL 29.98
 TD DISCOUNT -3.00
 TAX AMOUNT 0.00
 TOTAL AMOUNT 26.98

(JIM MASTERS)

X

Received By

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 303

Invoice Date: 10/1/23

Due Date: 10/1/23

Case:

P.O. Number:

Bill To:

Brandy Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - October 2023	001-310-51300-34000	4,693.00	4,693.00
Information Technology - October 2023	001-310-51300-35100	135.42	135.42
Office Supplies	001-310-51300-51000	0.54	0.54
Copies	001-310-51300-42500	11.34	11.34
Postage	001-310-51300-42000	20.70	20.70
Total			\$4,861.00
Payments/Credits			\$0.00
Balance Due			\$4,861.00

Service Slip/Invoice

PESTBEAR JACKSONVILLE
 5274 Ramona Blvd.
 Jacksonville, FL 32205
 813-818-9898

INVOICE: 6537341
DATE: 9/28/2023
ORDER: 6537341



Bill To: [275238]
 BRANDY CREEK
 224 JOHNS CREEK PKWY
 ST AUGUSTINE, FL 32092-5054

Work Location: [275238] 904-230-4208
 BRANDY CREEK CDD
 224 JOHNS CREEK PKWY
 ST.AUGUSTINE, FL 32092-5054

Work Date	Time	Target Pest	Technician	Time In
9/28/2023	10:10 AM		SRENDON	Steven Rendon
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 10	9/28/2023		

Service	Description	Price
---------	-------------	-------

PS	Pest Control Service	\$113.68
----	----------------------	----------

Today I diagnosed your residence and applied corrective insecticide treatment. I also cleaned all of the eaves for spider webs and applied insecticide in landscaping for active Roach control. I treated the cracks and crevices around your doors and windows. I knocked down some flying insect nests. Please have children or pets not touch treated areas until dry. Allow treatment up to 7 to 10 days for maximum pesticide results to be achieved. I also treated perimeter by the base of the house for active roaches. We are pleased to have you as a customer.

SUBTOTAL	\$113.68
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$113.68

001-320-57200-46600
 Sep Pest Johns Creek PKWY

AMOUNT DUE \$113.68

Mosquito Control Program Needed

Mosquito-Borne Diseases

Mosquitoes cause more human suffering than any other organism. According to World Health Organization (WHO) mosquito-borne diseases kill approx 725,000 per year. Not only can mosquitoes carry diseases that afflict humans, but they also transmit several diseases and parasites that dogs and horses are very susceptible to as well. These include dog heartworm, West Nile virus (WNV) and Eastern equine encephalitis (EEE). In addition, mosquito bites can cause severe skin irritation through an allergic reaction to the mosquito's saliva.

For more information go to mosquitobear.com or call us 1-888-697-6758

10-4-23
 Tim Distlers
[Signature]

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfaction of completion of all services rendered and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 10/1/2023

Invoice # 131295617835

Terms	Net 20
Due Date	10/21/2023
PO #	

Bill To Brandy Creek CDD A/P dept Brandy Creek CDD 224 John's Creek Parkway St. Augustine FL 32092	Ship To Brandy Creek CDD 224 John's Creek Parkway St. Augustine FL 32092
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate 001-320-57200-46250 Oct Pool Chemicals	1	ea	1,392.19

10-4-23
Vin Masters
J. Hall

Subtotal 1,392.19
Shipping Cost (FEDEX GROUND) 0.00
Total 1,392.19
Amount Due \$1,392.19

Remittance Slip

Customer
13BRA025
Invoice #
131295617835

Amount Due \$1,392.19

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295617835

MAKE CHECK PAYABLE TO:



Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER EXP. DATE
SIGNATURE AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

BRANDY CREEK CDD-JOHNS CREEK
JIM MASTERS
224 Johns Creek Parkway Pkwy
St. Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
709617	10/2/2023	\$928.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

000000002273700100000001290930000009280019

Please Return this portion with your payment

Invoice Due Date **10/31/2023** Invoice **129093B** PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
10/1/2023	JOHNS CREEK PKWY, ST AUGUSTINE, FL ST. AUGUSTINE, FL 32092 Water Management - Twice per month		\$928.00	\$0.00	\$928.00
			001-320-57200-46800		
			Oct Lake Maintenance		
Please remit payment for this month's invoice.					
Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.				Credits	\$0.00
				Adjustment	\$0.00
					AMOUNT DUE

10-4-23
Jim Masters
[Signature]

Total Account Balance including this invoice:

\$1812.00

This Invoice Total:

\$928.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 709617
Portal Registration #: FBB0BC4A

Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Customer Portal Link: www.lakedoctors.com/contact-us/

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

MAKE CHECK PAYABLE TO:



Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER EXP. DATE
SIGNATURE AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

BRANDY CREEK CDD-JOHNS CREEK
JIM MASTERS
224 Johns Creek Parkway Pkwy
St. Augustine, FL 32092

ACCOUNT NUMBER DATE BALANCE
709617 10/3/2023 \$884.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

000000002273700100000001217970000008840042

Please Return this portion with your payment

Invoice Due Date **10/1/2023** Invoice 121797B PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
JOHNS CREEK PKWY, ST AUGUSTINE, FL ST. AUGUSTINE, FL 32092					
9/1/2023	Water Management - Twice per month		\$884.00	\$0.00	\$884.00

10-4-23

001-320-57200-46800
Sept Lake Maintenance

Please remit payment for this month's invoice.

Jim Masters
[Signature]

Please provide remittance information when submitting payments,
otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00
Adjustment \$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$1812.00

This Invoice Total:

\$884.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 709617
Portal Registration #: FBB0BC4A

Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Customer Portal Link: www.lakedoctors.com/contact-us/

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

Invoice



P.O. Box 762,
Middleburg, FL 32050

Date	Invoice #
10/1/2023	2976

Bill To
GOVERNMENTAL MANAGEMENT SERVICES, LLC BRANDY CREEK CDD 475 WEST TOWN PLACE, SUITE 114 WORLD GOLF VILLAGE ST. AUGUSTINE, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	MONTHLY MAINTENANCE AND NEWSLETTER - BRANDY CREEK CDD 001-320-57200-34300 Oct Maint & Newsletter	150.00	150.00
Total			\$150.00



YELLOWSTONE

INVOICE

INVOICE #	INVOICE DATE
JAX 599964	10/1/2023
TERMS	PO NUMBER
Net 30	

Bill To:

Brandy Creek CDD
 c/o Vesta Property Services
 224 Johns Creek Pkwy
 St Augustine, FL 32092

Remit To:

Yellowstone Landscape
 PO Box 101017
 Atlanta, GA 30392-1017

Property Name: Brandy Creek CDD

Invoice Due Date: October 31, 2023

Invoice Amount: \$10,852.77

Description	Current Amount
Monthly Landscape Maintenance October 2023	\$10,852.77

001-320-57200-46100
 Oct Landscape Maintenance

Invoice Total **\$10,852.77**

10-4-23
 ✓ - Masters
[Signature]

Should you have any questions or inquiries please call (386) 437-6211.


LOCALiQ

FLORIDA

ACCOUNT NAME		ACCOUNT #	PAGE #
Brandy Creek Cdd		765150	1 of 1
INVOICE #	BILLING PERIOD	PAYMENT DUE DATE	
0005910222	Sep 1- Sep 30, 2023	October 20, 2023	
PREPAY (Memo Info)	UNAPPLIED (Included in amt due)	TOTAL CASH AMT DUE	
\$0.00	\$0.00	\$66.64	

BILLING ACCOUNT NAME AND ADDRESS

Brandy Creek Cdd
 475 W. Town Pl. Ste. 114
 Saint Augustine, FL 32092-3649



Legal Entity: Gannett Media Corp.
 Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.
 All funds payable in US dollars.

BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com FEDERAL ID 47-2390983

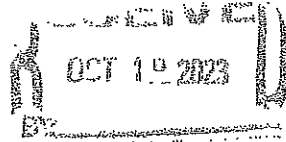
To sign-up for e-mailed invoices and online payments, please contact abgspecial@gannett.com. Previous account number: MOR 18412

Date	Description	Amount
9/1/23	Balance Forward	\$70.72
9/27/23	PAYMENT - THANK YOU	-\$70.72

Package Advertising

Start-End Date	Order Number	Description	PO Number	Package Cost
9/5/23	9196180	Notice of Monthly Meeting		\$66.64

0013105130048000
 SEP MEETING NOTICE #9196180



As an Incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

Total Cash Amount Due	\$66.64
Service Fee 3.99%	\$2.66
*Cash/Check/ACH Discount	-\$2.66
*Payment Amount by Cash/Check/ACH	\$66.64
Payment Amount by Credit Card	\$69.30

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

ACCOUNT NAME		ACCOUNT NUMBER		INVOICE NUMBER		AMOUNT PAID
Brandy Creek Cdd		765150		0005910222		
CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120 DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL CASH AMT DUE
\$66.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66.64
REMITTANCE ADDRESS (Include Account #, Invoice # and PO #)				TO PAY WITH CREDIT CARD PLEASE FILL OUT BELOW		TOTAL CREDIT CARD AMT DUE
CA Florida Holdings, LLC PO Box 631244 Cincinnati, OH 45263-1244				<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMEX		\$69.30
				Card Number _____		
				Exp Date ____ / ____ / ____ CVV Code _____		
				Signature _____ Date _____		

0000765150000000000000059102220000666467178

LOCALIQ FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

PROOF OF PUBLICATION

Brandy Creek Cdd
Brandy Creek Cdd
475 W Town Place
ROOM 114

Saint Augustine FL 32092

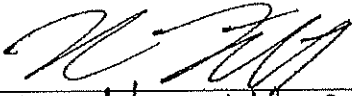
STATE OF WISCONSIN, COUNTY OF BROWN

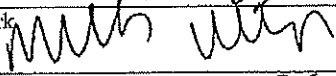
Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

09/05/2023

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 09/05/2023



Legal Clerk


Notary, State of WI, County of Brown 8 25 26

My commission expires

Publication Cost: \$66.64
Order No: 9196180 # of Copies:
Customer No: 765150 1
PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN
Notary Public
State of Wisconsin

NOTICE OF MEETING BRANDY CREEK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Brandy Creek Community Development District will be held on Wednesday, September 13, 2023 at 6:30 p.m. at the Phase II Amenity Center, 251 Huffner Hill Circle, St. Augustine, Florida 32092. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
Pub: Sept 5, 2023; #9196180

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
9/29/2023	10

Bill To
Brandy Creek CDD c/o GMS, LLC

Terms	Due Date
Net 30	10/29/2023

Description	Amount
Amortization Schedule Series 2013 11-1-23 Prepay \$5,000	100.00
Amortization Schedule Series 2015 11-1-23 Prepay \$5,000	100.00
0013105130049000 S2013 11/1 5k S2015 11/1 5k	

Total	\$200.00
Payments/Credits	\$0.00
Balance Due	\$200.00

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

FLORIDA HIGH SPEED INTERNET
1311 BEDFORD DRIVE
MELBOURNE, FL 32940



ST. JOHNS: BRANDY CREEK CDD
251 HUFFNER HILL CIRCLE
ST. AUGUSTINE, FL 32092

Statement #
203085
Service Period
Sep 23 2023 to Oct 22 2023
Statement Date
Sep 23 2023
Due Date
Oct 23 2023

Account Number
23504

Charges	\$125.00
Taxes / Fees	\$0.00
Credits	(\$0.00)
Payments Applied	(\$0.00)
Previous Balance	\$0.00
Total due by Oct 23 2023	\$125.00

0013205720042000
Sep HIGH SPEED INTERNET

Use of service subject to Terms and Conditions found at: FLHSI.com | Taxable items are subject to sales or CST tax. See flhsi.com/terms/tax/ for tax rates.
Late fees may apply to all past due invoices.

✂

Please detach and return this portion with your payment
Pay Online at <https://my.uct-usa.com>
Statement # 203085

Please make checks payable to Florida High Speed Internet

Due Date
Oct 23 2023

Amount Due \$125.00
Amount Enclosed



FLORIDA HIGH SPEED INTERNET
1311 BEDFORD DRIVE
MELBOURNE, FL 32940

10-20-23
Jim Master
[Signature]

23504
**ST. JOHNS: BRANDY CREEK
CDD**
251 HUFFNER HILL CIRCLE
ST. AUGUSTINE, FL 32092

KUTAK ROCK LLP
TALLAHASSEE, FLORIDA
Telephone 404-222-4600
Facsimile 404-222-4654

Federal ID 47-0597598

October 12, 2023

Needs Jim's Approval
Before processing

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:
ABA #104000016
First National Bank of Omaha
Kutak Rock LLP
A/C # 24690470
Reference: Invoice No. 3294952
Client Matter No. 3323-1
Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Brandy Creek CDD
GMS - North Florida
Suite 114
475 W. Town Place
St. Augustine, FL 32092

Invoice No. 3294952
3323-1

Re: General

For Professional Legal Services Rendered

09/02/23	M. Eckert	0.30	108.00	Review and draft comments to proposed changes to St. Johns County child safety zone ordinance
09/02/23	L. Whelan	0.10	38.50	Testa Research
09/04/23	M. Eckert	0.10	36.00	Review recreational information from Masters
09/05/23	K. Haber	0.40	96.00	Review amendments county safety zone ordinance; prepare safety zone ordinance correspondence to board members
09/06/23	K. Haber	0.30	72.00	Prepare and participate in conference call regarding board meeting agenda
09/07/23	M. Eckert	0.30	108.00	Prepare for board meeting; confer with King
09/10/23	M. Eckert	0.10	36.00	Prepare for board meeting
09/12/23	M. Eckert	0.10	36.00	Prepare for board meeting
09/12/23	K. Haber	0.50	120.00	Prepare board meeting agenda memorandum

KUTAK ROCK LLP

Brandy Creek CDD
October 12, 2023
Client Matter No. 3323-1
Invoice No. 3294952
Page 2

09/13/23	M. Eckert	3.30	1,188.00	Prepare for, travel to and attend board meeting; return travel; follow up
09/20/23	K. Haber	0.10	24.00	Correspond with St. Johns County Clerk's office regarding amendment to safety zone ordinance
09/28/23	K. Haber	0.50	120.00	Review landscape procurement proposals
09/29/23	K. Haber	2.20	528.00	Review landscape procurement proposals

TOTAL HOURS 8.30

TOTAL FOR SERVICES RENDERED \$2,510.50

DISBURSEMENTS

Travel Expenses 19.58

TOTAL DISBURSEMENTS 19.58

TOTAL CURRENT AMOUNT DUE \$2,530.08

0013105130031500
SEPT GENERAL COUNSEL

Order# 7612735885

Order placed: August 07, 2023

Accounting Information
Budget Center
OFFICE PRODUCTS: BILLABLE

Billing address
BRANDY CREEK CDD
475 WEST TOWN PL
SAINT AUGUSTINE, FL 32092

Shipping address
BRANDY CREEK CDD
JENNIFER MEADOWS
224 JOHNS CREEK PKWY
SAINT AUGUSTINE, FL 32092

Invoice # 3544581389

INVOICE ISSUED

Items(s) Shipped

Item#	Item Description	Price	Quantity	Subtotal
564231	Post-it Notes, 3" x 3", Floral Fantasy Collection, 100 Sheets/Pad, 14 Pads/ Pack (654-14AU)	\$17.29	1	\$17.29
578546	Staples Paper 2-Pocket Folders, Navy, 25/Box (50762/27539-CC)	\$16.69	1	\$16.69
301762	Adams 2-Part Carbonless Receipts Book, 2.75" x 4.88", 50 Forms/Book (DC2501)	\$4.69	1	\$4.69
24388084	HP 962XL/962 Black High Yield and Cyan/Magenta/Yellow Standard Yield Ink Cartridge, 4/Pack (3JB34AN#140)	\$96.69	1	\$96.69

Method of payment
Invoiced - \$135.36

Merchandise Total: \$135.36
Total Invoiced: \$135.36

Code to office supplies
0013105130051000
POSTITS, FOLDERS, INK, RCPT BOOK

Order# 7378299588

Order placed: September 01, 2023

Accounting Information

Budget Center
FACILITIES: BILLABLE

Billing address

BRANDY CREEK CDD
475 WEST TOWN PL
SAINT AUGUSTINE, FL 32092

Shipping address

BRANDY CREEK CDD
JENNIFER MEADOWS
224 JOHNS CREEK PKWY
SAINT AUGUSTINE, FL 32092

Invoice # 3546852304

INVOICE ISSUED

Items(s) Shipped

Item#	Item Description	Price	Quantity	Subtotal
489526	Staples Thermal Laminating Pouches, Letter Size, 5 Mil, 100/Pack (5204003/5204009)	\$10.16	1	\$10.16
569577	Westcott Titanium Bonded 8" Titanium Multi-Purpose/Heavy Duty Scissor, Sharp Tip, Gray/Yellow, 2/Pack (13901)	\$13.49	1	\$13.49

Method of payment

Invoiced - \$31.64

Merchandise Total: \$23.65
Minimum Order Fee: \$7.99
Total Invoiced: \$31.64

Code to office supplies
0013105130051000
LAMINATING POUCHES, SCISSORS

Order# 7614352248

Order placed: September 04, 2023

Accounting Information

Budget Center
FACILITIES: BILLABLE

Billing address

BRANDY CREEK CDD
475 WEST TOWN PL
SAINT AUGUSTINE, FL 32092

Shipping address

BRANDY CREEK CDD
JENNIFER MEADOWS
224 JOHNS CREEK PKWY
SAINT AUGUSTINE, FL 32092

Invoice # 3546945662

INVOICE ISSUED

Items(s) Shipped

Item#	Item Description	Price	Quantity	Subtotal
812375	Scott Essential Recycled Coreless Toilet Paper, 2-ply, White, 1000 Sheets/ Roll, 36 Rolls/Case (04007)	\$76.99	1	\$76.99

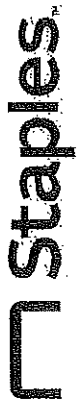
Method of payment

Invoiced - \$76.99

Merchandise Total: \$76.99

Total Invoiced: \$76.99

Code to GFM (General Facility Maint)
0013205720046600
Toilet Paper



09/30/23	AT30987	1 of 1	538.33
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Bill to:

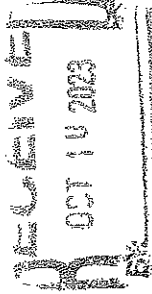
VESTA PROPERTY SERVICES
 BRANDY CREEK CDD
 475 WEST TOWN PL
 SAINT AUGUSTINE FL 32092

Statement of Account

DATE	ITEM	AMOUNT	DESCRIPTION	AMOUNT	DATE	ITEM	AMOUNT	DESCRIPTION	AMOUNT
05262023	07292023	8070750273	3541320986	7811419351	000				
09022023	10022023	8071504196	3546652304	7378299558	000				
09062023	10062023	8071516623	3546945862	7814352248	000				
08082023	08072023	8071195715	3544581389	7812735865	000				
TOTALS									
				108.63					294.34
				135.36					294.34

Remit to: PO BOX 105748, ATLANTA GA 30348-5748
 Make checks payable to STAPLES

Federal ID #: 04-3390816



For billing inquiries call 888-753-4103
 Staples

1001553-0003209-0000003 of 0000004-C01-b1-5199-

Wavefly
 2220 CR 210 W Ste 108
 PMB 360
 Jacksonville, FL 32259
 904-940-9525

Account Number	Due Date
020-002701	10/20/2023

Thank you for being a Wavefly customer. We appreciate your business.

Account Summary

Billing Date 10/3/2023 Payments through: 9/30/23
 BRANDY CREEK CDD Previous balance \$109.90
 224 JOHNS CREEK PKWY (-) Payment (9/29/2023) (\$54.95)
 ST AUGUSTINE FL 32092-5054 (=) After Payments \$54.95

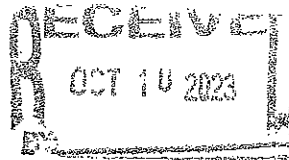
Billing Questions Please Call:
 904-940-9525

Current Month Activity

Date	Description of Service	Amount
------	------------------------	--------

10/1/2023	Extreme 100/20 MB	10/1-10/31 \$79.99
10/3/2023	Extreme Discount	10/1-10/31 (\$25.04)
	Total Current Charges	\$54.95
	Total Due	\$109.90

Call Center hours:
 8:00 AM - 10:00 PM
 7 days a week
 904-940-9525



OCT INTERNET
 0013205720042000

Service Address:
 224 JOHNS CREEK PKWY
 ST AUGUSTINE FL 32092-5054

Please detach at the perforation, and enclose this portion with your payment. Thank you!

Due Date	Account No.	Previous Bal.	Payments	Current Charges	Amount Due	Amt Enclosed
10/20/2023	020-002701	\$109.90	(\$54.95)	\$54.95	\$109.90	\$

Please indicate the amount enclosed, do not send cash!
 Please make check or money order payable to:

Wavefly
 2220 CR 210 W Ste 108
 PMB 360
 Jacksonville, FL 32259

BRANDY CREEK CDD
 475 W TOWN PL STE 114
 ST AUGUSTINE FL 32092-3649

Wavefly
 2220 CR 210 W Ste 108 PMB 360
 Jacksonville, FL 32259



All-Brite Sales Company

2204 Haines Street
 Jacksonville FL 32206
 904-354-4687 * Fed. I.D. #59-0863850
 Website: <http://www.all-britesales.com>

Cleaning Equipment and Chemicals
 for Buildings & Industry
 Since 1954

INVOICE

Bill To: BRANDY CREEK CDD-VESTA
 224 JOHNS CREEK PKWY
 CLOSED ON THURSDAY
 904-716-1370 CALL JIM TO MEET
 ST AUGUSTINE FL 32092

Ship To: Phone #: 904-230-4208
 BRANDY CREEK CDD-VESTA
 224 JOHNS CREEK PKWY
 CLOSED ON THURSDAY
 904-716-1370 CALL JIM TO MEET
 ST AUGUSTINE FL 32092

Invoice#	Order#	Customer#	Customer P.O.#	Terms	Salesperson
Invoice Dt	Order Dt			Ship Via	
414654	442966	6169		NET 30 DAYS	07
10/26/23	10/23/23	JENNIFER		OUR TRUCK	

Quantity	U/M	Item # /Description	HM*	Unit Price	Amount
2	CS	181-BR58 LOC001 LINER 38X58 BLACK 100/CS 1.80 MIL, XX-HEAVY ROLL 55GAL RM6181, RT-3858-XXH GATRL60SXH		44.39	88.78
BIN: 06001					
Subtotal					88.78
FUEL SURCHARGE					5.00
Tax #: 85-8012869385C5					
Total Due On 11/25/23					93.78
<p>11-3-23</p> <p>Jim Masters</p> <p><i>[Signature]</i></p> <p>0013205720046600 Black Liner</p>					

DELIVERED BY _____

*HM=
 Hazardous/MSDS required

DATE RECEIVED / RECEIVED BY _____

By acceptance of these goods buyer agrees to pay a reasonable Attorneys fee if buyer's account is turned over to an attorney for collection.



SMARTHOMEBIZ
SMART HOME SPECIALISTS

Tel. 904-743-8444
www.smarthome.biz
sales@smarthome.biz

PLEASE PAY BY	AMOUNT	INVOICE DATE
11/24/2023	\$333.00	10/27/2023

Brandy Creek CDD
224 Johns Creek Pkwy
St Augustine FL 32092

INVOICE NO. 315203

Site: 224 Johns Creek Pkwy St.
Augustine
Site Address: 224 Johns Creek Pkwy
St. Augustine FL 32092
Job No.: 78619
Job Name:
Order No.:

0013205720049300
Access Cards

Description
Drop-off
Customer needs more access cards.

Can the cards be in the 200's or 400's?

POC: Jennifer (904)230-4208

Service - Security

11-3-23
Jim Masters
[Signature]

Discount	\$-37.00
Sub-Total ex Tax	\$333.00
Tax	\$0.00
Total	\$333.00

"Thank you—we really appreciate your business! Please send payment within 21 days of receiving this invoice.

IMPORTANT: Please remember to test your system monthly.
Need automation for your home? Visit us online at www.smarthome.biz

There will be a 1.5% interest charge per month on late invoices.

Incl. Discount	\$-37.00
Sub-Total ex Tax	\$333.00
Tax	\$0.00
Total inc Tax	\$333.00
Amount Applied	\$0.00
Balance Due	\$333.00



Licensed Office Address
4222 Trinity Mills
Suite 260
Dallas, TX 75287

855-731-5362 from 8 am EST to 9 pm PST, Monday-Friday
from 11 am EST to 7 pm EST, Saturday

<https://www.credencerm.com/pay.html> - to pay online

Send any correspondence or payments to PO Box 2268, Southgate, MI 48195-4268.

Credence Resource Management, LLC is a debt collector. We are trying to collect a debt that you owe to AT&T Wireline. We will use any information you give us to help collect the debt.

To: Brandy Creek Cdd
224 Johns Creek Pkwy
St Augustine, FL 32092-5054

Credence Reference: 273164629
September 6, 2023

Our information shows:

You have an AT&T Wireline account with account number:
9042304208001

As of July 28, 2023, you owed: \$210.71

Between July 28, 2023 and today:

You were charged this amount in interest: + \$0.00

You were charged this amount in fees: + \$0.00

You paid or were credited this amount toward the debt: - \$0.00

Total amount of the debt now: \$210.71

How can you dispute the debt?

- Call or write us by **October 14, 2023**, to dispute all or part of the debt. If you do not, we will assume that our information is correct.
- If you write us by **October 14, 2023**, we must stop collection on any amount you dispute until we send you information that shows you owe the debt. You may use the form below or write to us without the form. You may also include supporting documents. We accept disputes electronically at disputes@credencerm.com.

What else can you do?

- Write to ask for the name and address of the original creditor, if different from the current creditor. If you write by October 14, 2023, we must stop collection until we send you that information. You may use the form below or write to us without the form. We accept such requests electronically at disputes@credencerm.com.
- Go to www.cfpb.gov/debt-collection to learn more about your rights under federal law. For instance, you have the right to stop or limit how we contact you.
- Contact us about your payment options.

11-3-23
Jim Masters
J. Masters

0013205720041000

How do you want to respond?

Check all that apply:

- I want to dispute the debt because I think:
 - This is not my debt.
 - The amount is wrong.
 - Other (please describe on reverse or attach additional information).
- I want you to send me the name and address of the original creditor.
- I enclosed this amount: \$

Make your checks payable to Credence Resource Management LLC. Include the Credence Reference 273164629.

Mail this form to:

Credence Resource Management, LLC
PO Box 2268
Southgate, MI 48195-4268



Brandy Creek Cdd
224 Johns Creek Pkwy
St Augustine, FL 32092-5054

Florida Department of Economic Opportunity, Special District Accountability Program

Fiscal Year 2023 - 2024 Special District State Fee Invoice and Profile Update

Required by sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Date Invoiced: 10/02/2023				Invoice No: 88664
Annual Fee: \$175.00	1st Late Fee: \$0.00	2nd Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/01/2023: \$175.00

STEP 1: Review the following profile and make any needed changes.

1. Special District's Name, Registered Agent's Name and Registered Office Address:


Brandy Creek Community Development District
 Mr. Michael C. Eckert
 Kutak Rock LLP
 107 West College Avenue
 Tallahassee, Florida 32301



- 2. Telephone: 850-692-7300 Ext:
- 3. Fax: 850-692-7319
- 4. Email: Michael.Eckert@KutakRock.com
- 5. Status: Independent
- 6. Governing Body: Elected
- 7. Website Address: www.BrandyCreekCDD.com
- 8. County(ies): St. Johns 0013105130054000
- 9. Special Purpose(s): Community Development FY24 Special District Fee
- 10. Boundary Map on File: 07/09/2003
- 11. Creation Document on File: 07/09/2003
- 12. Date Established: 06/17/2003
- 13. Creation Method: Local Ordinance
- 14. Local Governing Authority: St. Johns County
- 15. Creation Document(s): County Ordinances 2003-53 and 2006-36
- 16. Statutory Authority: Chapter 190, Florida Statutes
- 17. Authority to Issue Bonds: Yes
- 18. Revenue Source(s): Assessments

STEP 2: Sign and date to certify accuracy and completeness.

By signing and dating below, I do hereby certify that the profile above (changes noted if necessary) is accurate and complete:

Registered Agent's Signature:  Date 10/25/23

STEP 3: Pay the annual state fee or certify eligibility for zero annual fee.

a. Pay the Annual Fee: Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Florida Department of Economic Opportunity.

b. Or, Certify Eligibility for the Zero Fee: By initialing both of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **BOTH** of the following statements and those on any submissions to the Department are true, correct, complete, and made in good faith. I understand that any information I give may be verified.

1. ___ This special district is not a component unit of a general purpose local government as determined by the special district and its Certified Public Accountant; and,

2. ___ This special district is in compliance with its Fiscal Year 2023 - 2024 Annual Financial Report (AFR) filing requirement with the Florida Department of Financial Services (DFS) and that AFR reflects \$3,000 or less in annual revenues or, is a special district not required to file a Fiscal Year 2023 - 2024 AFR with DFS and has included an income statement with this document verifying \$3,000 or less in revenues for the current fiscal year.

Department Use Only: Approved: ___ Denied: ___ Reason: _____

STEP 4: Make a copy of this document for your records.

STEP 5: Mail this document and payment (if paying by check) to the Florida Department of Economic Opportunity, Bureau of Budget Management, 107 East Madison Street, MSC #120, Tallahassee, FL 32399-4124. Direct questions to (850) 717-8430.



First Place Fitness Equipment
 10290 Phillips Hwy #1
 Jacksonville, FL 32256

WORK ORDER:
WO-40649

INVOICE

Bill to: Johns Creek
 Brandy Creek CDD 224 Johns Creek
 Parkway
 St. Augustine, FL 32092

Attention: Johns Creek
 904 230 42 08

Invoice Date: 10/19/2023
Class: Service:SCJax
Site: Brandy Creek CDD

Brandy Creek CDD 224 Johns
 Creek Parkway
 St. Augustine, FL 32092

Work done description: Work Order Type: Preventative Maintenance
 Bench Scheduled Maintenance Disposition: None (ongoing)
 Check the bolts, screws
 Adjustment mechanisms on dumbbells, racks and benches
 Make sure weight collars fit snugly
 inspect the weight plates for cracks
 Elliptical Scheduled Maintenance Disposition: None (ongoing)
 Clean the console and exterior
 Remove the cover and clean the area around the alternator
 Ensure that the intermediate shaft belt is tight and centered
 inspect the hardware every six months
 Recumbent Scheduled Maintenance Disposition: None (ongoing)
 Check the seat attachment handlebars, pedals and crank arm
 Tighten pedals and handlebars
 Clean and lubricate the pedal shaft and listen for squeaks, grinds and any other trouble signs
 Spin Scheduled Maintenance Disposition: None (ongoing)
 Check the seat attachment handlebars, pedals and crank arm
 Tighten pedals and handlebars
 Clean and lubricate the pedal shaft and listen for squeaks, grinds and any other trouble signs
 Stairclimber Scheduled Maintenance Disposition: None (ongoing)
 inspect pedals and tighten
 Check hardware and conduct an audible inspection

Item	Description	Qty	Rate	Amount \$
SERVICE:\$149.96	SERVICE:\$149.96 Preventative Maintenance - Flat Rated	1.00	149.95	149.95 T
			Sub Total:	149.95
			Tax (T): 7.50%	11.25
			Total Amount Due:	161.20

For questions please call 904-998-0738

Thank you!
 Should you have any questions call us at 904-998-0738

0013205720046600
 Preventative Maintenance

11-3-23
 Jim Masters
[Signature]

FLORIDA HIGH SPEED INTERNET
1311 BEDFORD DRIVE
MELBOURNE, FL 32940



ST. JOHNS: BRANDY CREEK CDD
251 HUFFNER HILL CIRCLE
ST. AUGUSTINE, FL 32092

Statement #
207367
Service Period
Oct 23 2023 to Nov 22 2023
Statement Date
Oct 23 2023
Due Date
Nov 7 2023

Account Number
23504

Charges	\$125.00
Taxes / Fees	\$0.00
Credits	(\$0.00)
Payments Applied	(\$0.00)
Previous Balance	\$125.00
Total due by Nov 7 2023	\$250.00

look up
11-3-23
Jim Master
J. Mast

Use of service subject to Terms and Conditions found at: FLHSI.com | Taxable items are subject to sales or CST tax. See flhsi.com/terms/tax/ for tax rates.
Late fees may apply to all past due invoices.

0013205720042000
Oct High Speed Internet

Please detach and return this portion with your payment
Pay Online at <https://my.uct-usa.com>
Statement # 207367

Please make checks payable to Florida High Speed Internet

Due Date
Nov 7 2023

Amount Due
\$250.00

Amount Enclosed



FLORIDA HIGH SPEED INTERNET
1311 BEDFORD DRIVE
MELBOURNE, FL 32940

23504
**ST. JOHNS: BRANDY CREEK
CDD**
251 HUFFNER HILL CIRCLE
ST. AUGUSTINE, FL 32092

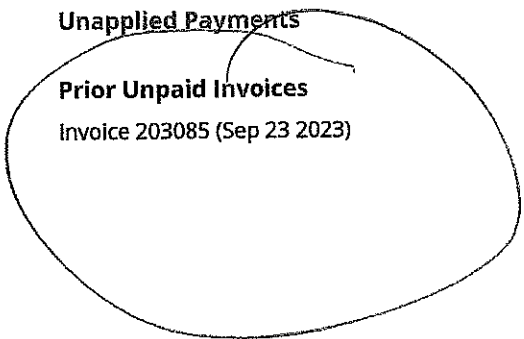
St. Johns: Brandy Creek CDD (23504) 251 Huffner Hill Circle, St. Augustine, FL 32092

Charges

NOTE John's Creek Phase 2 Community Room 251 Huffner Hill Circle. x 1	\$0.00
Commercial Internet Service - upgraded and ports opened for CCTV - static IP x 1	\$125.00

Unapplied Payments

Prior Unpaid Invoices	
Invoice 203085 (Sep 23 2023)	\$125.00



Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 305

Invoice Date: 11/1/23

Due Date: 11/1/23

Case:

P.O. Number:

Bill To:

Brandy Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - November 2023	0013105130034000	4,693.00	4,693.00
Information Technology - November 2023	0013105130035100	135.42	135.42
Office Supplies	0013105130051000	0.39	0.39
Postage	0013105130051000	18.09	18.09
Copies	0013105130042000	11.85	11.85
Telephone	0013105130042500	7.35	7.35
	0013105130041000		
Total			\$4,866.10
Payments/Credits			\$0.00
Balance Due			\$4,866.10



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 11/1/2023
Invoice # 131295618411

Terms	Net 20
Due Date	11/21/2023
PO #	

Bill To Brandy Creek CDD A/P dept Brandy Creek CDD 224 John's Creek Parkway St. Augustine FL 32092	Ship To Brandy Creek CDD 224 John's Creek Parkway St. Augustine FL 32092
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Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	1,392.19
	0013205720046250 Nov Pool Chemicals			
	11-3-23 Jim Masters <i>[Signature]</i>			

Subtotal 1,392.19
Shipping Cost (FEDEX GROUND) 0.00
Total 1,392.19
Amount Due \$1,392.19

Remittance Slip

Customer
13BRA025
Invoice #
131295618411

Amount Due \$1,392.19

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295618411

INVOICE



Security 101 Holdings, LLC
1450 Centrepark Blvd., #210
West Palm Beach FL 33401
1-800-261-2041
jax-invoices@security101.com

DATE:
10/25/2023
INVOICE #:
INV20577

SUBTOTAL	\$807.50
TAX	\$0.00
TOTAL	\$807.50
AMOUNT PAID	\$0.00
AMOUNT DUE	\$807.50

We now accept credit cards. A 3.5% convenience fee applies for all credit card charges.
Payments made according to the Terms on this invoice should be processed via check or ACH.
ACH: Routing: 263191387 Account Number: 00240183870
Remit check payments to:
Security 101 Holdings, LLC 1450 Centrepark Blvd., #210 West Palm Beach, FL 33401

0013205720046600

11-3-23
Jim Masters
of New
Labor to
replace broken
CAMERA -
(CAMERA is under warranty
but labor is not)

INVOICE



Security 101 Holdings, LLC
1450 Centrepark Blvd., #210
West Palm Beach FL 33401
1-800-261-2041
jax-invoices@security101.com

DATE:
10/25/2023
INVOICE #:
INV20577

BILL TO

2151 Brandy Creek CDD
224 JOHNS CREEK PKWY
SAINT AUGUSTINE FL 32092-5054
United States

SHIP TO

2151 Brandy Creek CDD
224 JOHNS CREEK PKWY
SAINT AUGUSTINE FL 32092-5054
United States

SALES REP	PO #	JOB	DUE DATE	TERMS
		S215468 (215468)	11/24/2023	Net 30

DESCRIPTION	TAX AMOUNT	QTY	RATE	AMOUNT
QNV-8080R (5MP @ 30FPS,OD DOME,MTRZ V-F)	\$0.00	1	\$0.00	\$0.00
9/28/2023: Hours of Service Labor from 11:30 AM to 01:00 PM	\$0.00	1.5	\$135.00	\$202.50
9/28/2023: Trip Charge	\$0.00	1	\$100.00	\$100.00
10/16/2023: Hours of Service Labor from 08:30 AM to 11:30 AM	\$0.00	3	\$135.00	\$405.00
10/16/2023: Trip Charge	\$0.00	1	\$100.00	\$100.00
Service Admin Fee	\$0.00	1	\$0.00	\$0.00


Service Ticket #215468 dated for 9/25/2023 requested by Jim Masters



Phone request:
They cannot review any cameras in Phase 2. Latest date available is 9/11.

10/16/23 - Replacement camera was configured and installed. It was given the same I address and camera name, Front Round about. Bad camera was returned to office.

807.50

MAKE CHECK PAYABLE TO:

 **The Lake Doctors, Inc.**
Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD	
	
CARD NUMBER	EXP. DATE
SIGNATURE	AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

BRANDY CREEK CDD-JOHNS CREEK
JIM MASTERS
224 Johns Creek Parkway Pkwy
St. Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
709617	11/1/2023	\$928.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

000000002273700100000001365040000009280019

Please Return this portion with your payment

Invoice Due Date 12/1/2023	Invoice 136504B	PO #
-----------------------------------	------------------------	-------------

Invoice Date	Description	Quantity	Amount	Tax	Total
11/1/2023	JOHNS CREEK PKWY, ST AUGUSTINE, FL ST. AUGUSTINE, FL 32092 Water Management - Twice per month		\$928.00	\$0.00	\$928.00

Please remit payment for this month's invoice.

0013205720046800
Oct Lake Maintenance

11-3-23
Jim Masters
Mail

Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.

Credits	\$0.00
Adjustment	\$0.00

Total Account Balance including this invoice:

\$928.00

This Invoice Total:

AMOUNT DUE
\$928.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 709617
Portal Registration #: FBB0BC4A

Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

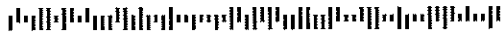
Customer Portal Link: www.lakedoctors.com/contact-us/

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



MK-WI-S300 GCFS
1555 N. Rivercenter Drive, Suite 300
Milwaukee, WI 53212

7103394



000002597 02 SP 106481872726340 P

Governmental Management Services
Central Florida
World Golf Village
475 West Town Place Ste 114
St Augustine, FL 32092

Trustee Fees expense month 10/2023 description: DS 2015
FY24 TTEE FEES.
0013105130031300





Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 7103394
Account Number: 269633000
Invoice Date: 10/25/2023
Direct Inquiries To: Schuhle, Scott A
Phone: (954)-938-2476

Governmental Management Services
Central Florida
World Golf Village
475 West Town Place Ste 114
St Augustine, FL 32092
United States

**BRANDY CREEK COMMUNITY DEVELOPMENT DISTRICT (ST. JOHNS COUNTY, FLORIDA)
SPECIAL ASSESSMENT REFUNDING BONDS, SERIES 2015**

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE

\$4,363.88

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**BRANDY CREEK COMMUNITY DEVELOPMENT
DISTRICT (ST. JOHNS COUNTY, FLORIDA)
SPECIAL ASSESSMENT REFUNDING BONDS, SERIES
2015**

Invoice Number:	7103394
Account Number:	269633000
Current Due:	\$4,363.88
Direct Inquiries To:	Schuhle, Scott A
Phone:	(954)-938-2476

Wire Instructions:

U.S. Bank
ABA # 091000022
Acct # 1-801-5013-5135
Trust Acct # 269633000
Invoice # 7103394
Attn: Fee Dept St. Paul

Please mail payments to:

U.S. Bank
CM-9690
PO BOX 70870
St. Paul, MN 55170-9690





Corporate Trust Services
 EP-MN-WN3L
 60 Livingston Ave.
 St. Paul, MN 55107

Invoice Number: 7103394
 Invoice Date: 10/25/2023
 Account Number: 269633000
 Direct Inquiries To: Schuhle, Scott A
 Phone: (954)-938-2476

BRANDY CREEK COMMUNITY DEVELOPMENT
 DISTRICT (ST. JOHNS COUNTY, FLORIDA)
 SPECIAL ASSESSMENT REFUNDING BONDS, SERIES
 2015

Accounts Included 269633000 269633001 269633002 269633003 269633004 269633005
 In This Relationship:

CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP				
Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04510 Paying Agent / Trustee	1.00	4,050.00	100.00%	\$4,050.00
Subtotal Administration Fees - In Advance 10/01/2023 - 09/30/2024				\$4,050.00
Incidental Expenses 10/01/2023 to 09/30/2024	4,050.00	0.0775		\$313.88
Subtotal Incidental Expenses				\$313.88
TOTAL AMOUNT DUE				\$4,363.88





Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 413615
Date 10/01/2023
Terms Net 30
Due Date 10/15/2023
Memo Monthly Fees

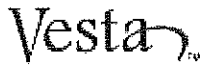
Bill To

Brandy Creek C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Field Management Services	1	6,204.25	6,204.25
Office Administrator & Events Coordinator	1	3,182.16	3,182.16
Janitorial Services	1	2,386.33	2,386.33
Pool Maintenance	1	2,672.66	2,672.66
Pet Waste Disposal Services	1	668.16	668.16

We appreciate your prompt payment.

Total 15,113.56



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 414398
Date 11/01/2023
Terms Net 30
Due Date 11/20/2023
Memo Monthly Fees

Needs Jim
approval from
Bern before
processing

Bill To
Brandy Creek C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description		Quantity	Rate	Amount
Field Management Services	0013205720034700	1	6,204.25	6,204.25
Office Administrator & Events Coordinator	0013205720034400	1	3,182.16	3,182.16
Janitorial Services	0013205720034200	1	2,386.33	2,386.33
Pool Maintenance	0013205720046200	1	2,672.66	2,672.66
Pet Waste Disposal Services	0013205720046700	1	668.16	668.16

We appreciate your prompt payment.

Total 15,113.56



INVOICE

INVOICE #	INVOICE DATE
JAX 614993	11/1/2023
TERMS	PO NUMBER
Net 30	

Bill To:

Brandy Creek CDD
c/o Vesta Property Services
224 Johns Creek Pkwy
St Augustine, FL 32092

Property Name: Brandy Creek CDD

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Invoice Due Date: December 1, 2023

Invoice Amount: \$10,852.77

Description	Current Amount
Monthly Landscape Maintenance November 2023	\$10,852.77

Invoice Total

\$10,852.77

11-3-23
Jim Masters
[Signature]

0013205720046100
Nov Landscape Maintenance

Valued Customer:

It has been brought to our attention of a recent criminal check fraud scheme that took place targeting US mail in the Atlanta region. Checks bound for financial institutions were intercepted and fraudulently processed. If you are currently paying by check, to enhance your transaction security, we recommend you consider the option for electronic payments. Instructions for electronic payments can be provided upon request.

Please reach out to jpowell@yellowstonelandscape.com if you would like to confirm prior payment status or if you have any additional questions.

Yellowstone Landscape

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



YELLOWSTONE LANDSCAPE

INVOICE

INVOICE #	INVOICE DATE
JAX 616739	11/1/2023
TERMS	PO NUMBER
Net 30	

Bill To:

Brandy Creek CDD
 c/o Vesta Property Services
 224 Johns Creek Pkwy
 St Augustine, FL 32092

Remit To:

Yellowstone Landscape
 PO Box 101017
 Atlanta, GA 30392-1017

Property Name: Brandy Creek CDD

Invoice Due Date: December 1, 2023

Invoice Amount: \$680.50

Description	Current Amount
Valve replacement on Huffner Hill	
Irrigation Repairs	\$680.50

Invoice Total **\$680.50**

0013205720046300
 Irrigation Repairs

Valued Customer:

It has been brought to our attention of a recent criminal check fraud scheme that took place targeting US mail in the Atlanta region. Checks bound for financial institutions were intercepted and fraudulently processed. If you are currently paying by check, to enhance your transaction security, we recommend you consider the option for electronic payments. Instructions for electronic payments can be provided upon request.

Please reach out to jpowell@yellowstonelandscape.com if you would like to confirm prior payment status or if you have any additional questions.

Yellowstone Landscape

Should you have any questions or inquiries please call (386) 437-6211.

STATEMENT

PAGE: 1

CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

CLOSING DATE: 10/31/23
 DUE DATE : 11/30/23
 ACCT: 10065

CLOSING
 DATE : 10/31/23
 DUE DATE: 11/30/23

BRANDY CREEK/JOHNS CREEK
 224 JOHNS CREEK PARKWAY
 ST AUGUSTINE FL 32092-3649

CRONIN ACE HARDWAR
 BRANDY CREEK/JOHNS
 ACCOUNT : 10065



PLEASE DETACH AND RETURN
 REMITTANCE STUB WITH YOUR PAYMENT

DATE	REFERENCE	ST	C	DESCRIPTION	DEBIT	CREDIT	REFERENCE	AMOUNT
				Thank you for your business!				
				PREV BALANCE	168.14		PREV BAL	168.14
10/ 9/23	6977	1	I	INVOICE	7.05		6977	7.05
10/11/23	6983	1	I	INVOICE	13.12		6983	13.12
10/13/23	J77335	1	P	PAYMENT - THANK YOU		26.98	J77335	-26.98
10/13/23	J77336	1	P	PAYMENT - THANK YOU		16.99	J77336	-16.99
10/13/23	J77339	1	P	PAYMENT - THANK YOU		78.29	J77339	-78.29
10/13/23	J77340	1	P	PAYMENT - THANK YOU		45.88	J77340	-45.88
10/27/23	7005	1	I	INVOICE	7.19		7005	7.19
				NEW BALANCE	27.36			
				<div style="font-size: 1.2em; font-family: cursive;"> 11-15-23 Jim Masters [Signature] </div>			Maintenance Supplies 0013205720046600	

CURRENT 27.36	Current 0.00	over 30 0.00	over 60 0.00	over 90 0.00
------------------	-----------------	-----------------	-----------------	-----------------

NEW BAL: 27.36

TERMS: NET EOM

10065

Transaction Codes

A - Adjustment	C - Credit	I - Invoice
B - Balance Forward	F - Finance Charge	P - Payment

AMOUNT PAID

This statement covers transactions on your account for the period ending on the date above. Charges, payments, and credits received after the above date will be shown on your next statement.

SC-11111 OUT-HERE 11111

POST PAGE FOR THE STATEMENT REPORT (RSM) FOR CRONIN ACE HARDWARE

NUMBER OF STATEMENTS : 1
 TOTAL STATEMENT BALANCE: 27.36

DATE OF REQUEST: 11/ 6/23
 TIME OF REQUEST: 17:22:03
 TERMINAL ID : 551
 USER ID : ACW

OPTIONS DEFINED:

START DATE : 10/ 1/23
 CLOSING DATE : 10/31/23
 PRINTER : 0091
 OPTIONS : CDOS
 # STMT ALIGN : _

- A = INCLUDE ACTIVE ZERO BALANCE ACCOUNTS
- C = INCLUDE CREDIT BALANCE ACCOUNTS
- D = SUPPRESS DELETED TRANSACTIONS
- E = EXTEND INVOICE/CREDITS FROM QUICKRECALL
- G = SUPPRESS AGED TOTALS
- H = AGE UNAPPLIED CREDITS FOR OPEN ITEM ACCOUNTS
 BASED ON DUE DATE
- I = REPRINT INVOICES/CREDITS FROM QUICKRECALL
- J = SUPPRESS STATEMENT POST PAGE
- K = PRINT RX INFORMATION
- L = INCLUDE PREVIOUS MTD PURCHASE SUMMARY FROM
 CUSTOMER DEPARTMENT HISTORY
- M = INCLUDE MTD PURCHASE SUMMARY FROM CUSTOMER
 DEPARTMENT HISTORY
- N = NEW PAGE AFTER EACH INV/CREDIT (QUICKRECALL)
- O = SUPPRESS PAID OPEN ITEMS FROM PREVIOUS MONTH
- P = PRINT PAST DUE BALANCE ACCOUNTS ONLY
- Q = PRINT DUE DATE AFTER UNPAID INVOICES
- R = SUPPRESS REVOLVING CREDIT LIMIT
- S = PRINT ALPHABETICALLY BY SORT NAME
- T = PRINT STATEMENT POST PAGE ONLY
- U = COMBINE JOBS IN DATE ORDER
- V = PRINT IN ZIP CODE ORDER
- W = INCLUDE YTD PURCHASE SUMMARY FROM CUSTOMER
 DEPARTMENT HISTORY
- X = SUPPRESS TERMS DISC FOR PAST DUE ACCOUNTS
- Y = PRINT FINANCE CHARGES YTD
- Z = INCLUDE ZERO BALANCE ACCOUNTS

COPIES : 1
 DISC CUTOFF : _____

	FROM	TO
DISCOUNT DATE :	_____	_____
CUSTOMER NAME :	_____	
CUSTOMER NUMBER:	10065	10065
JOB NUMBER :	---	999
ZIP CODE :	_____	_____

	CODES	EXCLUSION
ACCOUNT :	----	NNNN
BAL METHOD :	_	N
TERMS CODE :	_	N

STMT MESSAGE : Thank you for your business!

CRONIN ACE HARDWARE
2843 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHNS, FL 32259
PHONE: (904) 217-3324

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

10/09/23 12:59PM HVC 553 SALE

56 15 EA .35 EA *N
 MISC. FASTENERS 5.25
 56 15 EA .12 EA *N
 MISC. FASTENERS 1.80

SUB-TOTAL :\$ 7.05 TAX: \$.00
 TOTAL: \$ 7.05

CHARGE AMT: 7.05

Total Items: 30



==> JRNL#J76501 INV# 6977/1 <==
 CUST NO: 10065
 ACE REWARDS ID # 19825402843

Customer Copy

 Tell us about your experience
 today and Enter to win a \$50
 gift card!

 To participate
 * Visit: TalkToAceHardware.com
 or text HELPFUL to 223439

* This survey invitation is
 valid for 72 hours

* Store # 16059
 * Survey approximately 5 mins

No purchase necessary.
 Must be 18 or older to
 enter sweepstakes. Void
 where prohibited. See rules
 at: TalkToAceHardware.com

Reference	Terms	Clerk	Date	Time
	NET EOM	HVC	10/ 9/23	12:59

TERM#553

DOC# 6977 /1

 * INVOICE *

TAX : 002 FLORIDA TAX - ST. JOH

DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
MISC. FASTENERS	.35	15	.35 /EA	5.25 *N
MISC. FASTENERS	.12	15	.12 /EA	1.80 *N

10-9-23
 Jim Masters
 f. [Signature]

f Hardware for Garage Sale
 Signs.

** AMOUNT CHARGED TO STORE ACCOUNT **

7.05 TAXABLE 0.00
 NON-TAXABLE 7.05
 SUBTOTAL 7.05

(JIM MASTERS)

TAX AMOUNT 0.00
 TOTAL AMOUNT 7.05

X

Received By

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 PHONE: (904) 217-3324

10/11/23 9:04AM MT 555 SALT

11378 1 EA 8.59 EA N
 SPRYPAIN GLOSSBLK120Z 8.59
 17016 1 EA 5.99 EA N
 SPRYPNT ACE GLS ORANGE 5.99

SUB-TOTAL: \$ 14.58 TAX: \$ 00
 DISCOUNT: 1.46 TOTAL: \$ 13.12
 CHARGE AMT: 13.12

Total Items: 2



==>> JRN#J75923 INV# 6983/1 <<==
 CUST NO: 10065
 ACE REWARDS ID # 19825402843

Customer Copy

YOU SAVED \$ 1.46 BY SHOPPING AT
 CRONIN ACE HARDWARE
 Tell us about your experience
 today and enter to win a \$50
 gift card!
 To participate
 * Visit: TalkToAceHardware.com
 or text HELPFUL to 223439
 * This survey invitation is
 valid for 72 hours

* Store # 16559
 * Survey approximately 5 mins
 No purchase necessary.
 Must be 18 or older to
 enter sweepstakes. Void
 where prohibited. See rules
 at TalkToAceHardware.com

CUSST # 10065
 TERMS: NET EOM

INV # 006983/1
 DATE: 10/11/23
 CLERK: MT
 TERM # 555

TIME: 9:04

 * INVOICE *

DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
RYPAIN GLOSSBLACK120Z	8.59	8.59 /EA	8.59 N
RYPNT ACE GLS ORANGE	5.99	5.99 /EA	5.99 N
10-11-23			
PAINT for trash can lids			
PAINT for basketball hoop (orange)			
JIM MASTERS			
AMOUNT CHARGED TO ACCOUNT	13.12	TAXABLE	0.00
		NON-TAXABLE	14.58
		SUB-TOTAL	14.58
		DISCOUNT	1.46
		TAX AMOUNT	0.00
		TOTAL INVOICE	13.12

(JIM MASTERS)

CRONIN ACE HARDWARE
2843 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHNS, FL 32259
PHONE: (904) 217-3324

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

10/27/23 12:30PM JAJ 553 SALE

42701 1 EA 7.99 EA N
 ELBOW 90 PVC DWV3" STREET 7.99
 SUB-TOTAL: \$ 7.99 TAX: \$.00
 DISCOUNT: -.80 TOTAL: \$ 7.19
 CHARGE AMT: 7.19

Total Items. 1



==>> JRNI #J81217 INV# 7005/1 <<==
 CUST NO: 10065
 ACE REWARDS ID # 19825402843

Customer Copy

YOU SAVED \$.80 BY SHOPPING AT
 CRONIN ACE HARDWARE

 Tell us about your experience
 today and Enter to win a \$50
 gift card!

 To participate
 * visit: Talkto.Acehardware.com
 or text HELPFUL to 223439

* This survey invitation is
 valid for 72 hours

* Store # 16059
 * Survey approximately 5 mins

No purchase necessary.
 Must be 18 or older to
 enter sweepstakes. Void
 where prohibited. See rules
 at: Talkto.Acehardware.com

Reference	Terms	Clerk	Date	Time
	NET EOM	JAJ	10/27/23	12:30



DOC# 7005 /1

 * INVOICE *

TAX : 002 FLORIDA TAX - ST. JOH

DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
BOW 90 PVC DWV3" STREET	7.99	1	7.99 /EA	7.99 N

** AMOUNT CHARGED TO STORE ACCOUNT ** 7.19 TAXABLE 0.00
 NON-TAXABLE 7.99
 (JIM MASTERS) SUBTOTAL 7.99
 TD DISCOUNT -0.80
 TAX AMOUNT 0.00
 TOTAL AMOUNT 7.19

X

Received By

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

November 10, 2023

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157

Mr. Jim Oliver
Brandy Creek CDD
GMS - North Florida
Suite 114
475 W. Town Place
St. Augustine, FL 32092

Invoice No. 3309633
3323-1

Re: General

For Professional Legal Services Rendered

10/04/23	A. Warner	0.10	16.50	Prepare and send email to district manager for EDR Water and Land Survey
10/05/23	S. Sandy	0.20	77.00	Coordinate response to the Office of Economic and Demographic Research's water and land survey
10/11/23	K. Haber	0.10	25.50	Correspond with Oliver and Sweeting regarding execution of mutual aid agreement
10/12/23	K. Haber	0.10	25.50	Correspond with Sweeting regarding mutual aid agreement
10/23/23	K. Haber	0.20	51.00	Prepare supporting documentation materials for Division of Emergency Management portal registration; confer with Brown regarding same
10/24/23	M. Eckert	0.10	37.50	Review draft minutes
10/25/23	M. Eckert	0.30	112.50	Review draft minutes; review annual DEO report; execute and distribute same

KUTAK ROCK LLP

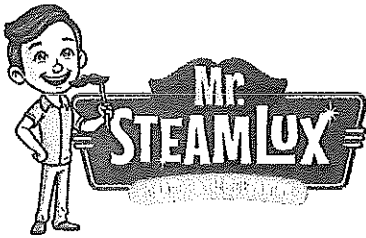
Brandy Creek CDD
November 10, 2023
Client Matter No. 3323-1
Invoice No. 3309633
Page 2

10/26/23	M. Eckert	0.10	37.50	Prepare RFQ for engineering services
10/26/23	K. Haber	0.40	102.00	Prepare amendment to landscape maintenance agreement
10/26/23	D. Wilbourn	0.40	66.00	Prepare engineering services RFQ
10/30/23	K. Haber	0.10	25.50	Correspond with Sweeting regarding registered agent resolution
10/31/23	M. Eckert	0.30	112.50	Prepare for and attend agenda call
10/31/23	K. Haber	0.10	25.50	Correspond with Oliver and Masters regarding landscape maintenance agreement

TOTAL HOURS 2.50

TOTAL FOR SERVICES RENDERED \$714.50

TOTAL CURRENT AMOUNT DUE \$714.50



INVOICE	#90011030
SERVICE DATE	Nov 07, 2023
DUE	Upon receipt
AMOUNT DUE	\$300.00

Johns Creek
224 Johns Creek Pkwy
St. Augustine, FL 32092

0013205720046600
Clean PH2 Amenity Center

(904) 716-1370
jim.masters@vestaforyou.com

CONTACT US
86 Elk Grove Lane
St. Johns , FL 32259

(904) 813-1401
aaron@steamlux.com

Service completed by: Aiden Malloy

INVOICE

Custom Job	1.0	\$300.00	\$300.00
Clean phase two amenity center			
Subtotal			\$300.00
Total Tax			\$0.00
Duval (7%)			\$0.00
Total			\$300.00

Thank you for doing business with us. We always look forward to serving you.

Phase 2 Social Room cleaned

11-15-23

Jim Masters



SUNDANCER SIGN GRAPHICS
 11259 Business Park Blvd, Suite 3
 Jacksonville, FL 32256
 904-287-4949
 info@sundsg.com

BILL TO

Brandy Creek CDD (Johns Creek)
 Brandy Creek CDD
 C/O Jim Masters
 224 Johns Creek Pkwy
 Jacksonville, FL 32092

SHIP TO

Brandy Creek CDD (Johns Creek)
 Brandy Creek CDD
 C/O Jim Masters
 224 Johns Creek Pkwy
 Jacksonville, FL 32092

INVOICE 4541

DATE 11/06/2023 TERMS Due on receipt

DUE DATE 12/01/2023

SALES REP
 BM

Replacement Signs + New Signs

ACTIVITY	QTY	RATE	AMOUNT
Specialty Sign Johns Creek Specific 3mm ACM BLACK back with BEIGE digital print face. 23" x 23" "No Soliciting Deed Restricted Community"	2	85.00	170.00T
Specialty Sign Johns Creek Specific 3mm ACM BLACK back with BEIGE digital print face. 23" x 23" "Residents Only"	3	85.00	255.00T
Specialty Sign Johns Creek Specific 3mm ACM BLACK back with BEIGE digital print face. 23" x 23" "Courts and Fields for Residents Only"	3	85.00	255.00T
Specialty Sign Johns Creek Specific 3mm ACM BLACK back with BEIGE digital print face. 23" x 23" "Organized Sports Strictly Prohibited From Using These Parks. No Exceptions"	3	85.00	255.00T
Vinyl Change Replace or add vinyl letters to existing sign Change bottom Line on Back of both Marquee Signs to show Phase 1 & 2 POA as Vesta with Phone Number.	2	65.00	130.00T

11-15-23
Jim Masters
[Signature]

0013205720046400 **SUBTOTAL**
 Replacement Signs **TAX**

1,065.00
 0.00



Taylor Tree Services, Inc.
 4600 Ave B
 St. Augustine, FL 32095 US
 +1 9046922008
 taylortreeservicesinc@gmail.com

Invoice

BILL TO
 Brandy Creek CDD
 224 Johns Creek Pkwy
 Jacksonville, FL 32092

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
17794	11/14/2023	\$1,750.00	11/14/2023	Due on receipt	

SCOPE	QTY	RATE	AMOUNT
Owl hollow Ct In natural area by pond Remove dead bay tree Remove dead pine tree Haul away debris	1	800.00	800.00
575 Johns creek pkwy Drop 3 pine trees in wooded area that were struck by lightning Flush cut stumps low	1	950.00	950.00

BALANCE DUE

\$1,750.00

0013205720049000
 Drop 3 Trees in Wood Area

11-15-23
 Jim Mastas
[Signature]

Our mailing address recently changed, please make changes to our vendor information and please use mailing address above. New mailing address is
 4600 Ave B, St. Augustine, FL 32095.



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 414143
Date 09/30/2023
Terms Net 30
Due Date 10/30/2023
Memo

Bill To

Brandy Creek C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
CDD Meeting - Jennifer Meadows	2	27.00	54.00
Total			54.00

0013205720052000?



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 414960
Date 10/31/2023
Terms Net 30
Due Date 11/30/2023
Memo

Bill To

Brandy Creek C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Billable Expenses			
J.MASTERS - Amazon - pool maintenance			190.99
J.MASTERS - Amazon - replacement batteries			35.99
Total Billable Expenses			226.98
		Total	226.98



Details for Order #113-4075429-2695425

Order Placed: October 23, 2023
Amazon.com order number: 113-4075429-2695425
Order Total: \$190.99

Not Yet Shipped	
Items Ordered	Price
1 of: RYOBI Cordless ONE+ TELESCOPING Power Scrubber KIT Sold by: Ibrism corp (seller profile) Condition: New	\$190.99
Shipping Address: Brandy Creek CDD 224 JOHNS CREEK PKWY ST AUGUSTINE, FL 32092-5054 United States	
Shipping Speed: FREE Shipping	

Payment information	
Payment Method: American Express Last digits: 1018	Item(s) Subtotal: \$190.99
Billing address James G. Masters 245 RIVERSIDE AVE STE 250 JACKSONVILLE, FL 32202-4944 United States	Shipping & Handling: \$10.60 Promotion applied: -\$10.60 ----- Total before tax: \$190.99 Estimated Tax: \$0.00 ----- Grand Total: \$190.99

To view the status of your order, return to [Order Summary](#) .



Details for Order #113-8943673-1653835

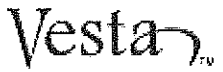
Order Placed: October 23, 2023
Amazon.com order number: 113-8943673-1653835
Order Total: \$35.99

Not Yet Shipped	
Items Ordered	Price
1 of: 12V 7Ah Power Patrol Backup Replacement Battery SEC1075-2 Pack Substitutions May Occur PS1270 Beiter DC Power Sold by: Beiter DC Power (seller profile) Condition: New	\$35.99
Shipping Address: Brandy Creek CDD 224 JOHNS CREEK PKWY ST AUGUSTINE, FL 32092-5054 United States	Item(s) Subtotal: \$35.99 Shipping & Handling: \$0.00 ----- Total before tax: \$35.99 Sales Tax: \$0.00 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$35.99 -----

Payment Information	
Payment Method: American Express Last digits: 1018	Item(s) Subtotal: \$35.99 Shipping & Handling: \$0.00 -----
Billing address James G. Masters 245 RIVERSIDE AVE STE 250 JACKSONVILLE, FL 32202-4944 United States	Total before tax: \$35.99 Estimated Tax: \$0.00 ----- Grand Total: \$35.99

To view the status of your order, return to [Order Summary](#) .

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Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 413252
Date 08/31/2023
Terms Net 30
Due Date 09/30/2023
Memo

Bill To

Brandy Creek C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Summer Spectacular - Robbin McGraw	3	27.00	81.00
Total			81.00



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 414142
Date 09/30/2023
Terms Net 30
Due Date 10/30/2023
Memo Lifeguard Hours

Bill To
Brandy Creek C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Pool monitor hours for Sept	51.77	19.23	995.54

Thank you for your business.

Total 995.54

Lifeguards	Pay Rate/ Billable Rate	Hours	Gross Pay
Joshua Birst	\$19.23	8.3	159.61
Alary Balog	\$19.23	9.03	173.65
Freshia Hoffman	\$19.23	9.92	190.76
Samerica Maciel	\$19.23	7.42	142.69
Merlon Payne	\$19.23	6	115.38
Merrel Payne	\$19.23	11.1	213.45
Total		51.77	995.54

Total Lifeguard Staff		51.77	995.54
Total			995.54



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 414154
Date 09/30/2023
Terms Net 30
Due Date 10/30/2023
Memo

Bill To

Brandy Creek C.D.D.
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Billable Expenses			
Pool chemicals and supplies			108.04
Total Billable Expenses			108.04
Total			108.04

EMAIL



HX - FC - JACKSONVILLE - 34
 8297 PHILLIPS HWY * JACKSONVILLE, FL 32256
 PHONE: 904-730-9555 * FAX: 904-730-5672

Invoice	487327
Document	238720
Date	09/28/23
Print Time	8:10PM

Sold To:	340900	PHONE: 904-355-1831	Ship To:	SAME
	VESTA PROPERTY SVCS			VESTA PROPERTY SVCS
	245 RIVERSIDE AVE STE 300			245 RIVERSIDE AVE STE 300
	JACKSONVILLE, FL 32202			JACKSONVILLE, FL 32202

Customer PO Number	Order Taken By	Time	Terms	Order Pulled By:
JOHNS CREEK	JKH	3:58PM	1% 10TH/N 2OTH NET 20 TH	
Order Date	Carrier		Ship Date	Order Checked Out By:
09/27/23	COUNTER		09/28/23	
				Order Picked Up By:
				Order Delivered By: _____ Route: CTR

QTY ORD	QTY B.O	QTY SHIP'D	Part Number	UM	Description	Bin location	Unit	Total
1		1	R0001-C	EA	TAYLOR 2oz(60ml) SOL #1		9.35	9.35
1		1	R0002-C	EA	TAYLOR 2oz(60ml) SOL #2		9.60	9.60
1		1	R0004-C	EA	TAYLOR 2oz(60ml) PH IND SOL		7.40	7.40
1		1	R0001-A	EA	TAYLOR 3/4oz(22ml) SOL #1		4.90	4.90
1		1	R0002-A	EA	TAYLOR 3/4oz(22ml) SOL #2		5.05	5.05
1		1	R0004-A	EA	TAYLOR 3/4oz(22ml) PH IND SOL		4.40	4.40
1		1	PA590	EA	PIRANHA FINE MESH		42.30	42.30
2		2	PA575	EA	PIRANHA REPLACEMENT LIP		8.75	17.50

Standard Terms: Account disputes must be reported to Credit Department within 60 days of invoice date. Past due accounts and Credit Card payments are not entitled to discounts. Amounts not paid by the Due Date bear interest at 18% per annum and all cost of collection, including attorney's fees, are the obligation of the customer.

PAYMENT RECEIVED

Cash Check Credit Card
 Number: _____
 Amount: _____
 Received By: _____

Subtotal	100.50
Discount/Fa	
Taxable Subtotal	100.50
Tax	7.54
Freight	.00
Total	108.04

RECEIVED BY: _____
PLEASE SIGN AND PRINT NAME IN BLACK INK



CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #	
11/20/23	00058	11/14/23 1113	202311 600-53800-60000	USED CYBEX MACHINE	*	5,000.00		
		11/14/23 1113	202311 600-53800-60000	USED CYBEX MACHINE	V	5,000.00-		
							REFIT FLORIDA LLC	.00 000158

						TOTAL FOR BANK B	.00	
						TOTAL FOR REGISTER	.00	

